

The City of Newcastle

Plan

Newcastle Local Disaster Plan (Displan) 2008

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DISPLAN 2008



NEWCASTLE

LOCAL DISASTER PLAN 2008



AUTHORISATION

NEWCASTLE LOCAL DISASTER PLAN (DISPLAN)

AUTHORITY

The Newcastle Local Disaster Plan (DISPLAN) has been prepared by the Newcastle Local Emergency Management Committee in compliance with the State Emergency and Rescue Management Act, 1989 Section 29(1).

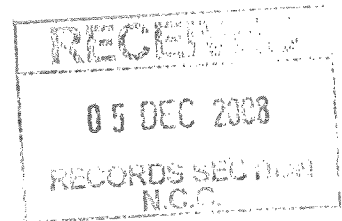
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Dated: 19/11/2008



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Hunter District Emergency Management Committee

Dated: 28.11.08

DISTRIBUTION

Copy of Displan Sent To: (contains Restricted Information)
Hunter District (This version of Displan contains Restricted Information)
District Emergency Operations Controller
District Emergency Management Officer
District Emergency Operations Centre
Members of Local Emergency Management Committee
Local Emergency Operations Controller
Local Emergency Management Officer
Local Emergency Operations Centre (2 Copies)
Newcastle District Ambulance
NSW Fire Brigade
Newcastle State Emergency Service
Volunteer Rescue Association
Department of Community Services
Telstra
Australia Red Cross NSW
Department of Primary Industries
Hunter New England Health Service
Department of Environment & Climate Change
Royal Australian Air Force
Newcastle Airport
Office of Public Works and Services
Department of Transport
Newcastle Port Corporation
WorkCover
Other Organisations
LEOCON & LEMO adjoining Council Areas:
<ul style="list-style-type: none"> • Lake Macquarie • Port Stephens • Maitland • Cessnock
Department of Education
Hunter Water Corporation
Energy Australia
Alinta
Ministry of Transport
General Public (This version of Displan approved for public display)
The Displan is available on Council's Website: www.ncc.nsw.gov.au/in_council/policies_and_plans/DISPLAN

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DEFINITIONS

Act

means the State Emergency and Rescue Management Act , No. 165 of 1989, (SERM Act) as amended.

Agency

means a government agency or a non-government agency. (Source: SERM Act)

Call Out

means the process of staffing the LEOC with sufficient personnel, particularly Liaison Officers, to deal with a situation.

Casual Volunteer

a person who:

- assists an accredited rescue unit in carrying out a rescue operation with the consent of the person in charge of the rescue operation; or
- assists, on his or her own initiative, in a rescue operation or otherwise in response to an emergency in circumstances in which the assistance was reasonably given.

Combat Agency

The agency identified in the DISPLAN as the agency primarily responsible for responding to a particular emergency. ((Source: SERM Act))

Combat Agency Controller

The statutory head of the organisation, who has operational control of the resources of the particular combat agency.

Command

means the direction of members and resources of an agency/organisation in the performance of the agency/organisation's role and tasks. Authority to command is established by legislation or by agreement with the agency/organisation. Command relates to agencies/organisations only, and operates vertically within the agency/organisation.

Concept of Operations

refers to the Emergency Operations Controller's general idea or notion, given the anticipated problems or effects of the event, of how the emergency response and initial recovery operation is to be conducted. It is a statement of the Emergency Operations Controller's operational intentions, and may be expressed in terms of stages/phases of the emergency operation.

Control

means the overall direction of the activities, agencies or individuals concerned. (Source: SERM Act)

Coordination

means the bringing together of agencies and individuals to ensure effective emergency or rescue management, but does not include the command or control of agencies and individual. (Source: SERM Act)

Disaster

means an occurrence, whether or not due to natural causes, that causes loss of life, injury, distress or danger to persons, or loss of, or damage to, property. (Source: Community Welfare Act, 1987)

Disaster Welfare

means:

- the provision of immediate and continuing care of disaster effected persons who may be threatened, distressed, disadvantaged, homeless or evacuated; and
- the maintenance of health and well being of such persons with all available community resources until their rehabilitation is achieved.

DISPLAN

in this Plan means the Newcastle Disaster Plan unless indicated otherwise. The object of the DISPLAN is to ensure the coordinated response to and recovery from emergencies by all agencies having responsibilities and functions in emergencies. (Source: SERM Act)

District

the state is divided in such Districts as the Minister may determine by order published in the Gazette. (Source: SERM Act) In this plan District means the Hunter Emergency Management District and incorporates the local government areas of Cessnock, Dungog, Lake Macquarie, Maitland, Merriwa, Murrurundi, Muswellbrook, Newcastle, Port Stephens, Scone and Singleton.

District Emergency Management Committee (DEMC)

means the Hunter District Emergency Management Committee constituted under the Act, which at District level is responsible for the preparation and maintenance of plans in relation to the prevention of, preparation response to recovery from emergencies in the District including the District DISPLAN. In the exercise of its functions, this Committee is responsible to the State Emergency Management Committee (SEMC). (Source: SERM Act)

District Emergency Management Officer (DEMO)

means the person appointed by the Act to act as the Executive officer to the DEMC and Staff Officer (Emergency Management) to the DECON.

District Emergency Operations Centre (DEOC)

means the centre established at District level, from which the control of District level emergency operations and coordination of resources is effected.

District Emergency Operations Controller (DEOCON)

means the Police Region Commander appointed by the Commissioner of Police as District Emergency Operations Controller for the Hunter Emerging Management District

Emergency

means an emergency due to an actual or imminent occurrence such as fire, flood, storm, earthquake, explosion, accident, epidemic or warlike action which:-

- endangers, or threatens to endanger, the safety or health of persons or animals in the State; or
- destroys or damages, or threatens to destroy or damage, any property in the State; and
- which requires a significant and coordinated response. (Source: SERM Act)

Emergency Officer

means the Director General of SES or a person appointed as an Emergency Officer under Section 15 of the SES Act. A person may be appointed as an Emergency Officer even if not a member of the SES. (Source: SERM Act)

Emergency Operations Centre (EOC)

a facility established at State, District or Local level as a centre of communication, from which the control of emergency operations and coordination of resources is . (Source: SERM Act)

Emergency Service Officer

means a Police Officer, an officer of the NSW Fire Brigades or above the position of Station Commander, an officer of the SES of or above the position of Unit Controller, or a divisional Executive Officer of the Director, Operations of that Service, or a District Emergency Management Officer.

Emergency Services Organisation

means the Police Service, Fire Brigades, Rural Fire Brigades, Ambulance Service, State Emergency Service, Volunteer Rescue Association or any other agency which manages or controls an accredited rescue unit. (Source: SERM Act)

Evacuation Assembly Area

means a facility/area/centre to which persons are directed to go immediately upon being evacuated from their homes/locale, where they stay for a short time before returning to their homes or proceeding to a Welfare Centre for a longer stay, or to have their longer term needs met. An evacuation assembly centre may also be the venue for disaster victim registration, triage and/or the meeting of immediate needs of evacuated persons.

Evacuation Centre

means a facility/area/centre to which persons are directed to go immediately upon being evacuated from their homes/locale, where they may stay for a short time before returning to their homes or being transported to a Welfare Centre for a longer stay.

Functional Area

means a category of services involved in preparations for an emergency, including the following:

- a) Agriculture & Animal Services;
- b) Communications Services;
- c) Engineering Services;
- d) Environmental Services;
- e) Health Services;
- f) Media Services;
- g) Transport Services; and
- h) Welfare Services.

Functional Area Coordinator

means the nominated coordinator of a Functional Area, tasked to coordinate the provision of Functional Area support and resources for emergency response and initial recovery operations, who, by agreement of participating organisations within the Functional Area, has the authority to commit the resources of those agencies.

Government Agency

means:

- a government department or administrative office as defined in the Public Sector Management Act 1988;
- public authority, being a body (whether incorporated or not) established by or under an Act for any public purpose, other than:
 - the Legislative Council or Legislative Assembly or a committee of either or both of those bodies; or
 - a court or other judicial tribunal;
- the Police Service;
- a local government council or other local authority; or
- a member or office of an agency referred to in paragraphs (a)-(d) or any other person in the service of the crown who has statutory functions, other than:
 - the Governor, the Lieutenant Governor or the Administrator of the State;
 - a Minister of the Crown;
 - a member of the Legislative Council or Legislative Assembly or an officer of that Council or Assembly;
- a judicial officer. (Source: SERM Act)

Hazard

means a potential or existing condition that may cause harm to people or damage to property or the environment.

Hazardous Material

means anything that, when produced, stored, moved, used or otherwise dealt with without adequate safeguards to prevent it from escaping, may cause injury or death or damage to property. (Fire Brigade Act, 1989, as amended).

Hazardous Materials Incident

means any spillage or escape of gas, liquid, solid or substance during its manufacture, use, handling, transport or storage in sufficient quantity to endanger, or threaten to endanger, the health or safety of any person, or damage or destroy, or threaten to damage or destroy any property or the environment; including fires that involve, or may involve hazardous materials, and fires that have the potential to, or are causing pollution. Such incident may be land based, or occur on or in the inland waters or the state waters of New South Wales. (HAZMAT Plan)

Incident

means a localised incident, either accidental or deliberate which may result in death, injury or damage to property which requires normal response from a combat agency or agencies. An incident becomes an emergency when the resources of the combat agency are insufficient to deal with the incident and outside resources are desirable or required. Those resources now require coordination.

Incident Controller

in this plan means the person in overall control of bush fire fighting operations within all or part of a particular area.

Liaison Officer (LO)

means a person nominated or appointed by an organisation or functional area to represent that organisation or functional area at a control centre, emergency operations centre or coordination centre. A Liaison Officer maintains communications with and conveys directions/requests to their organisation or functional area and provides advice on the status, capabilities, actions and requirements of their organisation or functional area. A Liaison Officer must have the authority to commit the resources of their organisation or functional area.

Local Area

means the local government area of the Newcastle City Council.

Local Government Area

means a Council within the meaning of the Local Government Act 1993 or combined local government areas as referred to in Section 27 of the State Emergency and Rescue Management Act, 1989.

Local Emergency Management Committee (LEMC)

means the committees constituted under the State Emergency and Rescue Management Act, 1989, as amended which is responsible for the preparation of plans in relation to the prevention of, preparation for, response to and recovery from emergencies in the Newcastle City Local Government Area (Local DISPLAN). In the exercise of its functions, the Committee is responsible to the District Emergency Management Committee.

Local Emergency Operations Centre (LEOC)

means the centre established at the Local Area level as a centre of communications during an emergency.

Local Emergency Operations Controller (LEOCON)

means a member of the Police Service appointed by the DEOCON as the Local Emergency Operations Controller for the Local Government Area. (Source: SERM Act)

Local Emergency Management Officer (LEMO)

means the principal executive officer, appointed by Newcastle City Council, under the Act to act as Chairperson to the LEMC and to provide executive support to the LEOCON.

Logistics

means the range of operational activities concerned with supply, handling, transportation and distribution of materials. Also applicable to the transportation of people.

Marshalling Area

means an area in which resources from outside the local area may either congregate prior to allocation of tasks, or establish a mobile headquarters remote from the LEOC.

Mutual Aid Group (MAG)

Hunter Emergency Mutual Aid Network (HEMAN) comprises representatives of like industries/organisations with the aim of providing mutual aid and developing emergency plans to help minimise environmental impact and develop efficient response capabilities in any emergency.

Non Government Agency

means a voluntary organisation or any other private individual or body, other than a government agency.

Participating Organisation

means the Government Departments, statutory authorities, volunteer organisations and other agencies who have given formal notice to agency Controllers, Functional Area Coordinators, or have acknowledged to the State, District or Local Emergency Management Committee, that they are willing to participate in emergency management response and recovery operations under the direction of the Controller of a combat agency, or Coordinator of a Functional Area, with the levels or resources or support as appropriate to the emergency operation.

Plan

means a step-by-step sequence for the conduct of a single or series of connected emergency operations to be carried out simultaneously or in succession. It is usually based upon stated assumptions, and is a promulgated record of a previously agreed set of roles, responsibilities, functions, actions and management arrangements. The designation “plan” is usually used in preparing for emergency operations well in advance. A plan may be put into effect at a prescribed time, or on signal, and then becomes the basis of the emergency operation order for that emergency operation.

Preparation

in relation to an emergency includes arrangements of plans to deal with an emergency or the effects of an emergency. (Source: SERM Act)

Prevention

in relation to an emergency includes the identification of hazards, the assessment of threats to life and property and the taking of measures to reduce potential loss to life or property. (Source: SERM Act)

Ready State

means the process of establishing, equipping and staffing, with minimal resources, a LEOC;

Recovery

Initial Recovery: in this plan means recovery operations to satisfy personal and community needs, and to restore services to the level where the continuing process can be managed by local government and the normal responsibility agencies.

Long Term Recovery/Reconstruction: in this plan means long term recover, reconstruction or rehabilitation measures which are subject to separate arrangements.

Registered Emergency Volunteer

means the registered officer or member of any accredited volunteer emergency service organisation as defined in the State Emergency and Rescue Management Act 1989, or as approved by the Minister.

Rescue

means the safe removal of persons or animals from actual or threatened danger of physical harm. (Source: SERM Act)

Rescue Area

in this plan, means the general areas of operation of accredited rescue units.

Response

in relation to an emergency includes the process of combating an emergency and of providing immediate relief for persons effected by an emergency. (Source: SERM Act)

Roads Authority

means officers of the Roads and Traffic Authority and Council authorised under the Roads Act 1993.

SERM Act

means the State Emergency and Rescue Management Act, No.165 of 1989 (as amended)

Site Controller

a Police Officer appointed by and subject to the direction of the emergency operations controller, to be responsible for determining the site, establishing site control and controlling the on ground response to the emergency. Until the emergency operations controller appoints a site controller, the senior police officer will assume control.

