

---

**ATTACHMENT DISTRIBUTED UNDER SEPARATE COVER**

**CCL 24/08/2021 – ADVISORY COMMITTEES'  
ANNUAL PERFORMANCE REVIEW**

**PAGE 2    ITEM-86    Attachment A:** Advisory Committees' Annual  
Performance Review

Page: 2	Access Inclusion Advisory Committee
Page: 8	Asset Advisory Committee
Page: 13	Community and Culture Advisory Committee
Page: 18	Guraki Aboriginal Advisory Committee (draft)
Page: 23	Infrastructure Advisory Committee
Page: 28	Liveable Cities Advisory Committee
Page: 33	Strategy and Innovation Advisory Committee
Page: 37	Youth Council

**DISTRIBUTED UNDER SEPARATE COVER**

---

**ACCESS INCLUSION ADVISORY COMMITTEE**  
**ANNUAL PERFORMANCE REVIEW**

**DISTRIBUTED UNDER SEPARATE COVER**

## **Performance of the Access Inclusion Advisory Committee**

*(Review carried out in 2021 on Advisory Committee's performance July 2019 to June 2021)*

1. Did the Access Inclusion Advisory Committee report to the Council as required?
  - On 11 December 2018, Council resolved to rename the Disability Inclusion Advisory Committee to the Access Inclusion Advisory Committee.
  - The Committee's annual performance review will be reported to the Ordinary Council Meeting to be held on 24 August 2021.

2. Detail the number of meetings required to be held per calendar year as provided for in the Guidelines for meeting practice – Advisory Committees.

The Terms of Reference require the committee to meet a minimum of 4 times per year and this has been achieved.

3. Detail the number of meetings held, that were quorate.

Nine of the fifteen meetings were quorate but informal meetings have been held on six occasions due to a lack of a Councillor attending.

4. The Guidelines for meeting practice – Advisory Committees requires Members of the Committee to conduct themselves in accordance with the Code of Conduct. Does the agenda include a standing item for Members to declare a conflict of interest?

Yes

5. Do business papers of meetings:

- a) Include relevant background information necessary to enable Members to make informed decisions

Yes

- b) Are distributed to Members in accordance with the required timeframe.

Yes

6. Do minutes of meetings:

- a) Contain a summary of the decisions.

No not summary, but included in minutes. To be improved by providing summary.

- b) Are adopted by the Committee at a subsequent meeting?

Yes

- c) Are distributed to Members in the required timeframe.

Yes

7. Attach annual attendance details.

See **Attachment 1**.

8. Have all Community Representatives attended induction?

Yes

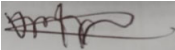
9. Summary of key business items.

See **Attachment 2**.

Approval

**Committee Facilitator**

Name: Steve Warham

Signature: 

Date: 9/06/21

**Legal Service Unit**

Name: Jessica Groth

Signature: 

Date: 19/07/21

## Attachment 1 - Attendance Register

Members	28/2/18	2/5/18	27/6/18	22/8/18	24/10/18	19/1/18	20/2/19	17/4/19	19/6/19	21/8/19	27/11/19	29/07/20	18/11/20	17/3/21	16/6/21
Cr Matthew Byrne, Co-Chair (Councillor representative)	X	X	✓	X	✓	X	✓	X	✓	✓	X	X	X	X	X
Cr Carol Duncan (Councillor representative)	✓	✓	X	X	✓	X	✓	X	X	✓	X	✓	X	X	X
Cr Peta Winney-Baartz	X	X	X	X	✓	X									
Cr Andrea Rufo (Councillor representative) Replaced Cr Baartz							X	X	X	X	X	X	X	X	✓
Kirsty Russell (Community representative)	✓	✓	✓	✓	✓	✓	X	X	X	✓	✓	✓	✓	✓	✓
Margaret Wood (Community representative)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Eliot Shaw, Co-Chair (Community representative)	✓	✓	✓	✓	✓	✓	✓	X	✓	✓	✓	✓	✓	✓	✓
Chris Leishman (Community representative)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	X	X
Nathan Burford (Organisational representative-Guide Dogs NSW/ACT)	✓	✓	X	✓	✓	✓	X	✓	✓	✓	X	✓	✓	✓	✓
Norm MacPherson (Community representative)	✓	✓	✓	✓	X	✓	X	✓	✓	✓	X	X			
Tracy Walker (Organisational representative-Maroba Communities)	✓	✓	✓	X	✓	✓	✓	X	✓	X	✓	✓	✓	✓	✓
Cath Mahony (Organisational representative-Community Disability Alliance Hunter)	✓	X	✓	X	✓	✓									
Joseph Popov (replaced Cath Mahony)							✓	✓	✓	✓	✓	✓	✓	X	✓

Note: Shaded indicates was not a member of the committee at that time

## ATTACHMENT 2 - SUMMARY OF KEY BUSINESS ITEMS

DATE OF MEETING	ITEMS
28 February 2018	<ul style="list-style-type: none"> <li>• Administration Tasks</li> <li>• Overview of DIAP</li> <li>• Role of Committee</li> <li>• Development of Workplan</li> </ul>
2 May 2018	<ul style="list-style-type: none"> <li>• Volunteer Program</li> <li>• MLAK Discussion</li> <li>• Waste Bin Discussion</li> <li>• Members Priorities and Workplan suggestions</li> <li>• Presentation on Outdoor Trading Policy</li> </ul>
27 June 2018	<ul style="list-style-type: none"> <li>• Street and building access</li> <li>• Outdoor Trading Policy</li> <li>• Disability Awareness Training</li> <li>• Committee Work Plan</li> </ul>
22 August 2018	<ul style="list-style-type: none"> <li>• Theme 1 Attitudes and Behaviours</li> <li>• Outdoor Trading Policy Suggestions</li> <li>• Staff Disability Awareness Training</li> </ul>
24 October 2018	<ul style="list-style-type: none"> <li>• Theme 2 Liveable Communities</li> <li>• Infrastructure Staff Consultation</li> <li>• IDPWD Planning</li> </ul>
19 December 2018	<ul style="list-style-type: none"> <li>• Theme 3 Employment</li> <li>• Feedback on IDPWD</li> <li>• New structure of Advisory Committees</li> <li>• Audit of car parking spaces for accessibility</li> </ul>
20 February 2019	<ul style="list-style-type: none"> <li>• Theme 4 Systems and Processes</li> <li>• New Years Eve Inclusion Strategies</li> <li>• Upgrade Waratah Train Station</li> <li>• Accessible Parking Nobbys</li> <li>• Stevenson Park Consultation</li> </ul>
17 April 2019	<ul style="list-style-type: none"> <li>• East End Development Briefing</li> <li>• Count Us In Planning</li> <li>• DIAP Planning</li> </ul>
19 June 2019	<ul style="list-style-type: none"> <li>• DIAP Consultation Planning</li> <li>• MLAK Discussion</li> <li>• Toilet Asset Audit Feedback</li> <li>• International Day of PWD</li> <li>• Royal Commission</li> </ul>
21 August 2019	<ul style="list-style-type: none"> <li>• East End Development Discussion</li> <li>• Count Us In Discussion</li> <li>• DIAP implementation</li> </ul>
16 October 2019	<ul style="list-style-type: none"> <li>• Cancelled-Conflicted with Count Us In Event</li> </ul>
27 November 2019	<ul style="list-style-type: none"> <li>• Committee Role/Function Discussion and Advisory Committees of CN</li> <li>• Count Us In Review</li> <li>• SAX Institute Report-Review NSW DIP</li> </ul>
29 July 2020	<ul style="list-style-type: none"> <li>• Inclusive Playground Foreshore Park Consultation</li> <li>• CN Affordable Housing Strategy Discussion</li> <li>• Emergency egress re;high rise buildings</li> <li>• Ocean Baths Redevelopment</li> <li>• National Disability Discussion</li> </ul>

