

Open Diary Summary

Position title: Chief Executive Officer

For the period 1 January 2020 to 31 March 2020



Date	Organisation / group or category of person(s)	Purpose of Meeting	Type of Meeting (teleconference / meeting)
6 January 2020	Iris Capital	Discuss Newcastle projects	Meeting
13 January 2020	NSW Industrial Relations Commissioner	Discuss Industrial Relations matter	Meeting
14 January 2020	The Hon. Catherine Cusack MLC Parliamentary Secretary for Cost of Living	Stockton Erosion Issues	Meeting
29 January 2020	Will Creedon, MD Alloggio	Discuss tourism in Newcastle	Meeting
30 January 2020	Strategic Services Australia	Board Meeting	Meeting
30 January 2020	General Managers Advisory Committee Meeting	Board Meeting	Meeting
31 January 2020	Newcastle Airport Pty Limited	Board Meeting	Meeting
31 January 2020	Greater Newcastle Airport Pty Limited	Board Meeting	Meeting
6 February 2020	Greater Newcastle Metropolitan Plan Committee	Implementation Greater Newcastle Metropolitan Plan	Meeting
7 February 2020	Hunter Surf Life Saving	Surf Club Discussion	Meeting
10 February 2020	AECOM / Newcastle Art Gallery Foundation member	Discuss Newcastle Art Gallery	Meeting
11 February 2020	The Hon. Rob Stokes Minister for Planning and Public Spaces	Implementation Greater Newcastle Metropolitan Plan	Meeting
13 February 2020	Hunter Joint Organisation	Board Meeting	Meeting
19 February 2020	Hunter and Central Coast Development Corporation (HCCDC)	Executive bi-monthly meeting	Meeting

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Position title: Chief Executive Officer

For the period 1 January 2020 to 31 March 2020



Date	Organisation / group or category of person(s)	Purpose of Meeting	Type of Meeting (teleconference / meeting)
24 February 2020	CN Business Lessee	Discuss lease of Council owned property	Meeting
26 February 2020	Infrastructure NSW	Interview – Newcastle Light Rail	Interview
3 March 2020	General Manager Wyndham City Council	Discuss tour of Newcastle Light Rail project	Teleconference
4 March 2020	Think Start Up	Customer Experience Program	Phone Interview
5 March 2020	Moray and Agnew Solicitors	Discuss Court matter	Teleconference
6 March 2020	Chief Executive Officer, Infrastructure Australia	Infrastructure projects	Meeting
9 March 2020	The Hon. Ben Morton MP – Assistant Minister to the Prime Minister, Tom Ashby Executive Officer, Office of The Hon. Ben Morton MP, Jocelen Griffiths Advisor, Office of the Hon. Ben Morton MP, Sharon Claydon MP, Members of Stockton Community Liaison Group	Stockton Erosion Issues	Meeting
10 March 2020	Chief Executive Officer, NSW Business Chamber	Discuss Business Improvement Areas	Meeting
13 March 2020	Newcastle Airport Partnership Company 1 Pty Ltd & Newcastle Airport Partnership Company 2 Pty Ltd	Board Meeting	Meeting
13 March 2020	Partnership Board Greater Newcastle Aerotropolis Partnership	Board Meeting	Meeting

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Position title: Chief Executive Officer

For the period 1 January 2020 to 31 March 2020



Date	Organisation / group or category of person(s)	Purpose of Meeting	Type of Meeting (teleconference / meeting)
16 March 2020	Lake Macquarie LEOCON	Covid-19 Briefing	Meeting
25 March 2020	Chief Executive Officer, Port of Newcastle	Collaboration with Port of Newcastle	Teleconference
27 March 2020	Newcastle Airport Pty Limited/Greater Newcastle Aerotropolis Pty Ltd	Board Meeting	Teleconference

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Open Diary Summary

Position title: Interim Director City Wide Services

For the period 1 January 2020 to 31 March 2020



Date	Organisation/group or category of person(s)	Purpose of Meeting	Type of Meeting
28 January 2020	Elton Consulting	Councillor Strategic Workshop discussion (perhaps General Meeting)	Skype
30 January 2020	National Parks Wildlife Service	Meeting to discuss future opportunities in relation to Blue Gum Hills Regional Park	Meeting
31 January & 1 February 2020	Elton Consulting	Councillor Strategic Workshop with Executive Leadership Team	Workshop
3 February 2020	Think StartUp	Inception Workshop for Customer Experience Strategy	Workshop
5 February 2020	Resource Analytics	Summerhill Waste Management Centre Full Cost Pricing Model User Testing	Meeting
6 February 2020	People Consulting	Service Unit Plan – Civic Services	Meeting
14 February 2020	Elabor8	'Agile for Senior Leaders'	Workshop
17 February 2020	Aecom	City Hall and Civic Theatre economic analysis	Meeting
18 February 2020	Think StartUp	1:1 Interview with consultant	Interview
18 February 2020	Resource Analytics	Full Cost Pricing Model training session	Meeting
20 February 2020	Think StartUp	Customer Experience Persona Discovery Workshop	Workshop
28 February 2020	Think StartUp	Customer Experience insights playback	Skype
4 March 2020	Think StartUp	Customer Experience playback session	Meeting
6 March 2020	Newcastle International Women's Day Breakfast	International Women's Day – Kerry Phelps AM keynote speaker	Meeting
9 March 2020	Prestige Health	Vocational Assessment Review	Meeting
13 March 2020	Create NSW	Creative Kids Program opportunities	Meeting
18 March 2020	People Consulting	Service Unit Plan - Civic Services	Meeting