Site Control

the location from which the Site Controller, agency commanders and functional areas coordinate the emergency. It usually includes the relevant Emergency Service Commanders and Functional Area Coordinators and other advisers as required.

Standby State

means the process of gradually increasing LEOC personnel and equipment resource levels to deal with an increase in activities;

State Emergency Operations Controller (SECON)

means the person appointed by the Governor, on the recommendation of the Minister, responsible for, in the event of an emergency affecting more than one district, controlling the allocation of resources in response to the emergency.

State of Emergency

means a state of emergency declared by the Premier in accordance with Section 33 (1) of the State Emergency & Rescue Act. (Source: SERM Act)

NOTE: other New South Wales legislation also provides for a declaration of an emergency, which has different meanings and different authorities within that specific legislation. Eg: Essential Services Act 1988, Dam Safety Act 1978 and Rural Fires Act 1996 (as amended)

Sub-Plan

means an action plan required for a specific hazard, critical task or special event. It is prepared when management arrangements necessary to deal with the affects of the hazard, or the critical task or special event differ from the general coordination arrangements set out in the main or supporting plans for the area.

Supporting Plan

is an action plan which describes how a single service or functional area is to be coordinated in order to fulfil the roles and responsibilities allocated. These plans are to be prepared by functional areas, however Emergency Services Operations Manuals, etc., may subsidise for the supporting plan all allocated roles/responsibilities are covered.

Victim

means a sufferer from any destructive, injurious, or adverse action or agency. In this plan it means a person adversely effected by an emergency.

Warning Agency

means the person, agency or organisation, which provides initial advice of the existence of an actual or imminent incident.

Welfare Centre

means any centre established to provide welfare services to disaster victims. It may be Evacuation Centre, Disaster Relief/Recovery Centre, Welfare Assembly Centre, One Stop Relief Centre and Accommodation Centre.

ABBREVIATIONS

ADF	Australian Defence Forces
AVCG	Australian Volunteer Coast Guard
CREST	Citizen's Radio Emergency Service Teams
DECC	Dept Environment & Climate Change
DEMC	District Emergency Management Committee
DEMO	District Emergency Management Officer
DEOC	District Emergency Operations Centre
DEOCON	District Emergency Operations Controller
DEFAC	District Engineering Services Functional Area Co-ordinator
DISPLAN	Disaster Plan
DOCS	Department of Community Services
EMA	Emergency Management Australia
EOC	Emergency Operations Centre
EOCON	Emergency Operations Controller
HAZMAT	Hazardous Material
HEMAN	Hunter Emergency Mutual Aid Network
HNEH	Hunter New England Health
LEMC	Local Emergency Management Committee
LEMO	Local Emergency Management Officer
LEOC	Local Emergency Operations Centre
LEOCON	Local Emergency Operations Controller
LESFAC	Local Engineering Services Functional Area Coordinator
LO	Liaison Officer
MAG	Mutual Aid Group
NPWS	National Parks & Wildlife Service
NSWFB	New South Wales Fire Brigades
OIC	Officer In Charge
RTA	Roads and Traffic Authority
RVCP	Royal Volunteer Coastal Patrol
SEMC	State Emergency Management Committee
SEOC	State Emergency Operations Centre
SEOCON	State Emergency Operations Controller
SERM Act	State Emergency and Rescue Management Act
SES	NSW State Emergency Services
SITREP	Situation Report
SO	Standing Order
SOP	Standing Operating Procedure
UBD	Universal Business Directory - Street Directory Newcastle
WICEN	Wireless Institute Civil Emergency Network
WIRES	Wildlife Information and Rescue Service
VRA	Volunteer Rescue Association

PART 1 - INTRODUCTION

1.1 PURPOSE

- a) This plan details arrangements that prevent or mitigate, prepare for, respond to and recover from emergencies within the Newcastle Local Government Area. It covers arrangements where:
 - i) a combat agency is in control;
 - ii) a combat agency is in control and support is coordinated by the Local Emergency Operations Controller (LEOCON);
 - iii) emergency operations for which there is no combat agency;
 - iv) operations where a combat agency has passed control to the LEOCON; and
 - v) operations at District or State level where the LEOCON continues to coordinate local level operations.
- b) The arrangements detailed in this plan apply to emergency operations conducted by the LEOCON or the relevant combat agency.

1.2 OBJECTIVES

The objectives of the Newcastle Local Disaster Plan are to:

- a) Detail responsibilities for prevention and mitigation strategies;
- b) Detail roles and responsibilities in preparation for, response to and recovery from emergencies;
- c) Set out the control, coordination and liaison arrangements at the Local level;
- d) Detail activation and alerting arrangements;
- e) Detail arrangements for the acquisition and coordination of resources;
- f) Detail public warning systems and responsibility for implementation;
- g) Detail public information arrangements and public education responsibilities;
- h) Detail arrangements for the review, testing, evaluation and maintenance of this plan; and
- i) Detail reporting and information flow arrangements.

1.3 SCOPE

- a) The plan describes the arrangements at local level to prevent, prepare for, respond to and recover from emergencies and also provides policy direction for the preparation of Sub-plans and Supporting Plans;
- b) Arrangements detailed in this plan are based on the assumption that the resources upon which the plan relies are available when required; and
- c) The effectiveness of arrangements detailed in this plan are dependent upon all involved agencies preparing, testing and maintaining appropriate internal instructions and/or standing operating procedures.

1.4 PLANNING PRINCIPLES

The Newcastle Local Displan is based on the following principles:

- a) Responsibility for preparation, response and recovery rests initially at the local level. If local agencies and available resources cannot cope they are augmented by those at District, State, or Commonwealth levels;
- b) Control of emergency response and recovery is conducted at the lowest effective level;
- c) Combat agencies may deploy their own resources from outside the effected local area or district if they are needed;
- d) The LEOCON is responsible, when requested by a combat agency, to coordinate all or part of the support resources needed;
- e) The LEOCON would not normally assume control from a combat agency unless the situation can no longer be contained. Where necessary, this should only be done after consultation with the DEOCON and agreement of the combat agency and the appropriate level of control; and
- f) Emergency preparation, response and recovery should be conducted with all agencies carrying out their normal functions wherever possible.

1.5 AREA COVERED BY THIS PLAN

The area covered by this plan includes the whole of the City of Newcastle, which has an area of 214 square kilometres and has a population of 141,752 (2006 Census).

The Pacific Highway (City Road and Maitland Road) is the main north-south route and Minmi Road and Newcastle Road provide the main access from the west.

The City of Newcastle includes residential, industrial, commercial, rural and coastal areas.

The Central Business District is located adjacent to the Hunter River and the Pacific Ocean. The area includes Kooragang Island, which is zoned industrial. The suburb of Stockton is situated on a peninsular on the north shore of the harbour.

The City of Newcastle has within its boundaries the following suburbs:

- Adamstown
- Adamstown Heights
- Bar Beach
- Beresfield
- Birmingham Gardens
- Blackhill
- Broadmeadow
- Callaghan
- Carrington
- Cooks Hill
- Elermore Vale
- Fletcher
- Georgetown
- Hamilton
- Hamilton South
- Hamilton North
- Hexham
- Islington
- Mayfield East
- Mayfield North
- Mayfield West
- Merewether
- Merewether Heights
- Minmi
- New Lambton
- New Lambton Heights
- Newcastle
- Newcastle East
- Newcastle West
- North Lambton
- Rankin Park
- Sandgate
- Shortland
- Stockton
- Tarro
- The Hill

- Jesmond
- Kooragang
- Kotara
- Lambton
- Lenaghan
- Maryland
- Maryville
- Mayfield
- The Junction
- Tighes Hill
- Wallsend
- Warabrook
- Waratah
- Waratah West
- Wentworth
- Wickham

A map detailing the above Newcastle area can be found in ***Error! Reference source not found.***
(see page **Error! Bookmark not defined.**).

PART 2 - AGENCY ROLES AND RESPONSIBILITIES

2.1 COMBAT AGENCY & LEOCON RESPONSIBILITY

The following organisations have been identified by the NSW State DISPLAN, or by local arrangement, as the agencies primarily responsible for controlling the hazards/emergencies listed below:

Threats	Agency Or EOCON Responsible For Control And Initial Recovery
Earthquake	Appropriate EOCON under Displan arrangements
Exotic Animal or Plant Disease	Department of Primary Industries
Flood - Riverine	NSW State Emergency Service
Flood - Dam Failure	Appropriate EOCON under Displan arrangements (where identified in Local Flood Plans).
Flood - Flash	NSW State Emergency Service
Fires - Urban (within Fire Districts proclaimed under the provisions of the Fire Brigades Act).	NSW Fire Brigade Incident Controller, or in accordance with a Bush Fire Management Committee Plan of Operations or Mutual Aid Agreement.
Fires - Rural (Bush, Grass and other fires within Rural Fire Districts as prescribed in the Rural Fires Act 1997)	Incident Controller or Officer appointed by the Commissioner, Rural Fire Service, or in accordance with a Bush Fire Management Committee Plan of Operations or Mutual Aid Agreement.
Hazardous Materials Emergency (including Transport related Hazmat emergencies)	<u>NSW Fire Brigade</u> - rendering safe and clean up operations that are land based including inland and coastal waterways other than State Waters. <u>Newcastle Port Corporation</u> - rendering safe and clean up State Waters and Port Hunter based operations. <u>Department of Environment & Climate Change</u> - scientific support, enforcement and legislative requirements. <u>HNEH Public Health Unit</u> - Provide advice and health warnings in the event of persons being effected by the hazardous material.
Major Structure Collapse (USAR)	NSW Police Control NSW Fire Brigade – Provide and control USAR Task Force
Marine Oil Spill	Newcastle Port Corporation - State Waters and Port Hunter based operations.
Storm and Tempest	NSW State Emergency Service
Tidal Inundation	NSW State Emergency Service

Threats	Agency Or EOCON Responsible For Control And Initial Recovery
Transport Impact Emergency - (Road related)	Appropriate EOCON under Displan arrangements
Transport Impact Emergency - (Aviation related)	Appropriate EOCON under Displan arrangements
Transport Impact Emergency - (Marine related)	Appropriate EOCON under Displan arrangements
Transport Impact Emergency - (Rail related)	Appropriate EOCON under Displan arrangements
Water Supply Contamination	Appropriate EOCON - under Displan arrangements. HNEH Public Health Unit - Provide advice and health warnings in the event of persons being effected by the hazardous material.
Tsunami	NSW SES

2.2 AGENCY ROLES

2.2.1 LOCAL EMERGENCY OPERATIONS CONTROLLER (LEOCON)

- a) Monitor operations controlled by combat agencies.
- b) Maintain liaison with combat agency and support organisations.
- c) Coordinate support and control the allocation of resources to combat agency-controlled operations when required by the combat agency.
- d) Control operations when there is no designated combat agency.
- e) In consultation with the DEOCON and combat agency, assume control of the operation from the combat agency if the situation can no longer be contained.
- f) Advise and activate appropriate emergency service organisations and Functional Areas.
- g) Activate and staff the Local Emergency Operations Centre (LEOC) in accordance with LEOC Standing Operating procedures.
- h) Ensure the District Emergency Operations Controller is kept apprised of the situation.
- i) As necessary, request "out of local area" resources through the District Emergency Operations Controller.

2.2.2 LOCAL EMERGENCY MANAGEMENT OFFICER (LEMO)

- a) Provide executive support to the Local Emergency Management Committee (LEMC).
- b) Act as Executive Officer to the LEOCON.
- c) Act as liaison officer of the Council.
- d) Assist the LEOCON to establish and maintain the LEOC.

- e) Maintain a directory of contacts within the Council.
- f) Coordinate emergency management public education programs, which are not the responsibility of a combat agency.
- g) Collate a comprehensive resource register and media directory (Councils, Emergency Service and Functional Areas).
- h) provide executive support at the LEOC when activated.
- i) Coordinate arrangements for a central debrief following operations and prepare a consolidated report on the operation, in consultation with the LEOCON.
- j) Ensure that adequate “back-up” arrangements are made to cover any period of absence and that the LEOCON is advised of the absence or intended absence of the LEMO.

2.2.3 NEWCASTLE COUNCIL

- a) Establish and maintain an LEOC for the LEOCON.
- b) Provide support staff for the LEOC.
- c) Provide human resources, plant, equipment, materials and services, as required in dealing with an incident or emergency.
- d) Provide support to combat agencies and functional area agencies as required including:
 - i) reconnaissance of the area effected by the emergency; and
 - ii) post disaster damage assessment.
- e) Provide facilities for reception and registration of evacuees at the request of the Police and/or Department of Community Services.
- f) Assist, at their request, the Police Service, NSW Fire Brigades, Ambulance Service and State Emergency Service in dealing with any incident or emergency.
- g) Assist in any other emergency management prevention, preparedness or recovery operations, including emergency management training, for which the Council’s training and equipment is suitable.
- h) At the request of the LEOCON, coordinate disaster recovery operations, excluding welfare assistance to disaster victims for whom Department of Community Services is responsible.
- i) Provide engineering resources required for response and recovery operations including:
 - i) Damage assessment
 - ii) Clear and re-establish roads and bridges
 - iii) Demolish and shore-up buildings
 - iv) Remove debris
 - v) Construct and maintain temporary levees and evacuation routes, when appropriate
 - vi) Erection of barricades and fences for public protection.
- j) Provide a liaison officer and executive support to the LEOC and LEOCON or Combat Agency Controller.
- k) Provide an appropriately qualified officer to assist the Hunter New England Population Health Unit in relation to public health emergency management matters.