18 November 2020	<ul style="list-style-type: none"> <li>• Count Us In Program Development</li> <li>• Planning session on DIAP Theme development</li> <li>• Civic Services Engagement Session</li> <li>• National Disability Strategy Submission</li> </ul>
17 March 2021	<ul style="list-style-type: none"> <li>• Count Us In Program</li> <li>• Expression of Interest Outcomes</li> <li>• Update on DIAP development</li> <li>• Recording of promotional materials</li> </ul>
16 June 2021	<ul style="list-style-type: none"> <li>• Newcastle 2040 Presentation</li> <li>• People and Culture Diversity and Inclusion Program</li> <li>• Local Social Strategy Engagement</li> <li>• DIAP Development Update</li> </ul>

---

**ASSET ADVISORY COMMITTEE  
ANNUAL PERFORMANCE REVIEW**

**DISTRIBUTED UNDER SEPARATE COVER**



## Performance of the Asset Advisory Committee

*(Review carried out in 2021 on Advisory Committee's performance July 2019 to June 2021)*

1. Did the Asset Advisory Committee (**Committee**) report to the Council as required? (the report should detail the dates of each report/s to the Council)
  - At the Ordinary Council Meeting held on 11 December 2018, Council resolved to continue the Asset Advisory Committee with current membership.
  - The Asset Advisory Committee's Annual Performance Review will be reported to the Ordinary Council Meeting to be held on 24 August 2021.
2. Detail the number of meetings required to be held per calendar year as provided for in the Guidelines for meeting practice – Advisory Committees.
  - 4 meetings per year
3. Detail the number of meetings held in 2019, 2020, 2021 that were quorate.

Year	Dates	Quorum Met
2019	<ul style="list-style-type: none"> <li>— 16 August 2018</li> <li>— 22 November 2018</li> <li>— 12 March 2019</li> <li>— 16 May 2019</li> </ul>	<ul style="list-style-type: none"> <li>— Yes</li> <li>— Yes</li> <li>— Yes</li> <li>— Yes</li> </ul>
2020	<ul style="list-style-type: none"> <li>— 15 August 2019</li> <li>— 28 November 2019</li> <li>— 22 February 2020</li> <li>— 19 May 2020</li> </ul>	<ul style="list-style-type: none"> <li>— Yes</li> <li>— Yes</li> <li>— Yes</li> <li>— Yes</li> </ul>
2021	<ul style="list-style-type: none"> <li>— 06 August 2020</li> <li>— 19 November 2020</li> <li>— 18 February 2021</li> <li>— 19 April 2021(Extraordinary)</li> <li>— 20 May 2021</li> </ul>	<ul style="list-style-type: none"> <li>— Yes</li> <li>— Yes</li> <li>— Yes</li> <li>— Yes</li> <li>— Yes</li> </ul>

4. The Guidelines for meeting practice – Advisory Committees requires Members of the Committee to conduct themselves in accordance with the Code of Conduct. Does the agenda include a standing item for Members to declare a conflict of interest? (yes/no)
  - Yes

5. Do business papers of meetings:
- a) Include relevant background information necessary to enable Members to make informed decisions (Yes/No).  
— Yes
  - b) Are distributed to Members in accordance with the required timeframe (Yes/No).  
— Yes
6. Do minutes of meetings:
- a) Contain a summary of the decisions (Yes/No).  
— Yes
  - b) Are adopted by the Committee at a subsequent meeting (Yes/No).  
— Yes
  - c) Are distributed to Members in the required timeframe (yes/no - if no list details of reasons for delay).  
— Yes
7. Attach annual attendance details.  
— See Attachment 1
8. Have all Community Representatives attended induction? (Yes/No)  
— Yes
9. Effectiveness of the Asset Advisory Committee.  
— The Asset Advisory Committee (Committee) is highly effective and high performing confidential Committee. The Committee deals with a large volume of complex issues with both actions and resolutions reported and acted upon. Where required, reports are submitted to Council for Council resolution.

Approval

**Committee Facilitator**

Name: Nick Wells

Signature: 

Date: 17 June 2021

**Legal Service Unit**

Name: Jessica Groth

Signature: 

Date: 19 July 2021

## Attachment 1

<b>2019</b>	Meeting 1	Meeting 2	Meeting 3	Meeting 4	Present	Apologies
Meeting Held	16 Aug 2018	22 Nov 2018	12 Mar 2019	30 May 2019		
Lord Mayor	A	P	P	P	3	1
Cr Declan Clausen	P	A	P	A	2	2
Cr Brad Luke	P	P	P	A	3	1
Cr Jason Dunn	A	A	A	A	-	4
CEO	P	P	A	P	3	1
Director Infrastructure & Property	P	A	P	P	3	1
Director Governance	A	P	P	P	3	1

<b>Present</b>						
Councillors	2	2	3	1		
ELT	2	2	2	3		
Total	4	4	5	4		
<b>Apologies</b>						
Councillors	2	2	1	3		
ELT	1	1	1	-		
Quorum Met	Yes	Yes	Yes	Yes		