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Open Diary Summary

Position title: Director Governance

For the period 1 January 2020 to 31 March 2020



Date	Organisation / group or category of person(s)	Purpose of Meeting	Type of Meeting (teleconference / meeting)
8 January 2020	Healthcare	Lingard Hospital	Meeting
28 January 2020	Elton Consulting	Councillor Strategic Workshop	Teleconference
29 January 2020	Harrington Estates	Glencore Site	Meeting
30 January 2020	Hunter and Central Coast Development Corporation	Catch up	Meeting
3 February 2020	NSW Department of Planning Industry and Environment	Greater Newcastle Metropolitan Plan	Meeting
6 February 2020	Hunter and Central Coast Development Corporation	Greater Newcastle Metropolitan Plan	Meeting
10 February 2020	Urban Development Institute of Australia	Draft Western Corridor Contributions Plan	Meeting
17 February 2020	Hunter and Central Coast Development Corporation	Newcastle LGA Catalyst Area Steering Committee	Meeting
19 February 2020	Hunter and Central Coast Development Corporation	Executive Monthly Meeting	Meeting
27 February 2020	Fidem	41-47 Throsby Street, Wickham	Teleconference
27 February 2020	Department of Planning Industry and Environment	Greater Newcastle Metropolitan Plan	Teleconference
3 March 2020	UDIA	Newcastle and Port Stephens draft Local Strategic Planning Statement	Meeting
12 March 2020	Hunter and Central Coast Development Corporation	Liveable Cities Advisory Committee	Meeting

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Open Diary Summary

Position title: Director Governance

For the period 1 January 2020 to 31 March 2020



Date	Organisation / group or category of person(s)	Purpose of Meeting	Type of Meeting (teleconference / meeting)
23 March 2020	Think Startup	Customer Experience Strategy	Meeting
26 March 2020	University of Newcastle	University City Campus	Teleconference
31 March 2020	Hunter and Central Coast Development Corporation	Newcastle Catalyst Area Working Group	Teleconference

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Open Diary Summary

Position title: Director Infrastructure and Property
For the period 1 January 2020 to 31 March 2020



Date	Organisation / group or category of person(s)	Purpose of Meeting	Type of Meeting (teleconference / meeting)
17 February 2020	Think StartUp	Discuss the Customer Experience strategy	Meeting
17 February 2020	Public Assets Collaborative Group	Committee meeting	Teleconference
18 February 2020	CN Business Lessee	Discuss lease of CN owned property	Conference Call
24 February 2020	CN Business Lessee	Discuss lease of CN owned property	Meeting
9 March 2020	The Hon. Ben Morton MP – Assistant Minister to the Prime Minister, Tom Ashby Executive Officer, Office of The Hon. Ben Morton MP, Jocelen Griffiths Advisor, Office of the Hon. Ben Morton MP, Sharon Claydon MP, Members of Stockton Community Liaison Group	Stockton coastal erosion issues	Meeting

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Open Diary Summary

Position title: Director People and Culture

For the period 1 January 2020 to 31 March 2020



Date	Organisation / group or category of person(s)	Purpose of Meeting	Type of Meeting (teleconference / meeting)
17.01.2020	Moray & Agnew	Discuss legal matter	Phone
06.02.2020	Moray & Agnew	Discuss legal matter	Phone
18.02.2020	Think StartUp	Discuss future customer service model	Meeting
18.02.2020	Peakon	Discuss Onboarding	Phone
25.02.2020	Moray & Agnew	Discuss legal matter	Phone
04.03.2020	University of Newcastle	Discussion regarding Masters students	Meeting

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Open Diary Summary

Position title: Director Strategy and Engagement
For the period 1 January 2020 to 31 March 2020



Date	Organisation / group or category of person(s)	Purpose of Meeting	Type of Meeting (teleconference / meeting)
16 January 2020	Destination Sydney Surrounds North	Strategic Projects	Meeting
21 January 2020	University of Newcastle	Strategic Projects	Meeting
22 January 2020	Transport for NSW	Introduction Meeting	Meeting
30 January 2020	Lake Macquarie City Council	Strategic Projects	Meeting
5 February 2020	Dantia	Introduction Meeting	Meeting
12 February 2020	Newcastle Airport	Introduction Meeting	Meeting
18 February 2020	Think StartUp	Customer Experience	Meeting
19 February 2020	Hunter and Central Coast Development Corporation	Executive Bi-monthly Meeting	Meeting
20 February 2020	University of Newcastle	Creative Industries and Cultural Tourism	Meeting
24 February 2020	Catapult	EOI Create NSW Support	Meeting
26 February 2020	Department of Premier and Cabinet	NSW Government Trade Mission to the Hunter Region	Teleconference
2 March 2020	Guraki Aboriginal Advisory Committee	Advisory Committee Meeting	Meeting
4 March 2020	McDonald Jones Stadium, Newcastle Airport	Potential future events	Meeting
4 March 2020	Disability Inclusion Advisory Committee	Advisory Committee Meeting	Meeting
5 March 2020	Makerspacepeople	Introductory Meeting	Meeting
6 March 2020	Infrastructure Australia	Infrastructure Projects	Meeting