- l) Provide an appropriately qualified officer to assist the District Engineering Functional Area Coordinator in relation to engineering emergency management matters.
- m) Provide an appropriately qualified officer to assist the District Environmental Functional Area Coordinator in relation to environmental emergency management matters.

2.2.4 NSW AMBULANCE SERVICE

- a) Provide pre-hospital care and transport for the sick and injured.
- b) Provide and/or assume responsibility for transport of designated Health Service teams and their equipment to the sites of incidents or emergencies, receiving hospitals or emergency medical facilities when so requested by the Health Services Functional Area Coordinator.
- c) Provide coordinated communications for all health systems involved in emergency responses.
- d) As determined by the State Rescue Board, provide accredited "rescue units".
- e) Provide, when called for, an Ambulance Liaison Officer with communications to the LEOC.
- f) Provide, when necessary an Ambulance Liaison Officer to the Police Site Controller.

2.2.5 NSW FIRE BRIGADE

- a) In relation to Fire Districts, prescribed in the [New South Fire Brigades Act, 1989](#) (as amended), New South Wales Fire Brigade is the designated Combat Agency for taking all practicable measures for preventing and extinguishing fires and protecting and saving life and property in case of fire in any fire district.
 - i) Provide assistance to the NSW Rural Fire Service in accordance with Local Mutual Aid Agreement and Memorandum of Understanding.
- b) Is the designated Combat Agency for hazardous materials incidents and emergencies on all land and inland waterways in NSW, except State Waters, specifically for taking all practicable measures:
 - i. for protecting and saving life and property endangered by hazardous material incidents; and
 - ii. for confining or ending such an incident; and
 - iii. for rendering the site of such an incident safe.
 - iv. Provide fire control services by:
 - dealing with outbreaks of fire and the rescue of persons in fire endangered areas;
 - taking such measures as may be practicable to prevent the outbreak of fires; and
 - on land and inland waterways, dealing with the escape of hazardous materials or a situation, which involves the imminent danger of such an escape.
- c) Provide Primary and Secondary Accredited General Land Rescue Units as determined by the State Rescue Board.
- d) In accordance with Major Structure Collapse Sub Plan provide, control and deploy USAR Task Force(s) as directed by SEOCON or Deputy SEOCON.

- e) Assist in any other response or recovery operations for which the Fire Brigades' training and equipment is suitable, for example, the provision of emergency water supplies and pumping equipment.
- f) During flood, storm and tempest provide assistance to the State Emergency Service (SES) in accordance with the Memorandum of Understanding between the NSWFB and SES.
- g) Provide a liaison officer to the Local Emergency Operations Centre or Combat Agency Operations Centre as appropriate.
- h) Inform the LEOCON of the existence of incidents.

2.2.6 NSW POLICE

- a) Is the designated Combat Agency for law enforcement.
- b) Is the designated Combat Agency for search and rescue.
- c) As necessary, control and coordinate the evacuation of victims from the area effected by the emergency.
- d) Maintain law and order, protect life and property, and provide assistance and support to a Combat Agency, Functional Areas, and other Organisations as required. This may include:
 - i) reconnaissance of the area effected by the emergency;
 - ii) traffic control, and crowd control;
 - iii) access and egress route security and control;
 - iv) identifying the dead and injured, and notifying next of kin;
 - v) establishing temporary mortuaries;
 - vi) maintaining the security of property;
 - vii) statutory investigative requirements; and
 - viii) operation of a public enquiry centre capable of providing general information on incidents and emergencies to members of the public.
- e) Respond accredited "rescue units" to general and specialist rescue incidents, and control and coordinate rescue operations.
- f) As determined by the State Rescue Board, provide accredited "rescue units".
- g) Manage Disaster Victim Registration, and a disaster victim enquiry system capable of:
 - i) Providing a Disaster Victim Registration system for victims of emergencies;
 - ii) Managing a disaster victim enquiry centre capable of providing relatives and close friends with basic details on the location and safety of victims of emergencies occurring within New South Wales; and
 - iii) Managing a similar disaster victim enquiry service when the National Registration and Inquiry System (NRIS) is activated in relation to emergencies in other States and Territories.
- h) Provide overall control and coordination for emergency response and short-term recovery operations.
- i) Maintain law and order, protect life and property and provide support to other combat agencies, other organisations and functional areas as required. This may include:
 - i) initial reconnaissance of the area effected by the emergency;

- ii) traffic and crowd control, including the control of evacuations if required;
 - iii) identifying the dead and injured and notifying next of kin;
 - iv) establishing temporary mortuaries;
 - v) maintaining the security of property;
 - vi) statutory investigative requirements; and
 - vii) operation of an inquiry centre capable of providing general information on incidents and emergencies to members of the public.
- j) Call out and coordinate accredited rescue units to respond to land and marine rescue incidents and emergencies.
 - k) Operate a registration and inquiry system capable of:
 - i) Providing a registration system for victims of emergencies;
 - ii) Providing an inquiry centre capable of furnishing relatives and close friends with basic details on the whereabouts and safety of victims of emergencies.
 - l) Provide a liaison officer to the LEOC or Combat Agency Operations Centre as appropriate.

2.2.7 STATE EMERGENCY SERVICE

- a) Is the designated Combat Agency for dealing with floods, and to coordinate the rescue, evacuation and welfare of effected communities
- b) Is the designated Combat Agency for damage control for storms and tempests (including coastal erosion from storm activity), and to coordinate the evacuation and welfare of effected communities
- c) As determined by the State Rescue Board, provide accredited "rescue units". (describe areas of operation)
- d) Assist, at their request, the Police, Fire Brigades, Bush Fire Brigades and Ambulance Service in dealing with incidents or emergencies.
- e) Assist in any other emergency management prevention, preparedness, response or recovery operations, including emergency management training.
- f) Provide a liaison officer to the LEOC or Combat Agency Operations Centre as appropriate.

2.2.8 VOLUNTEER RESCUE ASSOCIATION

- a) As determined by the State Rescue Board, provide accredited Rescue Units in the Newcastle areas.
- b) Under the control of the relevant combat agency or Emergency Operations Controller, assist in any other response or recovery operations for which the Associations' training and equipment is suitable.
- c) Provide a liaison officer to the District Emergency Operations Centre (DEOC) when requested by the LEOCON.

2.2.9 INDUSTRY MUTUAL AID GROUPS

- a) The Hunter Emergency Mutual Aid Network (HEMAN) is a group of organisations, commercial or industrial who have a common concern in combating an emergency, which may impact on one or more of member agencies organisations.
- b) Group mobilises facilities, services, plans and equipment to provide mutual aid and an emergency response to all individual users and when required support to the community.

2.2.10 LOCALLY BASED AGENCIES

Other locally based agencies may include, but are not limited to:

- a) Royal Volunteer Coastal Patrol
- b) Australian Volunteer Coast Guard
- c) Waterways Authority of NSW

2.3 FUNCTIONAL AREAS

Support provided by functional areas, and other agencies included in the following section, is coordinated by the appropriate District Functional Area Coordinator.

2.3.1 AGRICULTURE AND ANIMAL SERVICES – Department of Primary Industries

- a) Is the designated Combat Agency for exotic animal diseases operations and other animal health emergencies. This includes implementing procedures in conjunction with State and National authorities for the eradication or control of exotic animal diseases, including:
 - i) detection, diagnosis, risk assessment and surveillance of the disease;
 - ii) destruction and disposal of infected animals, plants and products as required;
 - iii) disinfection of contaminated areas, buildings and vehicles;
 - iv) programs for vector control, for example, insect and feral animal control;
 - v) quarantine controls for the movement of persons, animals and plants; and
 - vi) provision of adequate trained staff to ensure quarantine requirements are observed.
- b) Provide immediate animal care services and continuing rehabilitation assistance to primary producers, including:
 - i) assessment of injured stock;
 - ii) disposal of carcasses;
 - iii) assessment of rural property losses and damage to buildings, fences, crops, equipment and fodder;
 - iv) coordination of the supply and distribution of emergency fodder supplies and other materials;
 - v) administration of financial assistance to victims;
 - vi) assistance to primary producers suffering emergency induced traumas, in conjunction with the Department of Community Services; and
 - vii) with support of Participating and Supporting Organisations, manage the care of companion pets.
- c) With support of Participating and Supporting Organisations, provide animal care services for wildlife, for domestic animals, and for companion pets of victims evacuated from an area effected by an emergency.
- d) Planning for response and initial recovery operations for agricultural emergencies, and advising on animal care, veterinary public health, and plant disease control measures.

2.3.2 ENGINEERING SERVICES – Office of Public Works and Services

- a) Coordinate all engineering resources associated with emergency response and initial recovery operations, including clearance and re-establishment of roads and bridges, demolition and shoring up of buildings, removal of debris, and establishment of electrical power, water, sewerage, and gas services, either temporarily or permanently as required, construction of levees to control flooding, maintenance of essential services and other related matters.

- b) Provide Engineering Services support to a Combat Agency, and other Functional Areas or Organisations involved in the emergency.
- c) Coordinate resources required for hazardous materials clean up operations.
- d) Provide a liaison officer to the LEOC or Combat Agency Operations Centre as appropriate.

2.3.3 ENVIRONMENTAL SERVICES – Department of Environment & Climate Change – Environment Protection Regulation Division

- a) Protect the environment during emergency response and in Environment Protection Regulation Division in recovery operations.
- b) Coordinate scientific support for the on site controller during operations to combat the pollution of the sea and inland waters within NSW.
- c) Advise and coordinate scientific support to the NSW Fire Brigades during land base hazardous materials incidents and emergency response operations.
- d) Advise other combat agencies on environmentally sound and legal practices for the disposal of wastes or contaminated materials resulting from an emergency.
- e) Act as the coordinating agency for hazardous materials clean up operations.
- f) Conduct post response operations investigations following incidents or emergencies involving hazardous materials.
- g) Provide a liaison officer to the LEOC or Combat Agency Operations Centre as appropriate.

2.3.4 HEALTH SERVICES – Hunter New England Health

- a) Coordinate and control the mobilisation of all medical/hospital responses to emergencies when this plan is activated. This includes medical, nursing, first aid, mental health services and public health matters, and involves:
 - i) hospital and medical services for the management of large numbers of casualties resulting from an emergency;
 - ii) provision of field hospital medical teams to manage casualties in the field. This may be prior to, or as an alternative to later transport to hospital; and
 - iii) medical and mental health services to welfare centres.
- b) Provide a liaison officer to the LEOC or Combat Agency Operations Centre as appropriate.
- c) Coordinate and control the mobilisation of public health responses to emergencies including:
 - i) public health units and scientific specialists; and
 - ii) control of sanitation and communicable diseases.
- d) Provide a liaison officer to the LEOC or Combat Agency Operations Centre as appropriate.

2.3.5 TRANSPORT SERVICES - Ministry of Transport

- a) Mobilise coordinate facilities and services to provide plant & equipment: provide and maintain testing of transport related resources;
- b) In conjunction with the RTA, coordinate a road condition/closed advisory service and emergency services, other functional areas and members of the public.

- c) Coordinate the provision of transport support as required by other Combat Agencies and other Functional Area Agencies, whilst maintaining, as far as practicable, the normal operations and activities of public and commercial transport services, including:
 - i) movement of emergency equipment and personnel;
 - ii) movement of emergency supplies and goods including water, fuel and food;
 - iii) evacuation of people;
 - iv) assistance for medical transport; and
 - v) transport of animals and stock.
- d) Provide a liaison officer to the LEOC or Combat Agency Operations Centre as appropriate.

2.3.6 WELFARE SERVICES – Department of Community Services

- a) During response and or recovery operations, provide relief services to victims of incidents and emergencies. This may require:
 - i) establishing Welfare Centres through which the provision of emergency accommodation, essential material needs, and the delivery of personal services to victims of emergencies can be made;
 - ii) providing information and advisory services to victims of emergencies;
 - iii) providing personal support, counselling and referral services, including financial aid and Child Care services;
 - iv) establishing a support unit to coordinate offers of donated relief aid; and
 - v) providing mobile welfare teams to operate within the area effected by the emergency.
- b) Mobilise and coordinate catering facilities and services to provide:
 - i) feeding of victims of emergencies, including evacuees in transit or in Welfare Centres, and displaced or homeless people in emergency accommodation centres; and
 - ii) meals for Combat Agency or other Functional Area personnel engaged in response and/or recovery operations, by arrangement between the Combat Agencies or Functional Area and the responsible Welfare Services Catering Coordinator.
- c) Provide short-term emergency accommodation for homeless victims of emergencies.
- d) Arrange for the acquisition, reception, storage, issue and disposal of material needs including clothing, bedding and personal requisites.
- e) Provide emergency financial assistance to victims of emergencies.
- f) Provide a liaison officer to the LEOC or Combat Agency Operations Centre as appropriate.

2.3.7 TELSTRA

Within the scope of its business operations, provide communications support to the LEOCON, Combat Agencies, Council and Functional Areas. In particular, when normal systems require enhancement or fail.

2.3.8 MINES RESCUE SERVICE

- a) Provides a rescue service capable of responding to, and dealing with, emergencies arising at underground coalmines.
- b) At the request of, and under the control of either the relevant combat agency or Emergency Operations Controller, assist in any other response or recovery operations for which the Rural Fire Services' training and equipment is suitable.

2.3.9 HUNTER REGION WESTPAC HELICOPTER RESCUE SERVICE

- a) Under the coordination of the Ambulance Service, provides a medical evacuation, transport and retrieval service for sick and injured persons.
- b) At the request of the relevant combat agency or Emergency Operations Controller, assist in any other response or recovery operations for which the Services' training and equipment is suitable.