<b>2020</b>	Meeting 1	Meeting 2	Meeting 3	Meeting 4	Present	Apologies
Meeting Held	15 Aug 2019	28 Nov 2019	27 Feb 2020	19 May 2020		
Lord Mayor	P	P	P	P	4	-
Cr Declan Clausen	A	P	P	P	3	1
Cr Brad Luke	A	A	P	P	2	2
Cr Jason Dunn	A	A	A	-	-	3
CEO	P	A	P	P	3	1
Director Infrastructure & Property	P	P	P	P	4	-
Director Governance	P	P	P	P	4	-

<b>Present</b>						
Councillors	1	2	3	3		
ELT	3	2	3	3		
Total	4	4	6	6		
<b>Apologies</b>						
Councillors	3	2	1	-		
ELT	-	1	-	-		
Quorum Met	Yes	Yes	Yes	Yes		

<b>2021</b>	<b>Meeting 1</b>	<b>Meeting 2</b>	<b>Meeting 3</b>	<b>Extraordinary Meeting</b>	<b>Meeting 4</b>	<b>Present</b>	<b>Apologies</b>
<b>Meeting Held</b>	<b>06 Aug 2020</b>	<b>19 Nov 2020</b>	<b>18 Feb 2021</b>	<b>19 Apr 2021</b>	<b>20 May 2021</b>		

<b>Lord Mayor</b>	P	P	P	P	P	5	-
<b>Cr Declan Clausen</b>	P	P	P	P	P	5	-
<b>Cr Brad Luke</b>	P	P	A	P	A	3	2
<b>Cr Jason Dunn</b>	-	-	-	-	-	-	-
<b>CEO</b>	P	P	P	P	P	5	-
<b>Director Infrastructure &amp; Property</b>	P	A	P	A	P	3	2
<b>Director Governance</b>	A	P	P	P	P	4	1

<b>Present</b>					
<b>Councillors</b>	3	3	2	3	2
<b>ELT</b>	2	2	3	2	3
<b>Total</b>	5	5	5	5	5
<b>Apologies</b>					
<b>Councillors</b>	-	-	1	-	1
<b>ELT</b>	1	1	-	1	-

<b>Quorum Met</b>	<b>Yes</b>	<b>Yes</b>	<b>Yes</b>	<b>Yes</b>	<b>Yes</b>
-------------------	------------	------------	------------	------------	------------

---

**COMMUNITY AND CULTURE ADVISORY COMMITTEE  
ANNUAL PERFORMANCE REVIEW**

**DISTRIBUTED UNDER SEPARATE COVER**

## Performance of the Community and Culture Advisory Committee

*(Review carried out in 2021 on Advisory Committee's performance July 2019 to June 2021)*

1. Did the Community and Culture Advisory Committee (**Committee**) report to the Council as required?
  - At the Ordinary Council Meeting held on 11 December 2018, Council resolved to establish the Community and Culture Advisory Committee.
  - The Community and Culture Advisory Committee Annual Performance Review will be reported to the Ordinary Council Meeting to be held on 24 August 2021.
2. Detail the number of meetings required to be held per calendar year as provided for in the Guidelines for Meeting Practice – Advisory Committees.
  - Four meetings per year.
3. Detail the number of meetings held in 2019, 2020 and 2021, that were quorate.
  - A quorum was met at every meeting except for the meeting of 2 November 2020. In accordance with the Section 10 Quorum of the Guidelines for Meeting Practice the Chairperson decided to proceed with the meeting on the 2 November 2020.

Year	Proposed Meetings	Held Meetings	Comments
2019	3 September 4 November	3 September 4 November	
2020	7 April 7 July 29 September 2 November	7 July 29 September 2 November	7 April cancelled due to COVID-19
2021	2 February 4 May 3 August	2 February TBC TBC	Fourth meeting for 2021 to be scheduled post Council elections

4. The Guidelines for meeting practice – Advisory Committees require Members of the Committee to conduct themselves in accordance with the Code of Conduct. All Members have conducted themselves in accordance with the Code of Conduct and actively participate in the item discussion at each meeting and are asked whether any conflicts of interest are present before tabling items at the meeting and during the meeting.

## 5. Do Business papers of meetings:

a) Include relevant background information necessary to enable Members to make informed decisions

- Yes.

b) Are distributed to Members in accordance with the required timeframe

- Yes.

## 6. Do minutes of meetings:

a) Contain a summary of the decisions

- Yes.

b) Are adopted by the Committee at a subsequent meeting

- Yes.

c) Are distributed to Members in the required timeframe

- Yes.

## 7. Attach annual attendance details.

See Attachment 1.

## 8. Have all Community Representatives attended induction?


Yes.

## 9. Summary of key business items.

- See Attachment 2.

Approval**Committee Facilitator**

Name: Alissa Jones

Signature: 

Date: 27 April 2021

**Legal Service Unit**

Name: Jessica Groth

Signature: 

Date: 19 July 2021

### ATTACHMENT 1 – ANNUAL ATTENDANCE FOR MEETINGS – COMMUNITY AND CULTURE ADVISORY COMMITTEE

MEMBERSHIP NAMES	3/9/2019	4/11/2019	7/7/2020	29/9/2020	2/11/2020	2/2/2021	4/5/2021	3/8/2021
Cr Carol Duncan Councillor - Chair	√	√	√	√	√	√	√	TBC
Cr Andrea Rufo Councillor – D/Chair	√	X	√	X	X	√	X	TBC
Cr Kath Elliott Councillor	√	X	X	X	X	X	X	TBC
Nick Rendell Stakeholder	√	√	√	√	X	X	√	TBC
Jenny Moody Stakeholder	√	√	X	√	X	√	√	TBC
Dr Ann Hardy Stakeholder	√	√	√	X	X	√	√	TBC
Michelle Frazer Community Rep	√	√	X	√	X	√	√	TBC
Katherine McLean Community Rep	√	X	X	X	X	X	X	TBC
Chris Dunstan Community Rep	X	√	X	√	√	√	X	TBC