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Open Diary Summary

Position title: Director Strategy and Engagement
For the period 1 January 2020 to 31 March 2020



Date	Organisation / group or category of person(s)	Purpose of Meeting	Type of Meeting (teleconference / meeting)
10 March 2020	Maitland City Council	Geotechnical Information Platforms	Meeting
10 March 2020	Hunter Business Chamber	Strategic Projects	Meeting
12 March 2020	Department of Premier and Cabinet	Strategic Projects	Meeting
16 March 2020	University of Newcastle	Strategic Projects	Meeting
30 March 2020	Lake Macquarie City Council/Family and Community Services	Community Support – COVID-19	Zoom Meeting

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Open Diary Summary

Position title: Chief Executive Officer

For the period 1 April 2020 to 30 June 2020



Date	Organisation / group or category of person(s)	Purpose of Meeting	Type of Meeting (teleconference / meeting)
1 April 2020	Strategic Services Australia	Strategy workshop and Board meeting	Videoconference
6 April 2020	Newcastle Airport Pty Limited/Greater Newcastle Aerotropolis Pty Ltd	Board update (weekly)	Videoconference
7 April 2020	Moray & Agnew Law Firm	Discuss legal matter	Meeting
9 April 2020	Hunter Joint Organisation	Board meeting	Meeting
14 April 2020	Newcastle Airport Pty Limited/Greater Newcastle Aerotropolis Pty Ltd	Board update (weekly)	Videoconference
14 April 2020	Hunter Joint Organisation	Meeting	Videoconference
16 April 2020	Think Start Up consultants	Presentation of strategy	Videoconference
17 April 2020	Moray & Agnew Law Firm	Discuss legal matter	Meeting
17 April 2020	United Services Union	Discuss staff matter	Meeting
20 April 2020	Newcastle Airport Pty Limited/Greater Newcastle Aerotropolis Pty Ltd	Board update (weekly)	Videoconference
23 April 2020	Regional Development Australia	Discuss Newcastle projects	Teleconference
24 April 2020	Newcastle Airport Pty Limited/Greater Newcastle Aerotropolis Pty Ltd	Board meeting	Videoconference
28 April 2020	Hunter Integrated Resources	Meeting	Teleconference

Date	Organisation / group or category of person(s)	Purpose of Meeting	Type of Meeting (teleconference / meeting)
4 May 2020	Newcastle Airport Pty Limited/Greater Newcastle Aerotropolis Pty Ltd	Board update (weekly)	Videoconference
11 May 2020	Newcastle Airport Pty Limited/Greater Newcastle Aerotropolis Pty Ltd	Board update (weekly)	videoconference
12 May 2020	Constituents	Cathedral Park stairway	Meeting
12 May 2020	Knights Centre of Excellence Project Control Group	Discuss the Knights Centre of Excellence project	Videoconference
13 May 2020	Department of Regional NSW	Discuss Newcastle priorities	Teleconference
14 May 2020	United Services Union	Discuss staff matter	Meeting
18 May 2020	Newcastle Airport Pty Limited/Greater Newcastle Aerotropolis Pty Ltd	Board update (weekly)	Videoconference
22 May 2020	Ilume Consultants	Discuss staff member mentoring	Teleconference
28 May 2020	Strategic Services Australia	Board meeting	Videoconference
28 May 2020	Hunter Joint Organisation	General Manager Advisory Committee	Videoconference
29 May 2020	Newcastle Airport Pty Limited/Greater Newcastle Aerotropolis Pty Ltd	Board meeting	Videoconference
29 May 2020	Newcastle Art Gallery Foundation Chair	Art Gallery Expansion Project	Meeting
29 May 2020	CN owned building Tenant	Discuss tenancy	Meeting
2 June 2020	Department Planning Industry & Environment	Hunter Park INSW Assurance Review	Videoconference
9 June 2020	Newcastle Airport Pty Limited/Greater Newcastle Aerotropolis Pty Ltd	Board update (monthly)	Videoconference

Date	Organisation / group or category of person(s)	Purpose of Meeting	Type of Meeting (teleconference / meeting)
11 June 2020	Hunter Joint Organisation	Board meeting	Videoconference
12 June 2020	Newcastle Airport Partnership Company 1 Pty Ltd & Newcastle Airport Partnership Company 2 Pty Ltd	Board meeting	Videoconference
12 June 2020	Partnership Board Greater Newcastle Aerotropolis Partnership	Board Meeting	Videoconference
15 June 2020	Clubs NSW	Discuss review of Kings Cross lock out laws	Teleconference
16 June 2020	Newcastle Licensee	Discuss Newcastle night-time economy	Meeting
16 June 2020	Venues NSW	Knights Centre of Excellence	Meeting
18 June 2020	The Hon. Mark Latham MLC	Discuss Newcastle night-time economy	Teleconference
26 June 2020	Newcastle Airport Pty Limited/Greater Newcastle Aerotropolis Pty Ltd	Board meeting	Videoconference
23 June 2020	Clubs NSW	Discuss Newcastle night-time economy	Meeting
26 June 2020	Clubs NSW	Discuss Newcastle night-time economy	Meeting

