

Tree Removal

This form can not be used if:

- the tree(s) meet the exempt criteria as set out in Section 3.3 of the Urban Forest Technical Manual (Manual).
- the trees on your property are within a 10/50 declared area with regard to bushfire, confirm at www.rfs.nsw.gov.au/plan-and-prepare/1050-vegetation-clearing
- the tree removal is associated with development. Refer to Duty Officer or Private Certifier.
- there is a previous development consent requiring the retention or planting of the tree(s) proposed for removal. Refer to Duty Officer, potential section 96 application.
- the tree(s) are or form part of a, heritage item, known Aboriginal object or place of Aboriginal significance. Refer to *Heritage Minor Works Permit*.
- the tree(s) form part of an Endangered Ecological Community. Refer to a *Permit Application for Native Vegetation Removal* and Part C of the Manual.
- the tree removals are associated with a native vegetation community which will be removed in association with the tree and shrub removal. Refer to *Permit Application for Native Vegetation Removal* and Part C of the Manual.
- more than three (3) trees that are associated with a native vegetation community. Refer to *Permit Application for Native Vegetation Removal* and Part C of the Manual.
- the tree is a threatened species - refer to *Permit Application for Native Vegetation Removal* and Part C of the Manual.
- the tree is within 100m of a designated SEPP 14 wetland boundary. Refer to *Permit Application for Native Vegetation Removal* and Part C of the Manual.

Part 1: Applicant and site details

1. Applicant details

All correspondence will be sent to this address if it is not care of a company.

Name or company

ABN

Postal address

Suburb Postcode

Phone E-mail.....

Contact person

Preferred method of correspondence E-mail Post

Leave blank if not required.

Will your correspondence be care of another company? Yes No

Care of - name or company

ABN Contact person

Postal Address

Phone E-mail

<p>2. Location and title description of the property</p> <p>To correctly identify the land.</p>	<p>Unit No House No Street</p> <p>Locality</p> <p>Lot(s) Section</p> <p>Deposited Plan(s) Strata plan</p> <p>Other</p> <p>(Details from rate notice or property deeds, or from Council property maps)</p>
<p>3. Who owns the land?</p> <p>Give the name of every owner and their postal address. (It is not to be marked 'Care of' the company submitting the application'). If there is insufficient space please attach a separate list.</p>	<p>Name 1</p> <p>Address</p> <p>Postcode Phone</p> <p>Name 2</p> <p>Address</p> <p>Postcode Phone</p>
<p>4. Removal of three or less trees with replacement planting of at least one tree</p> <p>An arborist report of any kind is not required under this section.</p> <p>Refer to Section 3 of the Manual and Council's DCP section 5.03 Vegetation Management for more information.</p>	<p>Three trees or less can be removed where this application is accompanied by a clear diagram which:</p> <ul style="list-style-type: none"> • identifies the location of the tree/s to be removed, and • the reason/s for removal, and • the location of replacement plantings in relation to the principle building and other ancillary structures, and • the botanical and common name of the new tree. <p><input type="checkbox"/> Is the tree(s) within 40m of a riparian zone</p> <p>How many trees affected by this application?</p> <p>How many new trees are you replanting?</p> <p>Botanical/Common name</p>
<p>5. Removal of more than three trees or where replacement planting cannot be undertaken</p> <p>Refer to Section 3 and <i>Arborist Report Permit Application</i> form, Appendix 7 of the Manual for more information.</p> <p>See also Council's DCP Section 5.03 Vegetation Management for more information.</p>	<p>More than three trees may be removed where a report from an AQF Level 5 arborist demonstrates that removal is the only option having considered all reasonable options, other than tree removal. (please tick the relevant reason below see section 3.4.4 of the Manual)</p> <p><input type="checkbox"/> Is the tree(s) within 40m of a riparian zone AQF level Award/Cert No.....</p> <p><input type="checkbox"/> Arborist report by</p> <p><input type="checkbox"/> Unacceptable Risk <input type="checkbox"/> Diseased Condition</p> <p><input type="checkbox"/> Property damage <input type="checkbox"/> Suppressed Growth</p> <p>How many trees affected by this application?</p> <p>How many new trees are you replanting?</p> <p>Botanical Name</p> <p>Common Name</p>