PART 3 - PREVENTION

3.1 LEMC RESPONSIBILITY

- a) The Local Emergency Management Committee, using the emergency risk management process to identify prevention or mitigation options, may refer these options and recommendations to the appropriate agency, and monitor outcomes.
- b) Responsibility for the development and implementation of Prevention and Mitigation strategies rests with the agencies, organisations and/or committees detailed below and is not subject to Displan arrangements.
- c) To facilitate coordination of Prevention and Mitigation measures, the agencies, organisations and/or committees with responsibilities have provided details of the strategies they implement within the local area, which are listed below:-

3.2 AGENCY RESPONSIBILITIES AND STRATEGIES

Hazard	Agency / Committee Responsible	Mitigation / Prevention Strategies
Bush, Grass Or Rural Fires	Local Government Councils Bush Fire Management Committees & Regional Fire Associations Fire Agencies - NSW Fire Brigades, National Parks and Wildlife Service, State Forests of NSW, Hunter Water Corp and Department of Natural Resources	-Require landowners to clear firebreaks & remove fire hazards. -Regulate burning off. -Regulate property development & building construction through LEPs & DCPs. -Coordinate bush fire fuel management strategies. -Implement bush fire fuel management programs.
Contamination Of Water Supply / Waterways	Local Government Councils, Hunter Water Corporation, Public Health Unit, Department of Natural Resources and Department of Environment & Conservation	- Monitor water supply at water treatment plants. - Erect warning signs at sites of contaminated water. e.g. lagoons - Surveillance of waterways through testing of water samples
Earthquake	Local Government Councils	-Regulate property development & building construction through LEPs & DCPs.

Hazard	Agency / Committee Responsible	Mitigation / Prevention Strategies
Exotic Animal And Plant Disease	Department of Primary Industries	<ul style="list-style-type: none"> -Surveillance by NSW Agriculture, especially through Australian Quarantine Inspection Service. -Training of NSW Agriculture staff in detection of diseases.
Flood - Riverine	<p>Local Government Councils</p> <p>Department of Natural Resources</p>	<ul style="list-style-type: none"> -Regulate property development & building construction through LEPs & DCPs. -Development & maintenance of flood mitigation works. -Preparation of floodplain management plans. -Preparation of mitigation schemes and floodplain management plans.
Flood - Dam Failure	Department of Natural Resources and Hunter Water Corporation	<ul style="list-style-type: none"> -Upgrading safety standards -Advising SES re the need to develop dam failure Plans
Hazardous Materials Accidents	<p>Department of Environment & Conservation</p> <p>Workcover Authority</p>	<ul style="list-style-type: none"> -Regulate the transport of dangerous goods. -Assists industry with the development of safe handling and response procedures. -Regulate the production & storage of dangerous goods.

PART 4 - PREPARATION

4.1 PLANNING

4.1.1 EMERGENCY RISK MANAGEMENT PROCESS

The Local Emergency Management Committee has completed an Emergency Risk Management Study, which has identified, analysed, and evaluated the risks that face the Newcastle community.

Copies of this Study have been provided to each Combat Agency and Functional area of the LEMC. As a result of the Study, a risk register was established of the significant hazards and a risk treatment action plan is being developed.

Once finalised, progress on the implementation of the action plan will be reviewed by the LEMC at each tri-annual meeting. Details of the current status of the plan can be provided by the LEMO.

4.1.2 RISK IDENTIFICATION, ANALYSIS, EVALUATION AND TREATMENT

Only those risks that may require a significant and coordinated multi agency response are processed by the LEMC. The risks satisfying this criteria are detailed in the Study.

4.1.3 COMMUNITY VULNERABILITY

Vulnerable groups requiring special attention include Nursing Homes, Hospitals, Retired Persons Accommodation, Schools and Pre schools, Special Schools and Sheltered Workshop.

Details of those elements and/or parts of the community that are at risk are contained in Appendix C - Vulnerable Groups, see page 40. Information regarding vulnerable groups is now available through the Department of Lands Spatial Information Management System, which is updated annually. This system is available for use when required.

4.1.4 SUB PLANS

Sub-plans for specific hazards and Supporting Plans for functional areas that have been produced as separate documents to this plan are listed below:

- Flood
- Bushfire Operations Plan
- Bushfire Risk Management Plan
- Aerodrome Emergency Plan – Civil Operations (Restricted Access)
- Draft Coastal Emergency Risk Management Plan
- Newcastle CBD Emergency Arrangements Annex

4.1.5 SUPPORTING PLANS

* Note: District plans applied to local level

- Agriculture & Animal Services*
- Communication Services (State Plan applies)
- Engineering Services*
- Environmental Services (State Plan applies)
- Media Services (State Plan applies)
- Health Services*

- Transport Services*
- Welfare Services

4.1.6 ORGANISATIONAL PLANS & PROCEDURES

- These plans and procedures are the responsibility of the relevant schools, industry, commercial organisations and institutions to update. These documents will not normally be reviewed by the Local Emergency Management Committee.
- This plan is supported by the Standing Operating Procedures, Standing Orders and Instructions of all participating and supporting Agencies for both incidents and emergencies.

4.1.7 REVIEWING, TESTING, EVALUATING AND MAINTAINING THE LOCAL DISPLAN

- The LEOCON is to ensure that this DISPLAN is reviewed, tested and evaluated.
- This DISPLAN is to be reviewed by the Local Emergency Management Committee:
 - After each local operation
 - After each exercise to test the DISPLAN (or part thereof)
 - If deficiencies are identified
 - At least once every three (3) years and
 - As roles and responsibilities of agencies change due to legislative changes
- The LEOCON is to ensure that this DISPLAN is tested through the conduct of an exercise every three years to:
 - Ensure all participants are familiar with the contents of the plan
 - Test specific aspects of the plan and
 - Practice procedures associated with the plan
- The Newcastle LEMO maintains this DISPLAN and issues amendments.
- All sub-plans are to be tested and reviewed by 30 April each year and the results advised to the Local Emergency Management Committee.

4.2 MAP STANDARDS

To ensure uniformity and alleviate problems during response operations, the District Emergency Management Committee recommends:

- 1:25000, 1:100000 or 1:250000 scale topographic maps or digital mapping systems, which utilise Australian Map Grid (AMG) coordinates, be used by agencies when necessary for operational purposes: and
- UBD Street Directories be used by agencies when necessary for operational purposes.

4.3 RESOURCE AND CONTACT DIRECTORIES

Each Emergency Service Controller, Functional Area Coordinator and other Agency participating in DISPLAN arrangements is to develop and maintain up to date resource and contact directories, relevant to their operational requirements.

4.4 LOCAL EMERGENCY OPERATIONS CENTRE (LEOC) MANAGEMENT

- a) The LEOCON is responsible for controlling the LEOC and preparing and maintaining Standing Operating Procedures for the LEOC.
- b) The Local Council has accepted responsibility for:-
 - i) Establishing and maintaining a LEOC for its local community.
 - ii) Ensuring that sufficient adequately trained Council personnel are available to staff the LEOC when required.
 - iii) Maintaining a contact directory of LEOC staff.
 - iv) Providing appropriate training for LEOC staff.
 - v) Liaison Officers and their Assistants, required at the LEOC, are to be drawn from relevant participating and supporting agencies.

4.5 PUBLIC EDUCATION

- a) Responsibilities for the conduct and coordination of public education relating to the local hazards/threats are detailed in the following matrix:-

Hazard	Agency And Responsibility
Bush & Grass Fires	The Fire Management Committee, on behalf of the Bush Fire Council of NSW, coordinates public education programs relating to the bush and grass fire threat throughout the Local Area.
Exotic Animal & Plant Disease	Rural Lands Protection Board assists Department of Primary Industries with public awareness concerning the implications of exotic animal and plant disease and appropriate strategies for its prevention and detection.
Flooding - (Riverine And Dam Failure)	State Emergency Service Local Controller is responsible for ensuring, as detailed in the Local Flood Plan, that the residents of their Local Area are aware of the flood threat and how to protect themselves against it.
Severe Storm & Tempest	State Emergency Service Local Controller is responsible for ensuring that the residents of their Local Areas are aware of the likely effects of storm and tempest impact and how to protect themselves against it.

- b) Develop community education programs that will provide an awareness of:
 - i) The nature of local hazards
 - ii) Public warning systems
 - iii) Agency roles and responsibilities
 - iv) Emergency procedures

4.6 WARNING AND INFORMATION TO THE PUBLIC

The Local Emergency Operations Controller is responsible for ensuring that arrangements are made for appropriate warnings, and for the passage of information to the public. These arrangements are included elsewhere in this plan.

4.7 STANDARD EMERGENCY WARNING SIGNAL (SEWS)

The broadcast of safety information to the public in an emergency will enable the community to take appropriate actions to protect life and property. The Standard Emergency Warning Signal (SEWS) will alert the public to messages about things they can do to reduce potential loss of life and property.

The SEWS is only to be used to warn the public when they need to take some urgent and immediate action in order to reduce the potential for loss of life or property from emergency events such as:-

- Severe Thunderstorms
- Gale Force Winds
- Severe Floods
- Hazardous Materials Emergencies
- Biological Hazards
- Earthquake Aftershocks
- Bushfires
- Dam Failure
- Tsunamis

The purpose of SEWS is to:

- a. Alert listeners/viewers of radio/television that an official emergency announcement is about to be made concerning an actual or potential emergency
- b. Alert the community at large, via a public address system, to an important official emergency announcement.

4.7.1 Authority to use SEWS

Combat Agency Commanders and the LEOCON are authorised to use SEWS for the above purposes.

4.7.2 Procedure for the use of SEWS

Requests to the media to broadcast SEWS is to be confirmed by facsimile. Format of Request to the Media to use SEWS, *Appendix B*, (See page 39).

PART 5 - CONTROL AND COORDINATION

5.1 CONTROL AND COORDINATION RELATIONSHIPS

Type Of Operation	Control	Planning	Information \ Liaison
<p>Combat Agency Managed</p>	<p>Combat Agency controls operation and may request other agencies or Emergency Operations Controller to coordinate support.</p> <p>Supporting agencies command their own elements and carry out support tasks as directed by the Combat Agency, other agency or Emergency Operations Controller</p>	<p>Support tasks, which can be foreseen, are agreed to and reflected in Combat Agency Plans, Displans, Sub Plans or Supporting Plans where applicable.</p> <p>Unforeseen support can be coordinated by the Emergency Operations Controller, or the Combat Agency can deal direct with the supporting agencies. In the latter case the Emergency Operations Controller must be kept informed.</p>	<p>The Combat Agency is responsible to ensure that the Emergency Operations Controller, supporting emergency service organisation and functional area coordinators are kept informed of the situation.</p> <p>Emergency Operations Controllers and supporting agencies, under the control of the Combat Agency, provide resources to the Combat Agency Control Centre as required.</p> <p>Supporting agencies carrying out tasks under the coordination of an Emergency Operations Controller provide liaison to the Emergency Operations Centre as required.</p>
<p>Operations Controlled By Emergency Operations Controllers</p> <p>This applies when:-</p> <ul style="list-style-type: none"> -Emergency Operations Controllers are designated in plans as Controllers. -There is no designated Combat Agency. -Emergency Operations Controllers are requested by the Combat Agency to assume control, with the approval of the Combat Agency head. 	<p>Emergency Operations Controller controls operations and coordinates resources.</p> <p>Individual agencies command their own resources and carry out tasks as directed.</p>		<p>The Emergency Operations Controller is responsible to ensure that the emergency service organisations and functional area coordinators are kept informed of the situation.</p> <p>Agencies provide liaison to Emergency Operations Centre as required.</p>

5.2 COMBAT AGENCY OPERATIONS

5.2.1 STORM, TEMPEST AND FLOOD OPERATIONS

Overall control and the coordination of support resources for flood, storm and tempest operations and rescue is the responsibility of Newcastle SES.

5.2.2 BUSH FIRE OPERATIONS

Overall control and the coordination of support resources for bush fire operations is the responsibility of an Incident Controller selected, or appointed by the NSW Fire Brigade, NPWS, or State Forests. During a section 44-bush fire emergency, a LEOCON may be requested to coordinate non-fire fighting support to an Incident controller.

5.2.3 HAZMAT AND URBAN FIRE OPERATIONS

Control of "Fire Ground" operations and coordination of fire fighting and/or HAZMAT support resources is the responsibility of a NSW Fire Brigade Incident Controller. Usually Police would be requested by the Incident Controller to control and coordinate all other non fire fighting and/or HAZMAT support resources and activities (eg Evacuation, perimeter control, road closures).

5.3 FUNCTIONAL AREA SUPPORT

Support provided by the Agricultural/Animal Services, Communications Services, Environmental Services, Engineering Services, Media Services, Health Services, Transport Services and Welfare Services Functional Areas is coordinated by the appropriate District Functional Area Coordinator.

5.4 LIAISON

- a) Liaison Officers representing Combat Agency Controllers or Functional Area Coordinators at the LEOC must be capable of providing immediate advice to the LEOCON, and other combat agencies, on the capabilities and current resource status of their agency and must have the authority to commit their agencies resources.
- b) During prolonged operations the LEOCON, or the Combat Agency Controller is to conduct regular progress report/briefing/planning meetings in the Emergency Operations Centre, to be attended by all combat agency controllers and functional area coordinators. The minimum requirement is for a daily meeting, at a mutually convenient time, to plan for the next 24-hour period.

5.5 COMMUNICATIONS

- a) The primary means of communication between the LEOCON and agencies is to be telephone and facsimile.
- b) Backup radio communications is to be coordinated by the LEOCON and LEMO.