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Open Diary Summary

Position title: Interim Director City Wide Services
For the period 1 April 2020 to 30 June 2020



Date	Organisation / group or category of person(s)	Purpose of Meeting	Type of Meeting (teleconference / meeting)
6 April 2020	Think Start up	CX Strategy Action Tracking	Teleconference
9 April 2020	Think Start Up	CX Concepts Feasibility & Viability Workshop	Teleconference
16 April 2020	Think Start Up	CX Discovery Playback	Teleconference
20 April 2020	Think Start Up	CX Strategy Action Tracking	Teleconference
29 April 2020	Think Start Up	CX Strategy Action Tracking	Teleconference
26 June 2020	Think Start Up	CX Strategy Action Tracking	Teleconference
29 June 2020	Think Start Up	CX Strategy Preparation	Teleconference

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Open Diary Summary

Position title: Director Governance

For the period 1 April 2020 to 30 June 2020



Date	Organisation / group or category of person(s)	Purpose of Meeting	Type of Meeting (teleconference / meeting)
2 April 2020	University of Newcastle	State Significant Development	Teleconference
7 April 2020	City of Sydney	Governance	Teleconference
27 April 2020	Department of Planning, Industry and Environment	Greater Newcastle Metropolitan Plan	Teleconference
29 April 2020	Cycling Working Party	Cycling Working Party Meeting	Teleconference
30 April 2020	Fidem Pty Ltd	Planning Proposal	Teleconference
7 May 2020	Department of Planning, Industry and Environment	Planning Proposals and Value Capture	Teleconference
15 May 2020	Urban Development Institute of Australia	Stakeholder Engagement	Teleconference
20 May 2020	Hunter and Central Coast Development Corporation and Department of Planning and RMS	Newcastle Catalyst Area Steering Group	Teleconference
29 May 2020	Newcastle University	Local Government Research	Teleconference
18 June 2020	Guraki Aboriginal Advisory Committee	Guraki Aboriginal Advisory Committee discussion	Meeting

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Open Diary Summary

Position title: Director Infrastructure and Property

For the period 1 April 2020 to 30 June 2020



Date	Organisation / group or category of person(s)	Purpose of Meeting	Type of Meeting (teleconference / meeting)
25 May 2020	Public Assets Collaborative group	Committee meeting	Teleconference
19 June 2020	Asset Institute and SmartSat	"Asset Management from Space" webinar	Teleconference

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Open Diary Summary

Position title: Director People and Culture

For the period 1 April 2020 to 30 June 2020



Date	Organisation / group or category of person(s)	Purpose of Meeting	Type of Meeting (teleconference / meeting)
18/06/2020	Guraki Members	Discussion	Meeting

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Open Diary Summary

Position title: Director Strategy and Engagement

For the period 1 April 2020 to 30 June 2020



Date	Organisation / group or category of person(s)	Purpose of Meeting	Type of Meeting
2 April 2020	Hunter & Central Coast Development Corporation	Economic Development Strategy	Meeting
3 April 2020	Think Start Up	Consultant Customer Experience	Meeting
17 April 2020	City Taskforce Leadership Team Members	Collaboration opportunities – Covid Resilience Package	Meeting
23 April 2020	City of Geelong	Collaboration opportunities – Gateway Cities	Meeting
24 April 2020	City Taskforce Action Team Members	Collaboration opportunities – Covid Resilience Package	Meeting
1 May 2020	City Taskforce Leadership Team Members	Collaboration opportunities – Covid Resilience Package	Meeting
8 May 2020	City Taskforce Action Team Members	Collaboration opportunities – Covid Resilience Package	Meeting
11 May 2020	Alloggio	Tourism sector - Covid	Meeting
15 May 2020	City Taskforce Leadership Team Members	Collaboration opportunities – Covid Resilience Package	Meeting
22 May 2020	City Taskforce Action Team Members	Collaboration opportunities – Covid Resilience Package	Meeting
3 June 2020	University of Newcastle	Grant collaboration opportunities	Meeting
4 June 2020	International Newcastle Inc	Collaboration opportunities	Meeting
5 June 2020	City Taskforce Leadership Team Members	Collaboration opportunities – Covid Resilience Package	Meeting
10 June 2020	Port Waratah Coal Services	Projects discussion	Meeting

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Open Diary Summary

Position title: Director Strategy and Engagement

For the period 1 April 2020 to 30 June 2020



Date	Organisation / group or category of person(s)	Purpose of Meeting	Type of Meeting
12 June 2020	City Taskforce Action Team Members	Collaboration opportunities – Covid Resilience Package	Meeting
15 June 2020	University of Newcastle	Collaboration opportunities	Meeting
18 June 2020	Guraki Advisory Committee Members	Guraki Advisory Committee	Meeting