## ATTACHMENT 2 – SUMMARY OF KEY BUSINESS ITEMS

DATE OF MEETING	BUSINESS ITEM
3 September 2019	<ul style="list-style-type: none"> <li>• Community and Culture Advisory Committee Terms of Reference</li> <li>• Community and Culture Advisory Committee Governance Briefing</li> <li>• The Library Strategy</li> <li>• Newcastle Sports Strategy</li> </ul>
4 November 2019	<ul style="list-style-type: none"> <li>• Notice of Motion 27/08/2019 – Florence Austral – Our Forgotten Diva</li> <li>• Newcastle Art Gallery Expansion Project</li> <li>• Civic Services Update</li> </ul>
7 July 2020	<ul style="list-style-type: none"> <li>• CN Grants and Sponsorship Program</li> <li>• Independent Creative Alliance Newcastle (ICAN) and Accessible Arts</li> <li>• Creative Kids (Create NSW)</li> <li>• “New Annual” Event</li> <li>• Hunter Living Histories</li> <li>• General business discussion:               <ul style="list-style-type: none"> <li>- Cultural Strategy</li> <li>- Public Art</li> <li>- Captain Cook Fountain</li> </ul> </li> </ul>
29 September 2020	<ul style="list-style-type: none"> <li>• Victoria Theatre Project</li> <li>• Newcastle Youth Council</li> <li>• Social Infrastructure Strategy</li> <li>• Strategic Sports Plan</li> <li>• Digital Programming and Civic innovation during COVID-19</li> </ul>
2 November 2020	<ul style="list-style-type: none"> <li>• Newcastle Art Space Programming</li> <li>• Newcastle Museum</li> <li>• Public Art Reference Group</li> <li>• Library Infrastructure Satisfaction Survey</li> <li>• “New Annual” Event (12 to 21 February 2021)</li> </ul>
2 February 2021	<ul style="list-style-type: none"> <li>• Task Force response for Arts</li> <li>• Lord Mayoral Minute – Civic Cultural Precinct Update</li> <li>• “New Annual” Event (12 to 21 February 2021)</li> <li>• Newcastle Art Gallery “WE CAN BE HEROES – a backstage pass” and 2021 Programming</li> <li>• Civic Services</li> </ul>
4 May 2021	<ul style="list-style-type: none"> <li>• Newcastle Theatre Company</li> <li>• Newcastle Fringe Festival</li> <li>• Newcastle Theatre Industry Snapshot</li> <li>• Advisory Committee Annual Performance Review to Council</li> <li>• General business discussion:               <ul style="list-style-type: none"> <li>- TINA update</li> </ul> </li> </ul>

---

**GURAKI ABORIGINAL ADVISORY COMMITTEE  
ANNUAL PERFORMANCE REVIEW**

**DISTRIBUTED UNDER SEPARATE COVER**

## Performance of the Guraki Aboriginal Advisory Committee

*(Review carried out in 2021 on Advisory Committee's performance July 2019 to June 2021)*

*This report is yet to be formally endorsed by the Guraki Aboriginal Advisory Committee due to the inability to obtain quorum at recent meetings.*

1. Did the Guraki Advisory Committee (**Committee**) report to the Council as required?
  - On 11 December 2018, Council resolved to continue, as a standing Committee the Guraki Aboriginal Advisory Committee and appointed Councillor White as the Co-Chairperson, Councillor Winney-Baartz as the Deputy Chairperson and Councillor Rufo as a committee member.
  - The Guraki Aboriginal Advisory Committee Annual Performance Review will be reported to the Ordinary Council Meeting to be held on 24 August 2021.
2. Detail the number of meetings required to be held per calendar year as provided for in the Guidelines for Meeting Practice – Advisory Committees.
  - Four meetings per year.
3. Detail the number of meetings held in 2020 and 2021, that were quorate.
  - Meeting held 17 June 2019 (inquorate)
  - Meeting held 2 December 2019 (inquorate)
  - Meeting held 24 August 2020 (quorate)
  - Meeting held 26 October 2020 (quorate)
  - Meeting held 20 November 2020 (quorate)
  - Meeting held 19 April 2021 (inquorate)
  - Meeting held 18 May 2021 (inquorate)

There was difficulty getting a quorum for the April and May meetings. Membership is currently low. There has also been a number of changes to the role of Facilitator. In February 2021 Jody Clark commenced as the Aboriginal Engagement Partner with CN and will be the Committee Facilitator ongoing.

4. The Guidelines for Meeting Practice – Advisory Committees requires Members of the Committee to conduct themselves in accordance with the Code of Conduct.
  - All members conducted themselves in accordance with the Code of Conduct. The agenda includes a standing item for Members to declare a conflict of interest.

## 5. Do business papers of meetings:

a) Include relevant background information necessary to enable Members to make informed decisions

- Yes

b) Are distributed to Members in accordance with the required timeframe

- Yes

## 6. Do minutes of meetings:

a) Contain a summary of the decisions

- Yes

b) Are adopted by the Committee at a subsequent meeting

- Yes

c) Are distributed to Members in the required timeframe

- Yes

## 7. Annual attendance details.

See **Attachment 1**.

## 8. Have all Community Representatives attended induction?

Yes.

## 9. Summary of key business items

See **Attachment 2**.

Approval**Committee Facilitator**

Name: Jody Clark

Signature: *J. Clark*

Date: 26 July 2021

**Legal Service Unit**

Name: Jessica Groth

Signature: 

Date: 27 July 2021

**ATTACHMENT 1 - ANNUAL ATTENDANCE FOR MEETINGS – GURAKI ABORIGINAL ADVISORY COMMITTEE**

<b>MEMBERS</b>	<b>24/08/2020</b>	<b>26/10/2020</b>	<b>20/11/2020</b>	<b>19/04/2021</b>	<b>20/05/2021</b>
Cr Emma White Councillor Chair	√	x	√	x	x
Cr Peta Winney-Baartz Councillor D/Chair	√	√	√	x	x
Cr Andrea Rufo Councillor	x	x	x	x	x
Rob Russell Stakeholder	√	√	√	√	√
Luke Russell Stakeholder	√	√	√	√	x
Raylene Gordon Stakeholder	x	x	x	x	x
Cheryl Kitchener Stakeholder	√	√	√	x	√
Andrew Smith Stakeholder	√	√	√	x	x
Darryn McKenny Stakeholder	x	√	x	x	x
Maree Edwards Community Rep	x	x	√	x	x

