

Waste Account: Additional Services Amendment/Cancellation Form



ACCOUNT DETAILS

Account number/s.....

Account name.....

Services to be amended/cancelled.....

All cancelled additional/upsized bins MUST be presented for collection and removal from the property.

APPLICANT DETAILS

Property address.....

Suburb.....

Name..... Telephone (business hours).....

Signature.....

(By completing and signing this form you are agreeing to the terms and conditions below)

Date.....

TERMS AND CONDITIONS

Important: Please note the following terms and conditions:

- A cancellation fee of \$65 will be applied to accounts cancelled part way through the financial year (fee covers admin and bin removal costs).
- Cancellations or Amendments to Accounts **MUST** be made by completing this form and returning to waste@ncc.nsw.gov.au
- Failure to make payment of any outstanding accounts **WILL** result in bins being removed from the property.
- All Council branded Waste and Recycling Bins remain the property of City of Newcastle and SOLO Resource Recovery (failure to ensure that bins are returned to City of Newcastle or SOLO can result in additional fees being charged).
- It is the responsibility of the Account Holder/Property Owner to advise Waste Services of changes or cancellations to Waste Accounts.
- It is the responsibility of the Property Owner to advise Waste Services of change of ownership of property, failure to do so may result in additional cancellation fees being charged.
- All bins contain RFID chip readers which are recorded for auditing purposes. Do not move bins to other properties. Payment stickers are VOID if removed from the bins, a \$5 fee will apply for replacement stickers.

To submit your amendment/cancellation form

Please forward your completed and signed cancellation/amendment form to **waste@ncc.nsw.gov.au** or mail to **Waste Services, City of Newcastle, PO Box 489 Newcastle NSW 2300**. You can also hand in your application to Council's Customer Contact Centre, located on the Ground Floor of 282 King Street, Newcastle, between 8.30am - 5pm Monday to Friday (closed public holidays).