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Open Diary Summary

Position title: Chief Executive Officer

For the period 1 July 2020 to 30 September 2020



Date	Organisation / group or category of person(s)	Purpose of Meeting	Type of Meeting (teleconference / meeting)
1 July 2020	The Hon. Victor Dominello MP, The Hon. Mark Latham MLC, Tim Crakanthorp MP	Newcastle After Dark Strategy 2018-2022	Meeting
2 July 2020	Sydney Business Chamber meeting	Briefing from Stephen Walters, NSW Chief Economist	Videoconference
8 July 2020	Mastertek	Discuss project	Videoconference
9 July 2020	The Hon Victor Dominello MP	Newcastle After Dark Strategy 2018-2022	Videoconference
13 July 2020	Newcastle Airport Pty Limited/Greater Newcastle Aerotropolis Pty Ltd	Monthly Board Update	Videoconference
20 July 2020	Newcastle Art Gallery Foundation	Project Update Newcastle Art Gallery	Meeting
22 July 2020	Hunter Joint Organisation	Hunter 2050 Foundation briefing	Videoconference
24 July 2020	Maritime Union Australia	Newcastle Maritime Museum	Videoconference
27 July 2020	The Hon. Mark Latham MLC	Discuss Newcastle Night Time Economy	Teleconference
28 July 2020	Port of Newcastle	Meeting with Special Projects Director to discuss Newcastle projects	Meeting
31 July 2020	Newcastle Airport Pty Limited/Greater Newcastle Aerotropolis Pty Ltd	Board Meeting	Videoconference
4 August 2020	Knight Centre of Excellence PCG	Discuss Centre of Excellence	Meeting
5 August 2020	Partnership School Infrastructure NSW	Introduction	Videoconference
5 August 2020	Greater Newcastle Metropolitan Plan	Steering Committee	Videoconference
5 August 2020	Transport for NSW	Quarterly catch up	Videoconference

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Open Diary Summary

Position title: Chief Executive Officer

For the period 1 July 2020 to 30 September 2020



Date	Organisation / group or category of person(s)	Purpose of Meeting	Type of Meeting (teleconference / meeting)
6 August 2020	The Hon. Mark Latham MLC	Discuss Newcastle Night Time Economy	Teleconference
10 August 2020	Newcastle Airport Pty Limited/Greater Newcastle Aerotropolis Pty Ltd	Monthly Board update	Videoconference
12 August 2020	Port Authority of NSW	Discuss Newcastle projects	Videoconference
13 August 2020	Hunter Joint Organisation	Board meeting	Videoconference
17 August 2020	ABC Newcastle Chief of Staff	Discuss Newcastle projects	Meeting
17 August 2020	Hunter Land & Stevens Group	Discuss Coal and Allied Northern Estates Black Hill development application	Meeting
19 August 2020	Hunter and Central Coast Development Corporation	Executive bi-monthly catch up	Videoconference
20 August 2020	Lessee	Discuss Council property	Meeting
24 August 2020	Constituent	Meeting to discuss Newcastle Maritime Museum	Videoconference
25 August 2020	Hunter and Central Coast Development Corporation	Discuss the Wickham School of Arts building	Videoconference
28 August 2020	Newcastle Airport Pty Limited/Greater Newcastle Aerotropolis Pty Ltd	Monthly Board update	Videoconference
28 August 2020	Hunter and Central Coast Development Corporation	Discuss Waratah Gasworks	Videoconference
31 August 2020	Port of Newcastle	Meeting with Special Projects Director to discuss Newcastle projects	Meeting
1 September 2020	Superintendent Wayne Humphries, NSW Police	Discuss COVID related matters	Teleconference

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Open Diary Summary

Position title: Chief Executive Officer

For the period 1 July 2020 to 30 September 2020



Date	Organisation / group or category of person(s)	Purpose of Meeting	Type of Meeting (teleconference / meeting)
3 September 2020	The Hon. Don Harwin MP, Newcastle Art Gallery Foundation, Newcastle Art Gallery Working Party	Art Gallery Expansion	Videoconference
4 September 2020	NSW Police	Operation Summer Safe	Meeting
7 September 2020	Newcastle Cruising Yacht Club	Superyacht Hub	Meeting
9 September 2020	The Hon. Mark Latham MLC, Tim Crakanthorp MP, Independent Liquor & Gaming Authority, Liquor & Gaming NSW, Newcastle Police Area Command, Newcastle Tourism Industry Group	Newcastle Committee for Night Time Jobs and Investment	Videoconference
10 September 2020	Mastertek	Discuss project	Videoconference
11 September 2020	Newcastle Airport Pty Limited/Greater Newcastle Aerotropolis Pty Ltd	Board Meeting	Videoconference
14 September 2020	TFO Consultancy (Tim Owen)	Economic Development Opportunities	Meeting
17 September 2020	Hunter First CEO Connect event	Networking event	Meeting
23 September 2020	Hunter Business Chamber	Development Forum	Forum
24 September 2020	Strategic Services Australia	Committee Meeting and AGM	Videoconference

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Open Diary Summary

Position title: Interim Director City Wide Services
For the period 1 July 2020 to 30 September 2020



Date	Organisation / group or category of person(s)	Purpose of Meeting	Type of Meeting (teleconference / meeting)
20 July 2020	Newcastle Art Gallery Foundation Board	Newcastle Art Gallery Expansion project presentation	Meeting
14 August 2020	Think StartUp	Customer Experience Strategy	Teleconference
21 August 2020	450 Squadron RAAF Association Inc.	450 Squadron Memorial proposal – Civic Precinct	Meeting
28 August 2020	Oxford Economics	Discuss Library Infrastructure Plan	Teleconference
31 July 2020	Kilgour Prize 2020	Winners Announcement	Event
31 August 2020	Think StartUp	Customer Experience Strategy	Teleconference
3 September 2020	Newcastle Art Gallery Expansion Working Party	Proposed expansion update	Meeting
16 September 2020	Blacktown City Council	International Centre for Training Excellence	Teleconference
18 September 2020	Think StartUp	Library Strategy Customer Profile	Teleconference
22 September 2020	Oxford Economics	Civic Services Economic Analysis	Teleconference