## ATTACHMENT 2 – SUMMARY OF KEY BUSINESS ITEMS

DATE OF MEETING	BUSINESS ITEM
24 August 2020	<ul style="list-style-type: none"> <li>• Repatriations update</li> <li>• Renaming city building and other items</li> <li>• Members representation on other CN Committees</li> <li>• Public Art sub-committee update</li> <li>• Draft Heritage Strategy</li> <li>• Stockton Beach Cabins</li> </ul>
26 October 2020	<ul style="list-style-type: none"> <li>• Super cars event update</li> <li>• Draft RAP update</li> <li>• Newcastle Visitor Information Centre update</li> </ul>
20 November 2020	<ul style="list-style-type: none"> <li>• New Annual, Festival of the Sand</li> <li>• Public Art 6 Stewart Avenue</li> <li>• Place naming</li> </ul>
19 April 2021	<ul style="list-style-type: none"> <li>• Draft RAP update</li> <li>• Repatriation update</li> <li>• Foreshore Park Masterplan</li> <li>• Local Social Strategy</li> </ul>
18 May 2021	<ul style="list-style-type: none"> <li>• Repatriations update</li> <li>• Foreshore Park Masterplan</li> <li>• Local Social Strategy</li> <li>• Membership of Guraki Committee</li> </ul>

**INFRASTRUCTURE ADVISORY COMMITTEE**  
**ANNUAL PERFORMANCE REVIEW**

**DISTRIBUTED UNDER SEPARATE COVER**

## Performance of the Infrastructure Advisory Committee

*(Review carried out in 2021 on Advisory Committee's performance July 2019 to June 2021)*

1. Did the Infrastructure Advisory Committee (**Committee**) report to the Council as required?

- On 11 December 2018, Council resolved to establish the Committee.
- The Committee's annual performance review will be reported to the Ordinary Council Meeting to be held on 24 August 2021.

2. Detail the number of meetings required to be held per calendar year as provided for in the Guidelines for meeting practice – Advisory Committees.

- The Guidelines for meeting practice (Section 13) requires the Committee to meet at least four times per calendar year or as otherwise resolved by the Committee.

3. Detail the number of meetings that were quorate.

Meeting Number	Meeting Date	Quorm Achieved Yes/No
#1	Tuesday 3 September 2019	Yes
#2	Monday 4 November 2019	Yes
#3	Tuesday 4 February 2020	Yes
#4	Tuesday 7 April 2020	Meeting cancelled due to Covid-19
#5	Tuesday 7 July 2020	Yes
#6	Tuesday 6 October 2020	No - Informal meeting held
#7	Tuesday 2 February 2021	No - Informal meeting held
#8	Tuesday 1 June 2021	Yes
#9	Tuesday 3 August 2021	-

4. The Guidelines for meeting practice – Advisory Committees requires Members of the Committee to conduct themselves in accordance with the Code of Conduct. Does the agenda include a standing item for Members to declare a conflict of interest? (yes/no)

- Yes.



## 5. Do business papers of meetings:

a) Include relevant background information necessary to enable Members to make informed decisions (Yes/No).

- Yes

b) Are distributed to Members in accordance with the required timeframe (Yes/No).

- Yes.

## 6. Do minutes of meetings:

a) Contain a summary of the decisions (Yes/No).

- Yes.

b) Are adopted by the Committee at a subsequent meeting (Yes/No).

- Yes, when meetings achieve quorum.

c) Are distributed to Members in the required timeframe (yes/no - if no list details of reasons for delay).

- Yes.

## 7. Attach annual attendance details.

- See **Attachment 1**.

## 8. Have all Community Representatives attended induction? (Yes/No)

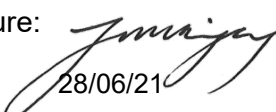
- A governance briefing was held at the first meeting. The Committee's community representative was in attendance.

## 9. Summary of Key business items

- See **Attachment 2**.

Approval**Committee Facilitator**

Name: Joanne Rigby  
Acting Director Infrastructure & Property

Signature:   
Date: 28/06/21

**Legal Service Unit**

Name: Jessica Groth

Signature: 

Date: 19/07/21

**ATTACHMENT 1: Attendance Register**

**Infrastructure Advisory Committee Attendance Register**

	03 Sep 2019	04 Nov 2019	04 Feb 2020	Cancelled	07 Jul 2020	06 Oct 2020	02 Feb 2021	1 June 2021	03 Aug 2021
<b>Councillor Dunn</b>	x	x	Resigned						
<b>Councillor Robinson</b>	x	x	x	-	x	x	x	x	
<b>Councillor White</b>	✓	✓	✓	-	✓	x	x	✓	
<b>Lord Mayor Councillor Nelmes (or proxy)</b>	✓	✓	✓	-	✓	✓	✓	✓	
<b>Ausgrid</b>	✓	✓	x	-	✓	x	x	✓	
<b>Community Representative</b>	✓	x	✓	-	x	✓	x	x	
<b>Hunter Water</b>	✓	✓	x	-	✓	✓	x	✓	
<b>Keolis Downer</b>	x	✓	✓	-	x	x	✓	x	
<b>Transport NSW</b>	✓	x	✓	-	✓	✓	✓	✓	

\*x = absent  
✓ = Present

**Quorum**

A quorum is constituted by attendance of a majority of Members including at least one Councillor Member.

If a quorum is not achieved, an informal meeting may be conducted at the discretion of the Chair.

**ATTACHMENT 2: Summary of Key Business Items**

<b>Date of Meeting</b>	<b>Business Item</b>
Tuesday 3 September 2019	<ul style="list-style-type: none"> <li>• Governance</li> <li>• Infrastructure Advisory Committee overview</li> <li>• Committee Terms of Reference</li> <li>• Strategic Focus Areas</li> <li>• Wallsend Flood Mitigation</li> </ul>
Monday 4 November 2019	<ul style="list-style-type: none"> <li>• Major Works and Projects</li> <li>• Newcastle Ocean Baths</li> <li>• Waste Strategy</li> <li>• Notice of Motion 27/08/19 – Netting on Drains</li> </ul>
Tuesday 4 February 2020	<ul style="list-style-type: none"> <li>• 2019/2020 Capital Works Program</li> <li>• Stakeholder Updates</li> </ul>
Tuesday 7 April 2020	Cancelled due to Covid 19.
Tuesday 7 July 2020	<ul style="list-style-type: none"> <li>• Housing Strategy</li> <li>• Development Application Mapping</li> <li>• Wallsend Stage 1 Infrastructure Renewal</li> <li>• 2020/2021 Capital Works Program Overview</li> <li>• Stockton Coastal Management Program</li> </ul>
Tuesday 6 October 2020	<ul style="list-style-type: none"> <li>• 2020/2021 Capital Works Program</li> <li>• Local Centres Forward Program</li> <li>• Stakeholder Updates</li> </ul>
Tuesday 2 February 2021	<ul style="list-style-type: none"> <li>• 2020/2021 Capital Works Program</li> <li>• Road Rehabilitation Program</li> <li>• Transport Strategy</li> <li>• Stakeholder Updates</li> </ul>

