



## Agenda

Date: 7 Feb 2024	Time: 5:30pm	Venue: Newcastle Library, Laman St, Newcastle
Meeting No: 1		

Topic	Responsibility	Time
<b>1. Welcome</b> 1.1. Attendees & Apologies 1.2. Acknowledgement of Country 1.3. Declarations of conflicts of interests	Chairperson	5 mins
<b>2. Previous Minutes</b> 2.1. Approve minutes from previous meeting - 4 Oct 2023 (attached) 2.2. Update on Committee's action items - Future Generations / Governance (Becky) - NOMs from Mock Council (Cr Pull)	Facilitator	5 mins
<b>3. Youth Week 2024 Applications</b> 3.1. Discussion 3.2. Voting & Approvals 3.3. Youth Week Subcommittee / allocating NYC to projects roles 3.4. Ideation / planning session (confirm date and goals)	Facilitator	30 mins



<p><b>4. NYC Committee Responsibilities</b></p> <p><b>4.1. Annual Report Approval (Chairperson)</b></p> <p><b>4.2. Committee requirements for 2024 (Facilitator)</b></p>	<p>Chairperson &amp; Facilitator</p>	<p>10 mins</p>
<p><b>5. General Business</b></p>	<p>Chairperson</p>	<p>15 mins</p>
<p><b>6. 2023/2024 Budget</b></p>	<p>Facilitator</p>	<p>5 mins</p>
<p><b>7. Volunteer Induction</b></p>	<p>Facilitator</p>	<p>5 mins</p>
<p><b>8. Next meeting:</b></p> <p><b>Wednesday 6 March 2024, City Library, Laman Street</b></p>	<p>Chairperson</p>	<p>5 mins</p>