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Open Diary Summary

Position title: Director Governance

For the period 1 July 2020 to 30 September 2020



Date	Organisation / group or category of person(s)	Purpose of Meeting	Type of Meeting (teleconference / meeting)
27 July 2020	Destination NSW	Motorsport Legislation Review	Zoom
29 July 2020	Mettle Global	Business Continuity Plan	Zoom
4 August 2020	Transport for NSW	Broadmeadow Locomotive site	Teams
10 August 2020	Department of Planning	Broadmeadow Catalyst Area	Teams
13 August 2020	Hunter Business Chamber	Draft Cycling and Parking Plans	Teams
8 September 2020	University of Newcastle and Hunter and Central Coast Development Corporation	Liveability Index	Teams
10 September 2020	Hunter and Central Coast Development Corporation and Department of Planning, Industry and Environment	Broadmeadow Catalyst Area	Teams
15 September 2020	Hunter and Central Coast Development Corporation, Department of Regional NSW and Transport for NSW	Workshop on the draft Cycling and Parking Plans	Teams
17 September 2020	Newcastle Business Chamber	CEO Connect Tour of 12 Stewart Avenue	Tour
18 September 2020	Newcastle Cycleways Movement	Workshop on draft Cycling and Parking Plans	Teams
21 September 2020	University of Newcastle	Workshop on draft Cycling and Parking Plans	Teams
22 September 2020	Property Council of Australia and Urban Development Institute of Australia	Workshop on draft Cycling and Parking Plans	Meeting
23 September 2020	Centium	Rates and Treasury Audit Planning	Teams
23 September 2020	Cycling Working Party	Workshop on draft Cycling and Parking Plans	Teams

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Open Diary Summary

Position title: Director Governance

For the period 1 July 2020 to 30 September 2020



Date	Organisation / group or category of person(s)	Purpose of Meeting	Type of Meeting (teleconference / meeting)
24 September 2020	Hunter Business Chamber and BIAs	Workshop on draft Cycling and Parking Plans	Teams
24 September 2020	Liveable Cities Advisory Committee and Strategy and Innovation Advisory Committee	Workshop on draft Cycling and Parking Plans	Meeting

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Open Diary Summary

Position title: Director Infrastructure and Property
For the period 1 July 2020 to 30 September 2020



Date	Organisation / group or category of person(s)	Purpose of Meeting	Type of Meeting (teleconference / meeting)
12 August 2020	Port Authority	General Discussion	Teleconference
19 August 2020	Hunter and Central Coast Development Corporation	Executive Bi-Monthly meeting	Teleconference
24 August 2020	Asset Institute	Public Assets Collaborative Group meeting	Teleconference
25 August 2020	Mastertek	Project update	Teleconference
31 August 2020	Worimi Local Aboriginal Land Council	Stockton update	Site meeting

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Open Diary Summary

Position title: Director People and Culture

For the period 1 July 2020 to 30 September 2020



Date	Organisation / group or category of person(s)	Purpose of Meeting	Type of Meeting (teleconference / meeting)
08/07/2020	Mastertek	To discuss project	Teams Meeting
20/08/2020	Letitia from Positive Change Co	Meeting	Teams Meeting
10/09/2020	Mastertek	To discuss project	Teams Meeting
16/09/2020	LGNSW	Senior Staff Contracts	Zoom meeting

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Open Diary Summary

Position title: Director Strategy and Engagement

For the period 1 July 2020 to 30 September 2020



Date	Organisation / group or category of person(s)	Purpose of Meeting	Type of Meeting
2 July 2020	University of Newcastle and Hunter Business Chamber	Industry Response Program	Meeting
2 July 2020	Regions NSW	Branding and Positioning	Meeting
3 July 2020	Alloggio	COVID response program	Telephone
3 July 2020	City Taskforce Leadership Team Members	COVID response program	Meeting
8 July 2020	Olive Tree Markets	COVID response program	Meeting
14 July 2020	Mettle Global	Business Continuity Plan	Meeting
16 July 2020	Regions NSW	City Taskforce Leadership Update	Meeting
21 July 2020	Sense Strategy Consulting	Inland Rail Opportunities	Meeting
24 July 2020	City Taskforce Action Team Members	Collaboration opportunities – Covid Resilience Package	Meeting
28 July 2020	Guraki Advisory Committee Members	Guraki Advisory Committee	Meeting
28 July 2020	Committee for Hunter	Collaboration opportunities	Meeting
7 August 2020	City Taskforce Leadership Team Members	Collaboration opportunities – Covid Resilience Package	Meeting
20 August 2020	Sustainable Development Goals Stakeholders	Sustainable Development Goals Collaboration	Meeting
24 August 2020	Guraki Advisory Committee Members	Guraki Advisory Committee	Meeting