---

**LIVEABLE CITIES ADVISORY COMMITTEE  
ANNUAL PERFORMANCE REVIEW**

**DISTRIBUTED UNDER SEPARATE COVER**

## **Performance of the Liveable Cities Advisory Committee**

*(Review carried out in 2021 on Advisory Committee's performance July 2019 to June 2021)*

1. Did the Liveable Cities Advisory Committee (**Committee**) report to the Council as required? (The report should detail the dates of each report/s to the Council)
  - At the Ordinary Council Meeting held on 11 December 2018, Council resolved to establish the Liveable Cities Advisory Committee.
  - The Liveable Cities Advisory Committee's Annual Performance Review will be reported to the Ordinary Council Meeting to be held on 24 August 2021.
  
2. Detail the number of meetings required to be held per calendar year as provided for in the Guidelines for meeting practice – Advisory Committees.
  - 4 meetings per year.
  
3. Detail the number of meetings held in 2019, 2020 and 2021, that were quorate.
  - A quorum was met at every meeting.

**2019 = 3**    6 August            1 October    2 December  
**2020 = 3**    (1 cancelled due to COVID)    4 February    4 August    3 November  
**2021 = 3**    2 February 2021    4 May 2021    3 August (to be confirmed)
  
4. The Guidelines for Meeting Practice – Advisory Committees requires Members of the Committee to conduct themselves in accordance with the Code of Conduct. Does the agenda include a standing item for Members to declare a conflict of interest? (yes/no)
  - Yes
  
5. Do business papers of meetings:
  - a) Include relevant background information necessary to enable Members to make informed decisions (Yes/No).
    - Yes
  
  - b) Are distributed to Members in accordance with the required timeframe (Yes/No).
    - Yes
  
6. Do minutes of meetings:
  - a) Contain a summary of the decisions (Yes/No).
    - Yes
  
  - b) Are adopted by the Committee at a subsequent meeting (Yes/No).
    - Yes

- c) Are distributed to Members in the required timeframe (Yes/No - if no list details of reasons for delay).

- Yes

7. Attach annual attendance details.

- See Attachment 1.

8. Have all Community Representatives attended induction? (Yes/No)

- Yes

9. Summary of key business items.

- See Attachment 2.

10. Effectiveness of the Liveable Cities Advisory Committee.

- The Committee has been effective in its first 18 months of operation, providing important input to initiatives such as the Local Strategic Planning Statement, as well as input via Working Groups to the Cycleway Strategy, Heritage Strategy and Local Housing Strategy. A survey of Committee members was undertaken in May 2021 and identified a good level of effectiveness, along with suggestions for improvement to ensure the Committee continues to add value to CN and the community. These suggested improvements will be considered by the Committee at future meetings.

#### Approval

##### **Committee Facilitator**

Name: David Clarke



Signature:

Date: 1 June 2021

##### **Legal Service Unit**

Name: Jessica Groth



Signature:

Date: 19 July 2021

**ATTACHMENT 1 – ANNUAL ATTENDANCE FOR MEETINGS – LIVEABLE CITIES ADVISORY COMMITTEE**

<b>MEMBERSHIP NAMES</b>	<b>6 AUGUST 2019</b>	<b>1 OCTOBER 2019</b>	<b>2 DECEMBER 2019</b>	<b>4 FEBRUARY 2020</b>	<b>4 AUGUST 2020</b>	<b>3 NOVEMBER 2020</b>	<b>2 FEBRUARY 2021</b>	<b>4 MAY 2021</b>	<b>3 AUGUST 2021</b>
Cr John MacKenzie (Chair)	√	√	√	√	√	√	√	√	TBC
Cr Peta Winney-Baartz	√	√	√	√	√	√	X	√	TBC
Cr John Church	√	√	√	√	√	√	√	X	TBC
Kristi Jorgensen	√	√	X	√	√	√	√	√	TBC
Steve O'Connor	√	X	√	√	√	√	√	√	TBC
Rachel Cogger	X	√	X	X Proxy attended	√	X	X	X Resigned	TBC
Sue-Anne Ware	X Proxy attended	√	√	√	X	X	X	√	TBC
David Moir	√	√	√	√	√	√	√	X	TBC
Steven Fleming	√	√	√	√	√	√	√	X Resigned	TBC

DATE OF MEETING	BUSINESS ITEM
6 August 2019	<ul style="list-style-type: none"> <li>• Governance</li> <li>• Liveable Cities Advisory Committee Overview</li> <li>• Local Strategic Planning Strategy</li> <li>• Establish Heritage Working Party and Cycling Working Party</li> </ul>
1 October 2019	<ul style="list-style-type: none"> <li>• Smart Cities</li> <li>• Local Strategic Planning Strategy</li> <li>• Working Party Update – Heritage and Cycling</li> <li>• Establish Affordable Living Working Party</li> <li>• Youth Mock Council</li> <li>• Greater Newcastle Metropolitan Plan Catalyst Areas</li> </ul>
2 December 2019	<ul style="list-style-type: none"> <li>• Local Employment Lands Strategy</li> <li>• Local Strategic Planning Strategy</li> <li>• Cycling Working Party Update</li> </ul>
4 February 2020	<ul style="list-style-type: none"> <li>• Local Centres Public Domain</li> <li>• Urban Forestry Policy</li> <li>• Local Strategic Planning Strategy</li> <li>• Working Party Update - Affordable Living, Heritage and Cycling</li> </ul>
4 August 2020	<ul style="list-style-type: none"> <li>• 2025 Newcastle Climate Action Plan</li> <li>• Cycling Strategy and Parking Strategy</li> <li>• Liveability Index</li> <li>• Contributions Plan Review</li> <li>• Affordable Housing Contributions Scheme and Local Housing Strategy</li> <li>• Character Statements</li> <li>• Development Control Plan Health Check</li> <li>• Wickham Masterplan Review</li> <li>• Working Party Update - Heritage, Cycling and Affordable Living</li> <li>• Broadmeadow Locomotive Depot</li> </ul>
3 November 2020	<ul style="list-style-type: none"> <li>• Liveability Index</li> <li>• Local Housing Strategy</li> <li>• Development Control Plan</li> <li>• Local Environmental Plan</li> <li>• Wickham Masterplan Review</li> <li>• Local Infrastructure Contributions</li> <li>• Urban Design Consultative Group Charter</li> <li>• Public Art Reference Group</li> <li>• Working Party Update - Affordable Living, Heritage and Cycling</li> <li>• Hunter Identity and Positioning Strategy</li> </ul>
2 February 2021	<ul style="list-style-type: none"> <li>• Liveability Index</li> <li>• Community Strategic Plan</li> <li>• Economic Development Strategy</li> <li>• Sustainable Newcastle Strategy</li> <li>• Newcastle Development Control Plan 2012 Modernisation</li> <li>• Local Character Statements</li> </ul>
4 May 2021	<ul style="list-style-type: none"> <li>• Advisory Committee Annual Performance Review</li> <li>• Development Contributions Plans</li> <li>• Community Infrastructure Incentive Policy</li> <li>• Local Character Study</li> <li>• Development Control Plan</li> </ul>