5.6 INFORMATION MANAGEMENT AND INTELLIGENCE

- a) During bushfires, the District Fire Committee Executive Officer is responsible for the passage of operational information between agencies. This officer is also responsible to ensure the Council Information Centre is kept fully informed.
- b) During floods and storm/tempest damage control operations, the SES Local Controller is responsible for the passage of operational information between agencies. This officer is also responsible to ensure the Council Information Centre is kept fully informed.
- c) During other Combat Agency managed operations, the Combat Agency Controller is responsible for the passage of operational information and intelligence to the LEOCON.
- d) The Combat Agency Controller is also responsible for:-
 - i) the passage of operational information and intelligence to and from all involved agencies, using the combat agency control centre as the collection and distribution point.
 - ii) the passage of public information to the community.
 - iii) the release of regular media releases.
 - iv) ensuring the LEOCON is kept informed of developments and forecast support needs.
- e) During Combat Agency managed operations the relevant Combat Agency Controller may request the LEOCON to assume responsibility for the passage of all or certain classes of operational information and intelligence between LEOCONS and/or involved agencies.
- f) During operations controlled by the LEOCON, the LEOCON is responsible for the passage of operational information and intelligence to the DEOCON and adjoining LEOCONS. The LEOCON is also responsible for:-
 - i) the passage of operational information and intelligence to and from all involved agencies, using the LEOC as the collection and distribution point.
 - ii) the passage of public information to the community.
 - iii) the release of regular media releases.
 - iv) ensuring the DEOCON is kept informed of developments and forecast support needs.
- g) The following may be used to disseminate public information throughout the community:-
 - i) The Newcastle Herald, The Post and The Star newspapers or other local newspapers
 - ii) Newcastle City Council newspaper - Council News.
 - iii) Radio Stations in the Newcastle area eg.: 2NC, 2HD, 2KOFM, X107 FM, NEW FM & 2NUR FM.
 - iv) Newcastle Community Broadcasters
- h) Tourist Information Radio 107.9 FM.
- i) Progress Associations/Community Newsletters in the local areas.
- j) The Newcastle City Council Bush Fire Brigade Organisation.
- k) The Newcastle Visitor Tourist Information Centre.
- l) Letter box drops and public displays, and public addresses at service clubs and schools.
- m) In the event of a widespread power failure, printed public information material will be required. Australia Post will be requested to assist in distribution.

5.7 RESCUE ARRANGEMENTS

- a) Rescue arrangements detailed in this Plan are subject to the provisions of the State Rescue Policy and the command structure of the NSW Police Service, except when an operation is controlled by an Emergency Operations Controller.
- b) Initial response to rescue operations is coordinated by Police Operations Staff at VKG3 Newcastle (Police Communications). Coordination of a rescue operation passes to the senior officer on the first Police vehicle to arrive at the scene.
- c) The general areas of operation of the accredited rescue units operating within the local area are described, in general terms, in the responsibility section of this Displan.
- d) Rescue arrangements are managed by the relevant Police Local Area Commander (or delegate), assisted by the Local Rescue Committee. The Local Rescue Committee is responsible to the Hunter District Rescue Sub Committee, which in turn is responsible to the State Rescue Board for the implementation of State Rescue Policy.
- e) Marine rescue management arrangements are developed and coordinated by the relevant Police Local Area Commanders assisted by Newcastle or Port Stephens Water Police and Maritime Rescue Advisory Committees at local or district level.
- f) Rescue related matters, involving local rescue resources, that are raised at Committee meetings, particularly Emergency Management Committees and Control Room Committees, are to be referred, as soon as practical, to the relevant Police Local Area Commander.
- g) Marine rescue management arrangements are developed and coordinated by the Newcastle Police Local Area Commander assisted by Newcastle or Port Stephens Water Police and the Port Stephens or Newcastle/Lake Macquarie Local Maritime Rescue Advisory Committee.

PART 6 - RESPONSE ARRANGEMENTS

6.1 ACTIVATION OF PLAN

- a) This plan is activated by the LEOCON, but does not need activating for combat agencies to respond to incidents.
- b) Whenever a combat agency responds to a major incident, or receives warning that it may need to do so, the controller is to advise the LEOCON in accordance with local arrangements. The LEOCON is to then maintain contact with that combat agency and monitor the incident.
- c) The LEOCON will implement the arrangements in this plan when:
 - i) The lead combat agency controller indicates assistance may be needed; or
 - ii) The Incident Controller appointed under the provisions of Section 44 of the Rural Fires Act, to take charge of fire fighting operations;
 - iii) The SES Local Controller is conducting:-
 - 1. Storm/Tempest damage control incidents and emergencies; or
 - 2. Flood incident and emergency operations in accordance with the Newcastle Local Flood Plan.
 - iv) The LEOCON believes that an emergency has or may occur.
 - v) Directed by the DEOCON
- d) The arrangements detailed in this Plan apply without the need for any activation of a state of emergency.

6.2 MOBILISATION OF RESOURCES

Provided circumstances permit, resources are to be mobilised in three stages:-

- a) Alert Stage;
- b) Standby Stage;
- c) Callout Stage; and followed by
- d) Stand Down & Debrief

6.3 STAGES OF ACTIVATION AND STAND-DOWN

ALERT STAGE	
Responsibility	Action
Relevant Combat or Warning Agency	<ul style="list-style-type: none"> • Notifies the LECON in accordance with local arrangements, than an operation with potential to escalate has occurred or is imminent.
LEOCON	<ul style="list-style-type: none"> • Notifies the LEMO and DEOCON • Monitors operations
LEMO	<ul style="list-style-type: none"> • Notifies the Supporting Emergency Services Controllers • Notifies the Functional Area Representatives

STANDBY STAGE	
Responsibility	Action
Lead Combat Agency Controller	<ul style="list-style-type: none"> Notifies the LEOCON that assistance under DISPLAN arrangements might be required.
LEOCON	<ul style="list-style-type: none"> Notifies the LEMO and the DEOCON. Collects intelligence on the potential emergency
LEMO	<ul style="list-style-type: none"> Notifies the Lord Mayor and General Manager of Newcastle City Council Notifies supporting Emergency Services Controllers Notifies functional Area Coordinators Activates the LEOC and tests communications
Supporting Emergency Services Controllers	<ul style="list-style-type: none"> Open Control Centres and test communications with the LEOC Prepare resources for response
Functional Area Representatives	<ul style="list-style-type: none"> Move to normal work place test communications with the LEOC Prepare resources for response

CALLOUT STAGE	
Responsibility	Action
Combat Agency Controller	<ul style="list-style-type: none"> Notifies the LEOCON that assistance under DISPLAN arrangements is required.
LEOCON	<ul style="list-style-type: none"> Provides a liaison officer to Combat Agency's control centre Notifies the LEMO and DEOCON Moves to the LEOC
LEMO	<ul style="list-style-type: none"> Notifies the Lord Mayor and General Manager of Newcastle City Council Notifies Supporting Agency Controllers Notifies Functional Area Coordinators Escalates LEOC to required staff level <ul style="list-style-type: none"> Ready State Standby State Callout State
Supporting Emergency Services Controllers	<ul style="list-style-type: none"> Moves to LEOC Through their own Centres, deploy resources as required by the LEOCON
Functional Area Representatives	<ul style="list-style-type: none"> Provide liaison officer to the LEOC From their normal workplace, deploy resources as required by the LEOCON

STAND DOWN STAGE	
Responsibility	Action
Agencies	<ul style="list-style-type: none"> Controllers must authorise the 'stand down' of their own and supporting agency resources after incidents.
LEOCON	<ul style="list-style-type: none"> If the LEOCON issues an alert, standby or callout, the LEOCON is to issue the 'stand down' advice to all agencies originally placed on alert or called out. This may be done after consultation with the combat agency controller if there is a combat agency for the particular type of operation

DEBRIEFING	
Responsibility	Action
Combat Agency	<ul style="list-style-type: none"> Each agency is to conduct its own debrief and report to the LEOCON
LEOCON	<ul style="list-style-type: none"> The LEOCON is to ensure that a combined agency debrief is conducted for all major incidents within seven days of the incident occurring.

6.4 OPERATIONS CENTRES

The Newcastle Local Emergency Operations Centre is located at the corner of Elizabeth Street & Hannell Streets, Tighes Hill, Newcastle.

The alternate location for the LEOC is to be the Newcastle City Council Chambers, City Hall, King Street, Newcastle.

Combat Agency	Control Centre Location
NSW Fire Brigades	44 Union Street, Cooks Hill
Rural Fire Service	George Booth Drive, Estelville
SES	Elizabeth Street & Hannell Streets, Tighes Hill, Newcastle
Newcastle Port Authority	2nd Floor, Cnr Scott & Newcomen Sts, Newcastle
Department of Primary Industries	"TOCAL", Paterson

Emergency Service	Coordination Centre Location
Ambulance	1a Dudley Road (Cnr Pacific Highway), Charlestown
Police	Church Street (Cnr Watt Street), Newcastle
VRA	Swansea

Functional Area	Coordination Centre Location
Agriculture & Animal Services	"TOCAL", Paterson
Engineering Services	117 Bull Street, Newcastle
Environmental Services	117 Bull Street, Newcastle
Health Services	1a Dudley Road (Cnr Pacific Highway), Charlestown
Welfare Services	796 Hunter Street, Newcastle West

6.5 WARNING ARRANGEMENTS

- a) Local Combat Agency Controllers are to advise the LEOCON whenever an event occurs which may escalate to a Local level emergency operation.
- b) Responsibilities for providing warnings to the community, the LEOCON, Emergency Services, Functional Areas and other agencies in relation to the Local Area hazards/threats are detailed in the following matrix:-

Hazard Or Threat	Agency Responsible	Warning Provided
Bush & Grass Fire	Bureau of Meteorology Executive Officer Fire Management Committee	General fire weather advice to the wider community via regional electronic and print media. Specific warnings and Total Fire Ban advice to the community, LEOCON, relevant Emergency Services and Functional Area representatives.
Exotic Animal & Plant Disease	Department of Primary Industries LEOCON	Warnings to the community and LEOCON. Warnings to relevant agencies specific to exotic disease outbreaks and restricted areas.
Flooding - Riverine	SES Local Controller Bureau of Meteorology	Pump and Stock Warnings, Local Flood Advice, Flood Bulletins, Flood Heights and Evacuation Warnings to the LEOCON and relevant Emergency Services and Functional Area representatives General weather advice and specific flood predictions to the community.
Flooding - Dam Failure	SES Local Controller Agency responsible and relevant dam owner	Specific warnings regarding concerns about dam safety to SES Controllers, DEOCON, LEOCON. Specific warnings including evacuation warnings to the community.
Hazardous Materials Spillage	NSW Fire Brigade	Warnings and advice to Site Controller, LEOCON, DEOCON, EPA regarding public safety directions and warnings relating to spillage into waterways.
Severe Storms	Bureau of Meteorology SES Local Controllers	General advice to the wider community via regional electronic media. General advice and warnings to the LEOCON, relevant Emergency Services and Functional Area representatives.
Other Warnings	LEOCON	General and Evacuation Warnings to effected communities and relevant Emergency Services and Functional Area representatives.

- c) If time permits emergency warnings will be broadcast over the following media as appropriate and in accordance with DEMC Standing Operating Procedures for dissemination of warnings via the electronic media;
- i) AM Radio, 2HD and 2NC (ABC) Newcastle
 - ii) FM Radio Stations NEW FM, 2NUR FM, X107 FM and 2KO FM
 - iii) Newcastle Television Networks NBN, PRIME & ABC
 - iv) Marine Radio Networks through the Volunteer Coastal Patrol and Volunteer Coast Guard.
 - v) Citizens Band Radio Networks (CREST)
- d) If time permits appropriate personnel will deliver evacuation warnings through a doorknock operation and mobile public address systems.

6.6 AREA CONTROL

The Police are to control access to and egress from any disaster area designed by the LEOCON or Combat Agency Controller. The Council is to assist by supplying road barriers and personnel to staff them as required.

6.7 ROAD CLOSURES

- a) When major road transport routes are closed by an authorised agency or individual or found to be closed as a result of the hazard impact, the advice is to be passed by that agency or individual to the LEOCON.
- b) Information regarding road closures can be found on both the Council's website [www.newcastle.nsw.gov.au/news and events/road closures](http://www.newcastle.nsw.gov.au/news_and_events/road_closures), and that of the Roads and Traffic Authority www.rta.nsw.gov.au/trafficreports/regionalnewsouthwales/northern
- c) The authority to order road closures and the applicable circumstances is detailed in the table below.