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Open Diary Summary

Position title: Director Strategy and Engagement

For the period 1 July 2020 to 30 September 2020



Date	Organisation / group or category of person(s)	Purpose of Meeting	Type of Meeting
24 August 2020	Hunter Joint Organisation	Collaboration opportunities	Meeting
2 September 2020	University of Newcastle	Economic Development	Meeting
4 September 2020	City Taskforce Leadership Team Members	COVID response program	Meeting
5 September 2020	Infrastructure Australia	Projects	Meeting
5 September 2020	Guraki Advisory Committee Members	Guraki Advisory Committee	Meeting
14 September 2020	Infrastructure Australia	Projects	Meeting
14 September 2020	Licensed Premises Trial Stakeholders	Information Session	Meeting
17 September 2020	RDA Hunter	Collaboration opportunities	Meeting
17 September 2020	Hunter Business Chamber CEO Connect Members	Networking Event	Meeting
18 September 2020	City Taskforce Action Team Members	COVID response program	Meeting
23 September 2020	Night Time Economy Stakeholders	Newcastle After Dark opportunities	Meeting

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Open Diary Summary

Position title: Chief Executive Officer

For the period 1 October 2020 to 31 December 2020



Date	Organisation / group or category of person(s)	Purpose of Meeting	Type of Meeting (<i>teleconference / meeting</i>)
15 October 2020	Local Government NSW	Metro Beaches Councils Meeting	Videoconference
27 October 2020	Sydney Cricket Ground Trust	Broadmeadow Sports and Entertainment Precinct	Meeting
28 October 2020	Professor of Local Government, University of Newcastle	Meet and Greet	Videoconference
30 October 2020	Newcastle Airport Pty Limited/Greater Newcastle Aerotropolis Pty Ltd	Annual General Meeting	Videoconference
30 October 2020	Director Planning and Environment, Wollongong Council	Discuss Section 10.7(5) Planning Certificates	Videoconference
3 November 2020	Managing Director, Compass Housing	Discuss Newcastle Projects	Teleconference
3 November 2020	Create NSW	Discuss Newcastle Art Gallery	Meeting
5 November 2020	Vantager Group	Discuss Newcastle Projects	Meeting
6 November 2020	Acting CEO, Hunter and Central Coast Development Corporation	Discuss Honeysuckle West	Teleconference
13 November 2020	Local Government Professional	Annual General Meeting and General Managers Meeting	Videoconference
13 November 2020	Newcastle Airport Partnership Company	Board Meeting	Videoconference
17 November 2020	Managing Director, DOMA Group	Discuss Newcastle Projects	Meeting
18 November 2020	Project Director, Health Infrastructure	Briefing on John Hunter Health and Innovation Precinct	Videoconference
21 November 2020	Acting General Manager, Event Development, Destination NSW	Discuss Newcastle Projects	Teleconference
24 November 2020	Sydney Cricket Ground Trust	Broadmeadow Sports and Entertainment Precinct	Meeting

Date	Organisation / group or category of person(s)	Purpose of Meeting	Type of Meeting (teleconference / meeting)
25 November 2020	Destination NSW	Discuss Newcastle Projects	Videoconference
26 November 2020	Hunter Joint Organisation and Hunter Councils Inc.	Annual General Meeting and Board Meetings	Videoconference
27 November 2020	Newcastle Airport Pty Limited/Greater Newcastle Aerotropolis Pty Ltd	Monthly Board Update	Meeting
2 December 2020	Incitec Pivot	Discuss Incitec Pivot Fertiliser Distribution Centre	Meeting
4 December 2020	City of Newcastle Covid 19 City Taskforce	Final Meeting	Meeting
9 December 2020	Greater Newcastle Metropolitan Steering Committee	Committee Meeting	Videoconference
10 December 2020	Hunter Joint Organisation	Board Meeting	Videoconference
11 December 2020	Australian High Commissioner to New Zealand	International Relations	Meeting
16 December	Hunter and Central Coast Development Corporation	Executive catch up	Meeting
17 December 2020	City of Newcastle Award Panel Meeting	2021 Citizenship Awards	Meeting
18 December 2020	Elton Consulting	Discuss Strategic Workshop	Meeting
21 December 2020	Newcastle Herald	Lunch	Meeting
21 December 2020	Director, Lake Maintenance	Bolton Street Car Park	Meeting
23 December 2020	Blackadder Associates	Senior Staff Recruitment	Meeting

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Open Diary Summary

Position title: Director City Wide Services

For the period 1 October 2020 to 31 December 2020



Date	Organisation / group or category of person(s)	Purpose of Meeting	Type of Meeting (teleconference / meeting)
1 October 2020	Think StartUp	CX Ambition Workshop for Libraries	Teleconference
13 October 2020	Service NSW	Customer Service Strategy	Teams
13 October 2020	People Consulting	Customer Experience Service Unit Planning approach	Teams
16 October 2020	Think StartUp	Customer Experience discussion	Teams
20 October 2020	Maitland City Council	Civic Theatre site visit	Meeting
2 November 2020	Community & Culture Advisory Committee	Meeting	Meeting
13 November 2020	DFP planning	Forecasts and Draft Infrastructure Schedules	Teams
18 November 2020	Guts Creative	The Animation Masterclass Judging	Meeting
24 November 2020	Guts Creative	Animation Festival Judging	Meeting
7 December 2020	Keys to the City	Keys to the City – Nick Mitzevich	Meeting
8 December 2020	Circular Economy Facilitators Group	The Crucible System: enabling community enterprise for a safe climate	Meeting