---

**STRATEGY AND INNOVATION ADVISORY COMMITTEE**  
**ANNUAL PERFORMANCE REVIEW**

**DISTRIBUTED UNDER SEPARATE COVER**

## Performance of the Strategy & Innovation Advisory Committee

*(Review carried out in 2021 on Advisory Committee's performance July 2019 to June 2021]*

1. Did the Strategy & Innovation Advisory Committee (**Committee**) report to the Council as required? (the report should detail the dates of each report/s to the Council)
  - At the Ordinary Council Meeting of 11 December 2018, Council resolved to establish the Strategy & Innovation Advisory Committee and appointed Councillor Clausen as the Chairperson, Councillor Byrne as the Deputy Chairman and Councillor Luke as a committee member.
  - The Strategy & Innovation Advisory Committee's Annual Performance Review will be reported to the Ordinary Council Meeting to be held on 24 August 2021.
2. Detail the number of meetings required to be held per calendar year as provided for in the Guidelines for meeting practice – Advisory Committees.
  - The Committee will meet at least four times per calendar year as or as otherwise resolved by the Committee.
3. Detail the number of meetings held in 2019, 2020 & 2021, that were quorate.
  - A quorum was met at every meeting.

<b>2019</b>	6 August	5 November		
<b>2020</b>	3 March <sup>1</sup>	2 June <sup>1</sup>	4 August	18 November
<b>2021</b>	2 February	1 June	3 August	2 November

<sup>1</sup> cancelled due to COVID-19

4. The Guidelines for meeting practice – Advisory Committees requires Members of the Committee to conduct themselves in accordance with the Code of Conduct. Does the agenda include a standing item for Members to declare a conflict of interest? (yes/no)
  - Yes.
5. Do business papers of meetings:
  - a) Include relevant background information necessary to enable Members to make informed decisions (Yes/No).
    - Yes.
  - b) Are distributed to Members in accordance with the required timeframe (Yes/No).
    - Yes.
6. Do minutes of meetings:
  - a) Contain a summary of the decisions (Yes/No).
    - Yes.
  - b) Are adopted by the Committee at a subsequent meeting (Yes/No).
    - Yes.

c) Are distributed to Members in the required timeframe (yes/no - if no list details of reasons for delay).

- Yes

7. Attach annual attendance details.

- See Attachment 1.

8. Have all Community Representatives attended induction? (Yes/No)

- Yes.

### Approval

#### **Committee Facilitator**

Name: Brett Smith

Signature:



Date: 09/06/2021

#### **Legal Service Unit**

Name: Jessica Groth

Signature:



Date:

19/07/2021

**ATTACHMENT 1 – ANNUAL ATTENDANCE FOR MEETINGS – STRATEGY AND ENGAGEMENT ADVISORY COMMITTEE**

MEMBERSHIP NAMES	2019		2020		2021		
	6 AUGUST	5 NOVEMBER	4 AUGUST	18 NOVEMBER	2 FEBRUARY	1 JUNE	3 AUGUST
Cr Declan Clausen Chair	√	√	√	√	√	√	TBC
Cr Matthew Byrne D/Chair	√	√	√	X	√	√	TBC
Cr Brad Luke	X	√	√	X	√	√	TBC
Bob Hawes Stakeholder	√	√	√	√	√	√	TBC
Joe James Stakeholder	√	√	X	√	√	√	TBC
Stephen Wills Stakeholder	√	X	X	X	X	X	TBC
Dr Alex Zelinsky Stakeholder	X	√	√	√	√	X	TBC
Alison McGaffin Stakeholder	X	√	√	√	X	√	TBC
Larry Platt Stakeholder	X	√	X	√	√	√	TBC
Rhett Morson Community Rep	√	X	√	√	√	√	TBC

---

**YOUTH COUNCIL  
ANNUAL PERFORMANCE REVIEW**

**DISTRIBUTED UNDER SEPARATE COVER**

## Performance of the Newcastle Youth Council Advisory Committee

*(Review carried out in 2021 on Advisory Committee's performance July 2019 to June 2021)*

The Newcastle Youth Council Advisory Committee (**Committee**) has achieved significant outcomes throughout the period 2020/21 that fulfill the committee responsibilities outlined in section 4.1 of the Committee charter. Since coming under Libraries and Learning, the Committee has also delivered a range of programs that contribute to the goals outlined in The Library Strategy that achieve to significant lifelong learning and community strengthening outcomes for young people. Key business items are outlined in Appendix 2 and significant achievements are outlined in Appendix 3.

1. Did the Newcastle Youth Council Advisory Committee report to the Council as required? (the report should detail the dates of each report/s to the Council)
  - At the Ordinary Council Meeting held on 11 December 2018, Council resolved to establish the Newcastle Youth Council Advisory Committee.
  - Newcastle Youth Council Advisory Committee Annual Performance Review will be reported to the Ordinary Council Meeting to be held on 24 August 2021.
2. Detail the number of meetings required to be held per calendar year as provided for in the Guidelines for meeting practice – Advisory Committees.
  - Item 17.1 of the Newcastle Youth Council Committee Charter states 'The Committee will meet at least six times per year or as otherwise resolved by the Committee'
  - The Committee has resolved to meet nine times per year, monthly between February – October.
3. Detail the number of meetings held in 2020/21, that were quorate.

Quorum was met at every meeting except for the following dates mostly due to COVID-19 impacts;

- 9 July 2020
- 7 September 2020
- 6 April 2021

4. The Guidelines for meeting practice – Advisory Committees requires Members of the Committee to conduct themselves in accordance with the Code of Conduct. Does the agenda include a standing item for Members to declare a conflict of interest? (yes/no)

All members have conducted themselves in accordance with the Code of Conduct.