Part 2: Owner's consent and applicant's declaration

<p>6. Probity</p> <p>Parties include owners, applicants, developers and companies.</p>	<p>Are parties with pecuniary or non-pecuniary interest:</p> <p>a) a staff member, councillor, contractor, or related to someone who is: a staff member, councillor, contractor of Newcastle City Council? or,</p> <p>b) a State or Federal Member of Parliament?</p> <p><input type="checkbox"/> Yes. If yes, state the relationship and person.....</p> <p><input type="checkbox"/> No</p>																
<p>7. Applicant's declaration</p>	<ul style="list-style-type: none"> I declare that all the information given is true and correct. I understand that if incomplete, the application may be delayed, rejected or returned. I understand that the information supplied on this form and any related document may be made available to the public for inspection both at Council and on Council's website, and will be available for copying at Council. I indemnify all persons using the documents in accordance with the <i>Environmental Planning and Assessment Act, 1979</i> against any claim or action in respect of breach of copyright. <p>Applicant's name (please print)</p> <p>Signature Date</p>																
<p>8. Owner's consent</p> <p>Who signs the form?</p> <ul style="list-style-type: none"> All owners If a company - a director, secretary or authorised delegate. If the property is strata titled - the authorised delegate of the Owners Corporation If Crown Land - an authorised officer of the relevant government authority must sign the application'. 	<p>As owner/s of the land to which this application relates, I/we consent to this application and also give consent for authorised Council officers to enter the land to carry out inspections.</p> <table border="0"> <thead> <tr> <th style="text-align: left;">Signature/s</th> <th style="text-align: left;">Name/s Please Print</th> <th style="text-align: left;">Capacity*</th> <th style="text-align: left;">Date</th> </tr> </thead> <tbody> <tr> <td>.....</td> <td>.....</td> <td>.....</td> <td>.....</td> </tr> <tr> <td>.....</td> <td>.....</td> <td>.....</td> <td>.....</td> </tr> <tr> <td>.....</td> <td>.....</td> <td>.....</td> <td>.....</td> </tr> </tbody> </table> <p><i>* If signing on the owner's behalf as the owner's legal representative, you must state the nature of your legal authority and attach any available evidence (eg, power of attorney, executor, trustee, company director).</i></p>	Signature/s	Name/s Please Print	Capacity*	Date
Signature/s	Name/s Please Print	Capacity*	Date														
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Protecting your privacy

Newcastle City Council is committed to protecting your privacy. We take reasonable steps to comply with relevant legislation and Council's Privacy Management Plan.

Purpose of collection:	To enable Council as the consent authority to assess your proposal.
Intended recipients:	Council staff and other government agencies that may be required to assess the proposal.
Supply:	The information is a statutory requirement related to the assessment of the application.
Consequence of non-provision:	Your application may not be accepted or processed due to a lack of information.
Storage and Security:	Newcastle City Council, 282 King Street Newcastle will store details of the application. Individuals can access the details of the application under the Government Information (Public Access) Act 2009.
Access:	Your information can be checked for accuracy by calling (02) 4974 2000.

How to lodge your application

Applications can be lodged either:

1. In person at the Customer Service Centre, located at **282 King Street, Newcastle.**
2. Via email - mail@ncc.nsw.gov.au
3. By mail - Postal address:
Newcastle City Council
PO Box 489
NEWCASTLE NSW 2300

Fees are calculated on a scale based on the number of trees under this application.

Payment Methods

You can pay by cash, cheque, Credit Card or EFTPOS.

Please note a merchant fee is payable on all credit card transactions

Cheques are to be made payable to:
Newcastle City Council.

Acknowledgement

We will acknowledge that we have received your application. You will receive a letter and receipt specifying the amount of fees paid, and the registered number of the application.

How to contact us:

Phone: (02) 4974 2000

E-mail: mail@ncc.nsw.gov.au