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Open Diary Summary

Position title: Director Governance

For the period 1 October 2020 to 31 December 2020



Date	Organisation / group or category of person(s)	Purpose of Meeting	Type of Meeting (teleconference / meeting)
6 October 2020	Hunter and Central Coast Development Corporation and University of Newcastle	Liveability Index	Teams
12 October 2020	Department of Planning, Industry and Environment	Quarterly catch up	Teams
21 October 2020	Blackstone Gallery	Parking matter	Meeting
27 October 2020	Hunter and Central Coast Development Corporation and University of Newcastle	Liveability Index	Teams
29 October 2020	Department of Planning and Environment, Hunter and Central Coast Development Corporation, Planning Institute of Australia, Transport for NSW, Department of Premier and Cabinet	Newcastle Catalyst Area Steering Group	Teams
5 November 2020	Vantage Group, Core Project Group, PTW Architects and UniLodge	Development matter	Meeting
23 November 2020	Cox Inall Ridgeway	Draft NSW Public Spaces Charter	Teams
2 December 2020	Incitec Pivot	Development matter	Meeting
11 December 2020	Incitec Pivot	Development matter	Teams
11 December 2020	Mills Oakley Lawyers	Legal matter	Teams
16 December 2020	Hunter and Central Coast Development Corporation	Executive Monthly Meeting	Meeting
17 December 2020	Incitec Pivot	Development matter	Teams
22 December 2020	EJE Architectures and Amenity Une	Stairway to Heaven	Meeting
23 December 2020	Newcastle Inner City Residents Alliance	Stairway to Heaven	Teams

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Open Diary Summary

Position title: Director Infrastructure and Property

For the period 1 October 2020 to 31 December 2020



Date	Organisation / group or category of person(s)	Purpose of Meeting	Type of Meeting (teleconference / meeting)
12 October	Deputy Premier's Taskforce	Stockton Beach coastal erosion	Videoconference
15 October	National Trust and Lloyd Group	Discuss the Bathurst Way South Newcastle Beach project	Site Meeting
20 October	Port of Newcastle and Royal HaskoningDHV	Discuss Stockton Project	Videoconference
23 October	Transport for NSW	Discuss Road Notifications and Work Authorisation Deeds	Teleconference
5 November	Vantager Group	Discuss Newcastle Projects	Meeting
6 November	Hunter Water	Wallsend Bridges and Channel Augmentation Steering Committee meeting	Videoconference
16 November	Technology 1	Product demonstration	Videoconference
7 December	Asset Institute	Public Assets Collaborative Group meeting	Videoconference
16 December	Hunter and Central Coast Development Corporation	Executive catch-up	Videoconference

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Open Diary Summary

Position title: Director People and Culture

For the period 1 October 2020 to 31 December 2020



Date	Organisation / group or category of person(s)	Purpose of Meeting	Type of Meeting (teleconference / meeting)
26 October 2020	Blackadder Associates Pty Ltd	Assessment	Meeting
5 November 2020	Core Projects Group	Discussion	Meeting
12 November 2020	IIA Local Government Internal Audit Forum	Conference Speaker	Zoom
20 November 2020	Moray & Agnew Lawyers	Discussion	Teams Meeting
18 December 2020	Elton Consulting	Discuss Councillor Workshop	Meeting

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Open Diary Summary

Position title: Director Strategy and Engagement

For the period 1 October 2020 to 30 December 2020



Date	Organisation / group or category of person(s)	Purpose of Meeting	Type of Meeting
23 October 2020	City Taskforce Leadership Team Members	Collaboration opportunities – Covid Resilience Package	Meeting
26 October 2020	Guraki Advisory Committee Members	Guraki Advisory Committee	Meeting
26 October 2020	Guraki Advisory Committee Member	Cultural Governance Protocol	Meeting
6 November 2020	City Taskforce Action Team Members	Collaboration opportunities – Covid Resilience Package	Meeting
19 November 2020	Consul-General of Japan	Economic development & collaboration opportunities	Meeting
23 November 2020	Cox Inall Ridgeway	NSW Draft Public Spaces Charter	Meeting
30 November 2020	Guraki Advisory Committee Members	Guraki Advisory Committee	Meeting
30 November 2020	Hunter Central Coast Development Corporation	Economic Development Strategy	Meeting
2 December 2020	Hunter Central Coast Development Corporation	Hunter Branding	Meeting
3 December 2020	Oceanex Energy, NSW Treasury	Economic development & collaboration opportunities	Meeting
3 December 2020	Business Improvement Associations	Christmas Event	Meeting
4 December 2020	City Taskforce Leadership Team Members	Collaboration opportunities – Covid Resilience Package	Meeting
9 December 2020	British Consul-General	Economic development & collaboration opportunities	Meeting
14 December 2020	TFO consulting	Economic development & collaboration opportunities	Meeting
16 December 2020	TFO consulting, Toyota Tsusho Corporation	Economic development & collaboration opportunities	Meeting

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Open Diary Summary

Position title: Director Strategy and Engagement

For the period 1 October 2020 to 30 December 2020



Date	Organisation / group or category of person(s)	Purpose of Meeting	Type of Meeting
16 December 2020	Geelong City Council, Wollongong City Council, Committee for Geelong, Deakin University, University of Newcastle, University of Wollongong	Economic development & collaboration opportunities	Meeting

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