In instances where a conflict of interest is relevant (i.e. youth week grant funding) members have declared such and excused themselves for the discussion of that item.

## 5. Do business papers of meetings:

- a) Include relevant background information necessary to enable Members to make informed decisions

Yes

- b) Are distributed to Members in accordance with the required timeframe

Yes

## 6. Do minutes of meetings:

- a) Contain a summary of the decisions

Yes

- b) Are adopted by the Committee at a subsequent meeting

Yes

- c) Are distributed to Members in the required timeframe

Yes

## 7. Attach annual attendance details.

See appendix 1

## 8. Have all Community Representatives attended induction?

N/A

Approval**Committee Facilitator**

Name: Nick Grinpukel

Signature: 

Date: 10/06/2021

**Legal Service Unit**

Name: Jessica Groth

Signature: 

Date: 19/07/2021

## Appendix 1 – Attendance Records

<b>Councillor Members</b>		Jul-20	Aug-20	Sep-20	Oct-20	Feb-21	Mar-21	Apr-21	(special meeting) Apr-21	May-21	Jun-21	Jul-21
Cr Peta	Winney-Baartz	*		*			*				TBC	TBC
Cr Declan	Clausen										TBC	TBC
Cr Carol	Duncan								*		TBC	TBC
<b>Youth Members</b>												
Kelsey	Grey	*	*	*	*		*	*	*	*	TBC	TBC
Alex	Saxby-Milles	*	*	*	*	*	*	*	*	*	TBC	TBC
Amelia	Samson		*			*	*		*	*	TBC	TBC
Asha	McNeill		*	*	*	*			*		TBC	TBC
Lauren	Proctor				*	*	*	*	*		TBC	TBC
Isabella	Moretti					*	*	*	*		TBC	TBC
Lavendel	Seguin					*				*	TBC	TBC
Kevin	Hill		*				*		*	*	TBC	TBC
Kepei	Tan								*	*	TBC	TBC
Marylyn	Sendah	*				*					TBC	TBC
Ashley	Harrison	*			*	*	*	*	*		TBC	TBC

\* Quorum is determined as half of the active members at the time of the meeting. Membership of the Youth Council has fluctuated over the period indicated so quorum requirements have changed accordingly. As such 5 members attending in Aug-20 achieved quorum, while 5 members attending in Apr-21 did not achieve quorum.



## Appendix 2 – Summary of Key Business Items discussed at each meeting

Meeting Date	Business Item
1 July 2020	<ul style="list-style-type: none"> <li>• Harbour Foreshore Committee – consultation</li> <li>• Plastic Free July social media campaign – planning</li> <li>• The Virtual Academy mentoring – report</li> <li>• City Taskforce – report</li> <li>• Ripple Launchpad – report</li> <li>• SDG Webinar – planning</li> </ul>
11 Aug 2020	<ul style="list-style-type: none"> <li>• Youth Frontiers collaboration – planning</li> <li>• Hunter SDG Taskforce – report</li> <li>• Youth Employment Strategy – report</li> <li>• SDG Webinar – planning</li> </ul>
02 Sep 2020	<ul style="list-style-type: none"> <li>• Local Housing Strategy – consultation</li> <li>• SDG Webinar – planning</li> <li>• Youth Employment Programming – planning</li> </ul>
06 Oct 2020	<ul style="list-style-type: none"> <li>• SDG Webinar – report</li> <li>• Youth Employment Programming – planning</li> <li>• Hunter SDG Taskforce – report</li> <li>• End of Year Celebration – planning</li> </ul>
02 Feb 2021	<ul style="list-style-type: none"> <li>• Coastal Management Plan – consultation</li> <li>• Youth Week Grants – approvals</li> <li>• 2021 Planning</li> </ul>
03 Mar 2021	<ul style="list-style-type: none"> <li>• Committee for the Hunter – report</li> <li>• Newcastle Podcast Awards – report</li> <li>• Youth Mock Council – planning</li> <li>• Youth Week – planning</li> </ul>
06 Apr 2021	<ul style="list-style-type: none"> <li>• Youth Mock Council – planning</li> <li>• Youth Week – planning</li> </ul>
13 Apr 2021	<ul style="list-style-type: none"> <li>• Election of Committee officer roles</li> </ul>
12 May 2021	<ul style="list-style-type: none"> <li>• Hosting Lake Macquarie Youth Council</li> <li>• Youth Week – report</li> <li>• Youth Mock Council – report</li> <li>• Youth Parliament – consultation</li> </ul>

### Appendix 3 – Key Project Achievements 2020/21

Date	Project	Outputs	Stakeholders
1 – 31 July	Plastic Free July Social Media Campaign	Collaboration with CIFAL Newcastle students to produce a series of social media content to highlight Plastic Free July	Newcastle Youth Council (NYC), Newcastle Libraries, CIFAL Newcastle
7 Sep – 5 Oct	Podcast Series – Tomorrow's Future Today: Youth Action for the Sustainable Development Goals (SDG)	Produced and launched a 6-part podcast series interviewing young people working on actions that contribute to the SDGs	NYC, Newcastle Libraries, Newcastle Podcast Station, Youth Frontiers, Headspace Newcastle, CoreEthics, Hunter Community Environment Centre, School Strike 4 Climate, CIFAL Newcastle, Newcastle Poverty Action Alliance.
14 Oct	Webinar - Youth Action for the SDGs	Developed and delivered a webinar panel with 5 young people discussing youth action for the Sustainable Development Goals	NYC, Newcastle Libraries, Hunter SDG Taskforce (multi-stakeholder)
2 Feb	Youth Week Grants	NYC reviewed and approved three grant applications for Youth Week 2021	NYC, Newcastle Libraries, Youth Week grant applicants (Hunter Futurepreneurs, Jesmond Neighbourhood Centre, UP&UP Inspirations)
16 – 24 Apr	Youth Week Events	NYC participated in several events during Youth Week 2021	NYC, Newcastle Libraries, The Illume Girls, Civic Venues, Multicultural Youth Group, Headspace Newcastle, Youth Week grant applicants
29 – 30 Apr	Youth Mock Council	NYC developed & delivered a 2-day workshop for high school students engaging them in local government processes and workshops run by CN Councillors	NYC, Newcastle Libraries, CN Councillors, local high schools