Road Closures		
Individual Or Organisation	Circumstances	Authority
Minister for Emergency Services or Emergency Services Officer when authorised by the Minister	During a State Emergency declared under Division 4 of Part 3 of the Act and if satisfied that it is necessary or convenient.	Direct a person not to enter an emergency area or part of it, including doing all such things as are reasonably necessary to ensure compliance, including the use of reasonable force. (S.37 of the SERM Act)
	During a State Emergency declared under Division 4 of Part 3 of the Act and if satisfied there are reasonable grounds for doing so for the purpose of protecting property.	Direct the closure to traffic of any street, road, lane, thoroughfare or footpath or place open to or used by the public; and or the closure of any other public or private place. (S.37A of the SERM Act)
Senior Police Officer (ie. of or above rank of Sergeant)	If satisfied there are reasonable grounds for doing so for the purpose of protecting persons from injury or death threatened by an actual or imminent emergency	Direct (or authorise another police officer to direct) a person not to enter a danger area, including doing all such things as are reasonably necessary to ensure compliance, including use of reasonable force. (S.60L of the SERM Act)
Senior Police Officer (ie. of or above rank of Sergeant)	If satisfied there are reasonable grounds for doing so for the purpose of protecting persons from injury or death or protecting property threatened by an actual or imminent emergency	Direct (or authorise another police officer to direct) the closure to traffic of any street, road, lane, thoroughfare or footpath or place open to or used by the public; and or the enclosure of any other public of private place. (S.61 of the SERM Act)
Police Officer	Where directed or authorised by a senior police officer (ie. of or above rank of Sergeant)	Direct a person not to enter a danger area, including doing all such things as are reasonably necessary to ensure compliance including use of reasonable force. (S.60L of the SERM Act)

Road Closures		
Individual Or Organisation	Circumstances	Authority
Police Officer		Direct closure to traffic of any street, road, lane, thoroughfare or footpath or place open to or used by the public; and/or the closure of any other public or private place. (S.61 of the SERM Act)
Police Officer	During temporary obstruction or danger to traffic or for any temporary purpose.	Close any public street to traffic and prevent the traffic of any vehicles or horses in the street closed to traffic under any Act. (S.23 Traffic Act)
NSW Fire Brigade Officer in charge at a fire or hazardous	Protect and save life and property. Control and extinguish fire. Confine and end hazardous material incident and render site safe.	Take such measures as officer thinks fit, including close to traffic any street or public place in the vicinity. (SS. 13 & 14 Fire Brigades Act)
Police Officer	Where persons or property endangered by fire or hazardous material incident.	Recognise authority of, and support, Commissioner and members of the NSW Fire Brigade acting under the Commissioner's orders; and officer in charge at a fire or hazardous material incident. (S.25 Fire Brigades Act)
Director-General SES or "Emergency Service Officer" when authorised by Director-General	Emergency related to flood or storm and tempest; or when directed by SEOCON.	Direct a person not to enter an emergency area or any part of it, including doing all such things as are reasonably necessary to ensure compliance, including use of reasonable force;. (S.22 State Emergency Service Act)
Police Officer and all members of emergency services organisations	Emergency operations related to flood or storm and tempest; or when directed by SEOCON.	Recognise authority of, and assist Director General SES and emergency officers acting under the orders of the Director General division controller or local controller. (S21. State Emergency Service Act)
Roads Authority (includes Roads & Traffic Authority and Council)	Roads and Traffic Authority: for any other purpose. Other roads authorities for the purpose of protecting road from damage, protecting public from hazards; or protecting vehicles and property from damage.	Regulate traffic on public road by means of barriers or notices. (S.115 Roads Act)
Director General of National Parks and Wildlife Service. Police Officer (as ex officio ranger)	Within any Park (as defined)	Close the whole or any part and or regulate, control or prohibit the entry of any person; and or close to public traffic any road, track, trail or other way. (SS. 16&155 National Parks & Wildlife Act)
Minister for Agriculture	Within quarantine or protected area to prevent or regulate the movement of stock or vehicles.	Close any road; or authorise the erection of fencing and gates across any road. (SS.12, 15B & 23 Stock Diseases Act)

Road Closures		
Individual Or Organisation	Circumstances	Authority
Department of Primary Industries Inspector	During an exotic disease outbreak	Declare entry and exit points. (S. 13 Exotic Diseases of Animals Act)

6.8 EVACUATION ARRANGEMENTS

Evacuation of persons or animals from an area of danger or potential danger is a possible strategy in combating any particular hazard impact.

6.8.1 DECISION

- a) The decision to evacuate persons or animals is not one, which should be taken lightly. During evacuations there are many tasks, which need to be carried out by a number of different organisations. This necessitates a coordinated approach to ensure that all the evacuee's needs are met. In some circumstances, it may be more appropriate for people to remain in their homes and take other measures to ensure their safety.
- b) The requirement to evacuate or stay put will ideally be identified during the planning process and be included in organisation's sub plans or standing operating procedures as necessary.
- c) The organisation with the authority to order an evacuation is to ensure that the community is informed, through a public education program, of the proposed evacuation strategies. Information leaflets should also be provided, if appropriate.
- d) The controller of the major incident/emergency (Combat Agency Controller, Section 44 Appointee/Incident Controller, LEOCON or DEOCON) will determine the need for evacuation. Early identification of evacuation as a possible strategy during a response operation may allow time for the controller to brief the LEOCON/Local Emergency Management Committee allowing for more specific preparedness measures to be taken. At the first available opportunity the LEOCON will also advise the DEOCON in order that District Functional Areas may be alerted.
- e) If evacuation is the preferred option, the Controller is to consult with the Welfare Services Functional Area Coordinator to identify a safe and suitable Evacuation Centre from those identified in Local DISPLANS and Welfare Supporting Plans.

6.8.2 AUTHORITY

The Authority to order an evacuation must also be clear. The following Table indicates which individuals and organisations have authority to order an evacuation of persons or animals and under which circumstances.

Evacuation	
Individual Or Organisation	Circumstances
The Minister, or an "emergency services officer" (as defined) when authorised by the Minister.	During a declared State of Emergency, direct a person to leave premises and move out of an emergency area or part thereof, taking any persons in their care with them, and/or not to enter an emergency area or part thereof. (S.37 - SERM Act)
A senior Police Officer (ie. of or above the rank of Sergeant)	If satisfied that there are reasonable grounds for doing so for the purpose of protecting persons from injury or death threatened by an actual or imminent emergency. (S.60L - SERM Act)

Evacuation	
Individual Or Organisation	Circumstances
A Police Officer	<p>In support of the authority of a member of the Fire Brigade acting under the Chief Officer's orders and to assist him or her where the persons are or property is endangered by fire or a hazardous materials incident. (S. 25 Fire Brigades)</p> <p>In support of the authority of and in compliance with directions given by the RFS Commissioner, other RFS Officers or Incident Controller in connection with the prevention, control and suppression of any rural fire. (S. 44 and 41 Rural Fires Act) Act)</p> <p>As an authorised officer, power to control persons and vehicles in the forest estate and direct persons and vehicles to leave an area if the activities being undertaken or conditions constitute a danger or potential danger to the safety of persons or property. (S. 15 Forestry Act)</p>
A Police officer and all other members of emergency service organisations	In recognition of the authority of the Director General and emergency officers, provide assistance in connection with flood or storm and tempest operations. (S.21 - State Emergency Service Act)
The Fire Brigade officer in charge at a fire or hazardous materials incident.	Take such measures as the officer thinks fit to protect life and property and to remove any person, vehicle, vessel or thing that might interfere with the work of the Fire Brigades. (S.13; 19- Fire Brigade Act)
The Director General State Emergency Service or an "Emergency Officer"(as defined) when authorised by the Director General.	Direct a person to leave premises and move out of an emergency area or part thereof, taking any persons in their care with them, and/or not to enter an emergency area or part thereof. (S. 22 State Emergency Service Act)
State Emergency Service	Authority is limited to the evacuation of people during flood, storm and tempest, or at the direction of the State Emergency Operations Controller (S. 19; 22 State Emergency Service Act)
Ambulance Service	<p>The Ambulance Service may be directed by the Police Service to assist in the conduct of evacuations, or, during a declared State of Emergency, by any authorised officer as determined under Section 37 of the State Emergency and Rescue Management Act 1989 (as amended).</p> <p>Evacuation of medical facilities such as hospitals or nursing homes will be at the direction of the Medical Controller.</p>
Local Government Authorities	In connection with fire safety related to buildings, the issue of orders to cease the use of premises, evacuate premises, to leave premises, or not to enter premises. (S 124 to S 152 - Local Government Act)

6.8.3 WARNING

- a) Evacuation warnings to the public, or advice not to evacuate, are to be authorised and released by the person or agency nominated in Part 4 of this plan in accordance with the agency's normal operating procedures and the Hunter District SOPs for the Dissemination of Warnings via the Electronic Media.
- b) The normal means of disseminating warnings and advice to the public is via the electronic media. In some circumstances, particularly if there is a need for urgent evacuations or other actions, evacuation warnings will be reinforced by :
 - i) Use of public address systems fitted to emergency services vehicles.

- ii) Evacuation teams, made up of emergency services personnel and others as necessary, to carry out door knocks of the effected area.
- c) Warnings to evacuate, whether disseminated via the media or by door knocks, should contain:
 - i) Instruction to evacuate;
 - ii) Location of assembly areas for transport to welfare centres;
 - iii) Location of Evacuation Centres, for those using private transport;
 - iv) Authorised route(s) to evacuations centres;
 - v) Arrangements for children in schools and pre-schools;
 - vi) Arrangements for elderly or infirm residents unable to self evacuate ; and
 - vii) Likely duration of the evacuation.

6.8.4 WITHDRAWAL

- a) The Combat Agency may initiate and conduct evacuations if it is within its capability but must liaise with Police to ensure security of the evacuated area. Consultation must also occur with the necessary supporting services, eg. Welfare Service Coordinator and the Transport Services Coordinator.
- b) Police, if requested by the Combat Agency Controller, Section 44 (Rural Fires Act) Incident Controller, LEOCON or DEOCON, will conduct the evacuations of persons to the selected Evacuation Centre, secure the effected area and coordinate Disaster Victim Registration. Police are to advise the Welfare Functional Area Coordinator of the activation of the selected Evacuation Centres.
- c) Transport requirements are to be organised by the Transport Services Functional Area Coordinator.
- d) Buildings, which have been evacuated, are identified as directed (eg with a towel, similar item or emergency service barrier tape securely tied to the front door handle or nearby fixture) so as to be visible from the street. This obviates the need to revisit individual premises to ensure they have been evacuated.
- e) The Combat Agency Controller, Incident Controller or LEOCON is to arrange for a check of the area to ensure the evacuation has been effective.
- f) Response to some hazard impacts may require the partial or complete evacuation of some smaller town and village areas to larger centres in adjoining local areas and/or districts. Evacuation strategies to deal with such situations are detailed in Local DISPLANS. If evacuation to an adjoining local area or district is necessary, operations may be controlled at District Level.

6.8.5 SHELTER

- a) Assembly areas and Evacuation Centres that may be used in an emergency are detailed in the Local DISPLAN and Local Disaster Welfare Plans. The Local DISPLAN and Local Disaster Welfare Supporting Plan are to detail the same evacuation centre information.
- b) Police and the Local Disaster Welfare Coordinator are to maintain up to date details of Key Holders of evacuation centres.
- c) The District Disaster Welfare Service Coordinator is to ensure that nominated evacuation centres are assessed, on a regular basis, as to their suitability for use.
- d) The District Welfare Services Functional Area Coordinator is to:

- i) Arrange for staffing of the identified Evacuation Centre(s) in time to receive evacuees;
- ii) Provide welfare support services to evacuees in accordance with the Welfare Services Supporting Plan; and
- iii) Address longer term accommodation arrangements.

6.8.6 RETURN

- a) The Agency/Authority who initiated the evacuation determines, in consultation with the Combat Agency, Recovery Coordinating Committee (if established), and the Coordinators of the Engineering Services, Health Services and Welfare Services Functional Areas, when it is safe for evacuees to return to their homes, and arranges for the evacuees to be advised accordingly.
- b) Transport is to be arranged by the Transport Services Functional Area Coordinator.

6.9 OUT OF AREA ASSISTANCE

- a) Combat agencies may obtain additional resources from outside the local area or deploy their own resources outside the local area. The LEOCON is to be advised in either event.
- b) All other requests for out of area resources are to be passed by the LEOCON to the Upper Hunter District Emergency Operations Controller.

6.10 RESOURCE ASSEMBLY AREAS

Resources arriving from outside the Council area may be marshalled at assembly areas as determined by the LEOCON in relation to the location and the extent of the emergency.

6.11 LOGISTIC SUPPORT

- a) Each responding agency is responsible to relieve and re-supply its own personnel.
- b) If required by the LEOCON the Local Disaster Welfare Manager is to provide meals for disaster workers and volunteers assisting them.
- c) At the request of the relevant agency, disaster workers brought in from outside the Council area are to be accommodated and fed under Local Disaster Welfare Plan arrangements.

6.12 EMERGENCY FUNDING

- a) Combat Agencies, Emergency Services and Functional Areas should have their own systems for emergency funding.
- b) For Participating and Supporting Organisations, which are Government Departments or Authorities, the cost of providing resources, including Liaison Officers, during emergency response or recovery operations is to be met by the providers from their normal operating budgets.
- c) For private sector organisations or personnel, the cost of providing resources during emergency response or recovery operations is to be met by the requesting agency, which would usually be the agency/organisation responsible for meeting the cost during normal circumstances.

6.13 COMMONWEALTH AND DEFENCE ASSISTANCE

- a) **Access to Commonwealth support:** is arranged by the LEOCON, with the concurrence of the District Emergency Operations Controller and the State Emergency Operations Controller through Emergency Management Australia (EMA).
- b) **Defence Assistance to the Civil Community (DACC).** During major emergencies when the State has officially requested Commonwealth assistance the Australian Defence Force may provide specialist personnel, equipment, facilities or capabilities which are either not available to, or have been exhausted from, State resources.
- c) There are three categories of emergency DACC:
 - i) DACC Category One: is support to a local emergency with immediate threat to life and/or property. A local Defence commander, utilising local resources, may approve this type of support.
 - ii) DACC Category Two: is support to a general emergency with direct threat to life and/or property. ADF Headquarters (ADFHQ) approves this category of support after State Authorities approach EMA. Defence resources for DACC Cat Two tasks are deployed on the Authority of HCAST and would generally lead to the deployment of an ADF Liaison Officer at the Local, District and State Emergency Operation Centre.
 - iii) DACC Category Three: is support provided to an ongoing emergency with no direct threat to life and/or property. Bids for DACC Cat Three are usually submitted as an extension of Cat Two arrangements enabling a quick and efficient resolution to the initial response. This category is approved by ADFHQ after State Authorities approach EMA. Defence resources for DACC Cat Three tasks are deployed on the authority of HCAST and would generally lead to the deployment of an ADF Liaison Officer at the Local, District and State Emergency Operation Centre.

PART 7 - RECOVERY ARRANGEMENTS

7.1 PLANNING FOR RECOVERY OPERATIONS

- a) As early as possible during an emergency, the LEOCON is to call together the Newcastle Local Recovery Coordinating Committee which comprises of
 - i) Mayor, Newcastle Council, Chairperson
 - ii) General Manager, Newcastle Council
 - iii) Group Manager, Newcastle Council
 - iv) Group Manager, Newcastle Council
 - v) Group Manager, Newcastle Council
 - vi) LEOCON
 - vii) LEMO
 - viii) Disaster Welfare Coordinator
 - ix) Other representatives as required by the Committee
- b) The committee may invite members of the community to help it define the community's recovery needs.

- c) The committee is to be briefed on the emergency by the LEOCON and then meet daily (except during protracted operations when it may meet less frequently), monitor response operations, define the recovery problem and prepare a recovery plan.
- d) At the time the LEOCON issues the stand down signifying the end of response operations the LEOCON is to provide a final brief to the hand control of operations to the Mayor.

7.2 RECOVERY OPERATIONS

- a) The recovery coordinating committee is to act as the sole source of requests for assistance to the Hunter District Recovery Coordinating Committee or any Special Recovery Coordinator appointed by the State Government.
- b) The Committee may appoint one of its members or request the Newcastle Council General Manager to act as a special recovery coordinator if this is appropriate.
- c) At the conclusion of the recovery period the Mayor in conjunction with the LEOCON, is to recommend to the Hunter District Recovery Coordinating Committee (or the Special Recovery Coordinator if one is appointed by the State Government) the type of longer-term reconstruction operations, which may be required. This includes a statement of outstanding relief measures (including continuing welfare matters) that need to continue or be implemented by Government Departments or statutory authorities.

7.3 REGISTRATION

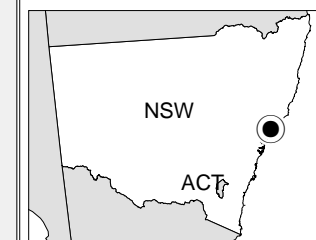
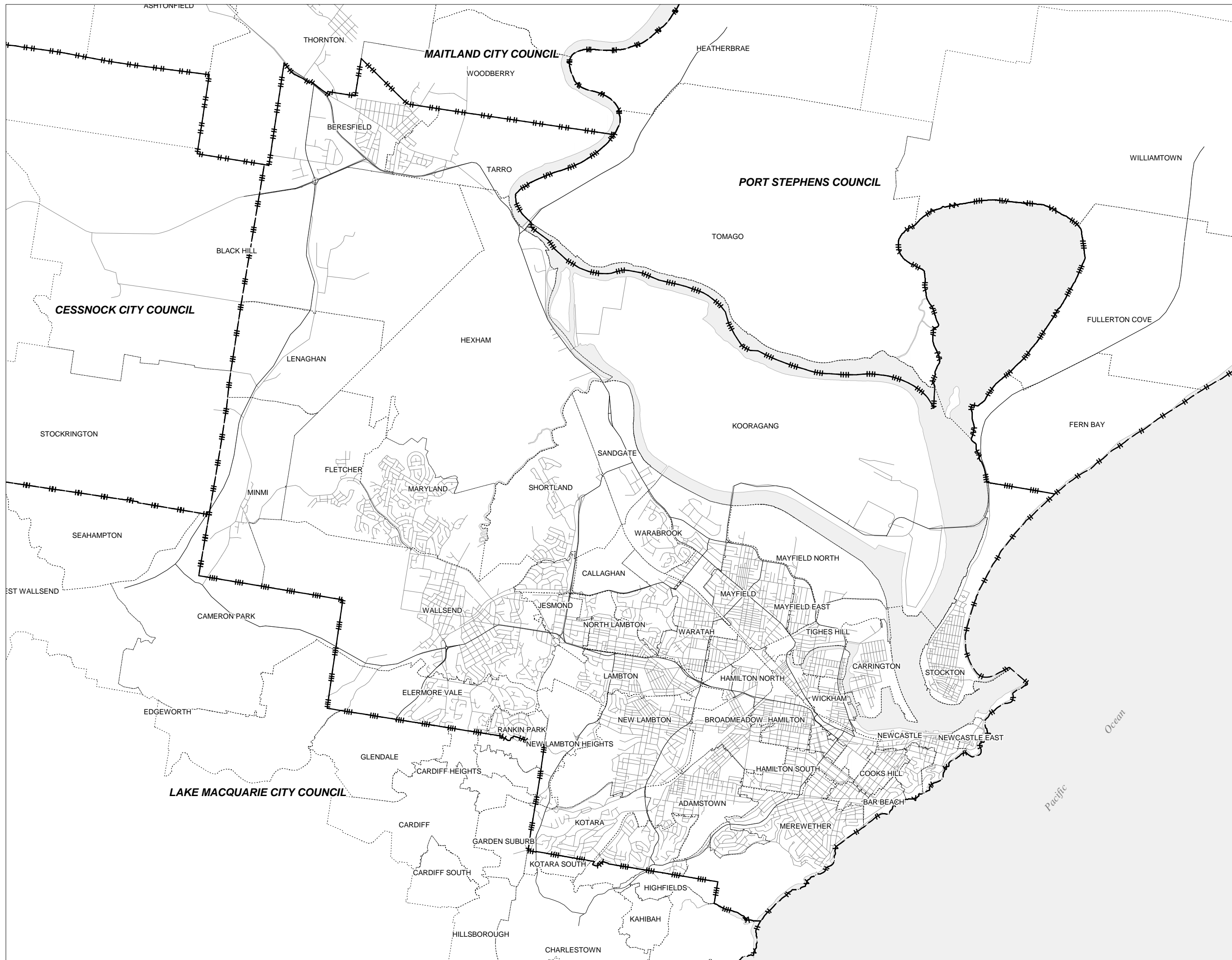
The Police are to ensure that all disaster victims (including evacuees) are registered and details forwarded to the LEOC in accordance with Police Services instructions.

7.4 DISASTER RELIEF FUNDING ARRANGEMENTS

- a) Emergency financial assistance to victims of emergency is coordinated by the Department of Community Services, Functional Area Coordinator. Details are contained in the State Disaster Welfare Plan.
- b) Some assistance programs to farmers and small business are administered by the Rural Assistance Authority.

APPENDIX A

Map of the Local Area



NORTH

Scale 1:75,000 @ A3

APPENDIX B - REQUEST TO THE MEDIA TO USE SEWS

All requests to the media will contain the name, appointment and telephone number of the authorising officer and the Format Warning Message. Use of this proforma is mandatory.

Request to Broadcast and Emergency Announcement using the Standard Emergency Warning Signal
This is a formal request to broadcast the following emergency announcement preceded by the Standard Emergency Warning Signal. Please broadcast this message verbatim every _____ minutes for the next _____ hour(s). This use of the SEWS is authorised by _____ <div style="text-align: right;">(name)</div>
_____ <div style="text-align: right;">(appointment)</div>
This message may be confirmed by telephoning _____ (Ph.No.)
Emergency Announcement This is an official announcement for _____ (Area)
Issued by _____ <div style="text-align: right;">(Appointment/Agency)</div>
concerning the _____ <div style="text-align: right;">(Emergency Description)</div>
Message Text: <i>Optional Details</i> _____ (What has happened, Where, When)
_____ (What has been done to date)
_____ (What actions are proposed)
Public Safety Messages _____ _____ _____
(This section to include any actions the public should take to protect life and property)
THIS EMERGENCY ANNOUNCEMENT WAS ISSUED BY _____ APPOINTMENT/AGENCY STAY TUNED TO THIS STATION FOR FURTHER INFORMATION

UPON RECEIPT OF A SEWS FAX:

If in doubt, confirm the message is not a hoax by calling the number given.

Begin the broadcast by playing the Standard Emergency Warning Signal for 15 seconds.

- Broadcast the Emergency Announcement verbatim
- Repeat the broadcast of the SEWS, followed by the Emergency Announcement, twice at 5 minute intervals,

unless requested otherwise by the Authorising Officer.

*Cancellation of the Request is to be confirmed by Fax by the Issuing Authority.

APPENDIX C - VULNERABLE GROUPS (2005)

Information regarding vulnerable groups is now available through the Department of Lands Spatial Information Management system, which is updated annually. This system is available for use when required

Type	Building	Type of Service	Street/PO Box	Suburb	Postcode	Contact Name	Emergency Number	Phone	Fax	Email address	UBD Ref.	Number of Staff	Number of others	Emergency Plan	Updated	Mobile Phone
Public Schools	New Lambton South Public School	Primary School Education	45 St James Road	New Lambton	2305	DET Security	1300880021	4957 1168	4956 2458	newlambtons-p.school@det.nsw.edu.au	Map 144 G7	27	250	Plan Held	26-Sep-05	
Public Schools	Newcastle East Public School	Primary School Education	Tyrrell Street	Newcastle	2300		1300880021	4929 2911	4929 6836	john.beach@det.nsw.edu.au	Map 145 Q6	10	180	Plan Held	28-Sep-05	
Kindergartens	Frogstomp Preschool	Preschool	80A Jenner Parade	Hamilton	2303			4969 2124	4969 2124		Map 145 F8	5	32	Plan Held	4-Oct-05	
Nursing Homes, Aged Care & Retirement	Maroba Lodge	Residential Aged Care Retirement Village	58 Edith Street	Waratah	2298		0414549441	4935 0300	4935 0355	viv@maraba.com.au	Map 132 H10	150	162	Plan Held	27-Sep-05	00414549441
Public Schools	Wallsend South Public School	Primary School Education	16 Smith Road	Elmmore Vale	2287	G Russell	0402130844	4955 9963	4950 2179	wallsend-p.school@det.nsw.edu.au	Map 143 F2	40	518	Plan Held	14-Sep-05	00402130844
Catholic Schools	St Johns Primary School	Primary School Education	690 Dickson Street	Lambton	2299		0402165436	4952 1423	4952 1015	admin@lmbtn.mn.catholic.edu.au	Map 132 C14	15	220	Plan Held	28-Sep-05	00402165436
Catholic Schools	St James Primary School	Primary School Education	Vista Parade	Kotara South	2289		0405158414	4952 2414	4957 0597	admin@ktaras.mn.catholic.edu.au	Map 144 A15	20	227	Plan Held	4-Oct-05	00405158414
General Schools	Macquarie College	Educational facility for Preschool, K-12 College	182-222 Lake Road	Wallsend	2287		0405535132	4954 6222	49568885	principal@macquariecollege.usu.edu.au	Map 142 N3	70	750	Plan Held	14-Sep-05	00405353132
Public Hospitals	Hunter Genetics	Public Health Care	Cnr Tinonee and Turton Road	Waratah	2298		0407 239 663	4985 3101	4985 3105	hunter.genetics@hnehealth.nsw.gov.au	Map 132 C13	18	18	Plan Held	27-Sep-05	
Child Care Centres	Jesmond Early Education Centre Inc	Child Care Centre	56 Mordue Parade	Jesmond	2299		0407721635	4951 4224	4956 6181	jesmondearlyeducation@bigpond.com	Map 131 L9	15	50	Plan Held	28-Sep-05	00407721635
Public Hospitals	Hunter Area Casualty Health Service	After Hours Medical Service	Longworth Ave Locked Bag 119	Wallsend	2287	Derene Anderson	0408113529	4985 5135	4924 6006	derene.anderson@hnehealth.nsw.gov.au	Map 131 G9	5	20	Plan Held	4-Oct-05	
Nursing Homes, Aged Care & Retirement	Wesley Lodge	Residential Care, Nursing Home	55 Bull Street	Mayfield	2304		0408463363	4968 2551	4960 0953	jane.maudsley@uchunter.org.au	Map 132 N4	28	28	Plan Held	26-Sep-05	00408463363
Public Schools	Lambton Public School	Primary School Education	Croudace Street PO Box 131	Lambton	2299		0408492862	4957 1667	4956 2430	lambton-p.school@det.nsw.edu.au	Map 132 B14	25	340	Plan Held	4-Oct-05	00408492862
Public Schools	Newcastle High School	Secondary Education	Parkway Avenue	Hamilton South	2303		0408820457 4961 6072	4969 3177	4961 2912	newcastle-h.school@det.nsw.edu.au	Map 145 H7	90	1290	Plan Held	14-Sep-05	
Public Schools	Francis Greenway High School	Secondary Education	Lawson Avenue	Beresfield	2322		0409304482	4964 1282	4964 1147	francigre-h.school@det.nsw.edu.au	Map 74 Q12	86	720	Plan Held	27-Sep-05	00409304482
Nursing Homes, Aged Care & Retirement	Denison Court	Residential Care, Nursing Home	151 Denison Street	Hamilton	2303		0409442527	4969 8222	4969 8230	lqnh@uchunter.org.au	Map 145 C4	3	32	Plan Held	26-Sep-05	00409442527
Nursing Homes, Aged Care & Retirement	Lindsay Gardens Aged Care Facility	Residential Care, Nursing Home	137A Lindsay Street	Hamilton	2303		0409442527	4969 8222	4969 8230	lqnh@uchunter.org.au	Map 145 D3	55	65	Plan Held	14-Sep-05	00409442527
Child Care Centres	Maryland Care & Early Education Centre	Child Care Centre	34-36 Boundary Road	Maryland	2287		0410417783	4951 7783	4955 5101	maryland.care@hunterlink.net.au	Map 130 Q1	15	50	Plan Held	26-Sep-05	00410417783
Public Schools	New Lambton Heights Infants School	Primary School Education	176 Lookout Road	New Lambton Heights	2305		0411025988	4957 2744	4956 2432		Map 143 M9	3		Plan Held	14-Sep-05	00411025988
Nursing Homes, Aged Care & Retirement	Jenny McLeod Retirement Village	Residential Care, Nursing Home	48 Victory Parade	Wallsend	2287		0411446440	49516637	49559428		Map 133 M13	15	160	No Plan	26-Sep-05	00411446440
Nursing Homes, Aged Care & Retirement	Woodlands Lodge UPA Aged Care Hostel	Residential Care, Nursing Home	100 Lake Road	Wallsend	2287	Allison Jordan	0411684186	4951 3583	4950 1755	HunterRegion@Telstra.com	Map 131 A15	45	114	Plan Held	14-Sep-05	00411684186
Child Care Centres	Belair Community Out of School Hours Centre	Before and After Hours School Care	Tarence Street	Adamstown Heights	2289		0411772248	4956 2248			Map 144 F13	10	60	Plan Held		00411772248
Public Schools	Hunter Orthopaedic School	Public Special School for students with physical and intellectual disabilities	66 Harriet Street	Waratah	2298	Jan Butcher	0412 531229	4985 3122	4985 3121	hunterorth-s.school@det.nsw.edu.au	Map 132 K13	30	41	Plan Held	27-Sep-05	

APPENDIX C - VULNERABLE GROUPS (2005)

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Type	Building	Type of Service	Street/PO Box	Suburb	Postcode	Contact Name	Emergency Number	Phone	Fax	Email address	UBD Ref.	Number of Staff	Number of others	Emergency Plan	Updated	Mobile Phone
Catholic Schools	Hunter Christian School	Catholic Education	51 Bull Street PO Box 198	Mayfield	2304		0412042808	4967 2111	4967 6658	g.broadhead@huntercs.org	Map 132 Q5	50	490	Plan Held	4-Oct-05	00412042808
Catholic Schools	St Therese's Primary School	Catholic Education	Burke Street, New Lambton 2305				0412428047	4957 4922	4952 1637	admin@newlmbn.mn.catholic.edu.au	Map 144 G4	30	420	Plan Held	14-Sep-05	00412428047
Public Schools	Plattsburg Public School	Primary School Education	Ranclaud Street	Wallsend	2287		0412434848	4955 9196	4950 2186	plattsburg-p.schools@det.nsw.edu.au	Map 131 D8	25	305	Plan Held	26-Sep-05	00412434848
Public Schools	Shortland Public School	Primary School Education	Sandgate Road	Shortland	2307		0412648290	4955 8476	4955 8207	shortland-p.school@det.nsw.edu.au	Map 131 P1	22	245	Plan Held	28-Sep-05	00412648290
Child Care Centres	Hamilton Child Care Centre	Child Care Centre	207 Denison Street	Hamilton	2303		0412787891	4962 1334	4962 1334	hccc@hunterlink.net.au	Map 145 B4	8	33	Plan Held	27-Sep-05	00412787891
Catholic Schools	Our Lady of Victories Primary School	Catholic Education	262 Sandgate Road, Shortland 2307				0412810669	4951 1003	4955 8730	admin@shrlnd.mn.catholic.edu.au	Map 131 P4	19	150	Plan Held	14-Sep-05	00412810669
Special Needs Child Centres	St Dominics Centre for Hearing Impaired Children	Catholic Education	76 Havelock Street	Mayfield	2304		0413024331	4968 1295	4968 2456	admin@mayfldsd.mn.catholic.edu.au	Map 133 B7	15	55	Plan Held	14-Sep-05	00413024331
Child Care Centres	Maryland Drive Pre-school	Child Care Centre	179 Maryland Drive	Maryland	2287		0414439273	4950 2916			Map 115 A15	4	30	Yes	4-Oct-05	00414439273
Child Care Centres	Waratah OOSH Centre	Before and After School Care	37 Queens Street	Waratah West	2298		0414549441	4968 2817	4960 3388	mirellaenco@big_pond	Map 132 F7	5	40	Plan Held	14-Sep-05	00414549441
Child Care Centres	Possum Place Child Care Centre	Child Care Centre	Lookout Road	New Lambton	2305	Amanda Holt	0414851429	4921 4161 4921 4165	4921 4166	amanda.holt@hnehealth.nsw.gov.au	Map 143 Q4	20	50	Plan Held	14-Sep-05	00414851429
Public Schools	Waratah West Public School	Primary School Education	Leonora Parade	Waratah West	2298	Kerry Wellham	0416175756	4968 1765	49601706	kerry.wellham@det.nsw.edu.au	Map 132 G9	10	80	Plan Held	26-Sep-05	00416175756
Catholic Schools	St Patrick's Primary School	Catholic Education	Wentworth Street	Wallsend	2287		0417280434	4955 8570	4955 8113	admin@wlsnd.mn.catholic.edu.au	Map 131 B9	25	260	Plan Held	14-Sep-05	00417280434
Public Hospitals	Lambton Road Day Surgery	Day Surgery	163 Lambton Rd	Broadmeadow	2292		0417437256	4957 5669	4957 0669	ppanewc@hunterlink.net.au	Map 144 K3	12	20	Plan Held	26-Sep-05	00417437256
Child Care Centres	Koolinda Work Based Child Care Centre	Child Care Centre	University Drive	Callaghan	2308		0417458336	4921 7171	4921 7111	ku.koinda@bigpond.com	Map 132 B7	20	46	Plan Held	14-Sep-05	00417458336
Child Care Centres	New Lambton South Out of School Hours Care	Before and After School Care	C/- New Lambton South Primary School St James Road	New Lambton	2305		0417468322	4957 3480	49573420		Map 144 G7	14	150	Plan Held	14-Sep-05	00417468322
Public Schools	The Junction Public School	Primary School Education	Union Street	The Junction	2291		0417652558	4963 1343	4963 3501	john.theakers@det.nsw.edu.au	Map 145 H10	27	490	Yes	26-Sep-05	00417652558
Nursing Homes, Aged Care & Retirement	Warabrook Centre for Aged Care	Residential Care, Nursing Home	14-24 Casuarina Circuit	Warabrook	2304	Marcia Hatcher	0417672181	4967 1334	4967 1174	acarey@bcs.org.au	Map 132 H4	150	151	Plan Held	14-Sep-05	00417672181
Public Schools	Callaghan College Jesmond Campus	Secondary Education	Janet Street,	North Lambton	2299	Mr Ian Nebauer	0418978255	4952 3922	4956 1241	jesmondcc-h.school@det.nsw.edu.au	Map 131 P10	75	730	Plan Held	28-Sep-05	00418978255
Kindergartens	Orana Community Pre School	Pre School Education	10 Bean Street	Wallsend	2287	Kate Head	0419420199	4951 6333	4951 6333	oranapreschool@hotkey.net.au	Map 131 H9	6	28	Plan Held	14-Sep-05	00419420199
Public Schools	Department of Education & Training TAFE NSW - Hunter Street Campus	Vocational Education and Training	590-608 Hunter St	Newcastle West	2302		0419763932	4925 2344	4929 0325	roger.hale@tafe.nsw.edu.au	Map 145 L5	35	100	Plan Held	14-Sep-05	00419763932
Vocational Education & Training	Department of Education & Training TAFE NSW - Hamilton Campus	Vocational Education and Training	91 Parry Street	Newcastle West	2302		0419763932	4969 9411	4961 5344	roger.hale@tafe.nsw.edu.au	Map 145 G4	100	400	Plan Held	14-Sep-05	00419763932
Vocational Education & Training	Department of Education and Training TAFE NSW - Newcastle Campus	Vocational Education and Training	Maitland Road	Tighes Hill	2297		0419763932	4923 7222	4923 7703	roger.hale@tafe.nsw.edu.au	Map 133 C13	400	3000	Plan Held	14-Sep-05	00419763932
Private Hospitals	Lingard Private Hospital	Private Hospital	23 Merewether Street	Merewether	2291		0421052183	4969 6799	4963 5554	paul.robertson@affinityhealth.com.au	Map 145 F11	270	100	Plan Held	14-Sep-05	00421052183

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Child Care Centres	ABC Beresfield	Child Care Centre	9 Milton Street	Beresfield	2322		0421866266	4966 1262	4966 1262	bfd@childcare.com.au	Map 74 P13	12	80	Plan Held	14-Sep-05	00421866266
Public Schools	Kotara High School	Secondary Education Years 7-12	Lexington Parade	Adamstown Heights	2289		0423025180	4943 3044	4942 1049		Map 144 D14	75	1100	Plan Held	26-Sep-05	00423025180
Catholic Schools	Saint Peter's Primary School	Primary School Education	Dunbar Street	Stockton	2295		0425226931	4928 1860	4920 1736		Map 134 B15	15	103	Plan Held	28-Sep-05	00425226931
Child Care Centres	Adamstown Child Care Centre	Child Care Centre	Cnr of Gosford & Glebe Roads	Adamstown	2289		0425314372	4952 9972	4952 9775	accc@pacific.com.au	Map 144 L8	10	50	Plan Held	26-Sep-05	00425314372
Catholic Schools	Holy Family Primary School	Primary School Education	19 Janet Street	Merewether	2291		0427397965	4963 3004	4963 4065	mark.turnhill@mn.catholic.edu.au	Map 145 F15	20	265	Plan Held	4-Oct-05	00427397965
Catholic Schools	Saint Joseph's Primary School Merewether	Primary School Education	Union Street PO Box 183	The Junction	2291	John Wakely	0427612827	4961 2827	4940 8499	john.wakely@mn.catholic.edu.au	Map 145 H9	30	330	Plan Held	14-Sep-05	00427612827
Public Schools	Hamilton North Public School	Primary School Education	Jackson Street	Broadmeadow	2292		0428693695	4969 3695	4962 1190	david.dyball@det.nsw.edu.au	Map 144 P1	15	135	Plan Held	14-Sep-05	00428693695
Special Needs Child Centres	Merindah Children's Centre	Child Care Centre	28 Bunn St	WallSEND	2287		0439452120	4951 5995	4951 3965	merindah@dodo.com.au	Map 131 C10	14	39	Plan Held	26-Sep-05	00439452120
Public Hospitals	Mater Misericordiae Hospital	Health Care Provider	Edith Street Locked Bag No. 7 Hunter Region Mail	Waratah	2298		4921 121	4921 121	4960 2673	marie.jump@mater.health.nsw.gov.au	Map 132 H9	794	168	Plan Held	14-Sep-05	
Nursing Homes, Aged Care & Retirement	WallSEND Aged Care Facility	Residential Care, Nursing Home	Longworth Ave	WallSEND	2287		4924 6320	4924 6320	4924 6260	WACFR Recep@hnehealth.nsw.gov.au	Map 131 G9	60	103	Plan Held	14-Sep-05	
General Schools	Newcastle Grammar School	Secondary School Education	60 Newcomen Street PO Box 680	Newcastle	2300	412780598	4926 1232	4929 5811	4926 2976	greg@ngs.nsw.edu.au	Map 146 A6	90	1000	Plan Held	4-Oct-05	
Senior Citizens/Community Centres	Newcastle Elderly Citizens Centre Inc.	Centre Based Food Service	Laing St	Newcastle	2300		4926 3278	4926 2324	4926 2324	mewecc@westnet.com.au	Map 146 A5	3	55	Plan Held	14-Sep-05	
Public Hospitals	Stockton Centre - Hunter Developmental Disability	Residential facility for developmental disabled people	Fullerton Street	Stockton	2295		4928 0800	4928 0800	4928 3042		Map 134 A14	850	462	Plan Held	26-Sep-05	
Nursing Homes, Aged Care & Retirement	Westcott Nursing Home & Hostel	Residential Care, Nursing Home	Cnr Fullerton & Hereford Street	Stockton	2295		4928 1822	4928 1822	4920 1425	westcott@hunterlink.net.au	Map 132 A12	150	126	Plan Held	4-Oct-05	
Public Schools	Cameron Park Public (SSP) School	School for disabled children	151 Christo Road	Waratah	2298		4928 2616	4960 2122	4967 5920	cameronpk-s.school@det.nsw.edu.au	Map 132 H13	18	48	Plan Held	4-Oct-05	
Kindergartens	Broadmeadow Montessori Childrens House	Child Care Centre	138 Broadmeadow Road	Broadmeadow	2292		4929 1615	4961 1884	4929 1493	lflick@tpg.com.au	Map 144 P1	4	29	Plan Held	14-Sep-05	
Public Hospitals	James Fletcher Hospital	Mental Health Inpatient Facility	72 Watt St	Newcastle	2300		4929 6701	4924 6682	4924 6687	judy.kennedy@hnehealth.nsw.gov.au	Map 146 B7	350	84	Plan Held	28-Sep-05	
Catholic Schools	Our Lady of Lourdes Primary School	Primary School Education	Anderson Drive	Tarro	2322	Suzanne Morgan	4933 6616	4966 1302	4966 1322	suzanne.morgan@mn.catholic.edu.au	Map 74 N15	21	215	Plan Held	28-Sep-05	
Private Hospitals	Hamilton Day Surgery	Day Surgery	76 Jenner Parade	Hamilton South	2303	Mr Marc Russo	4940 0903	4940 0903	4940 0983	hdscc@idl.com.au	Map 145 F7	8	30	Plan Held	27-Sep-05	
Sheltered Workshops	Access Industries	Support Employment for people with disabilities	98 Donald Street	Hamilton	2303		4940 7800	4969 3066	4961 5182	accessnewcastle@accessindustries.com.au	Map 145 A1	12	160	Plan Held	27-Sep-05	
Private Hospitals	NIB Private Hospital	Health Care Provider	2 Lookout Rd	New Lambton Heights	2305	Jon Henderson	4941 8411	4941 8700	4952 6559	j.henderson@newph.com.au	Map 143 Q3	480	162	Plan Held	27-Sep-05	
Public Schools	Islington Public School	Primary School Education	Hubbard Street	Islington	2296	Geoffrey Bryant	4942 3578	4969 3903	4961 1636		Map 133 B14	6	50	Plan Held	14-Sep-05	
Public Schools	Mayfield East Public School	Primary School Education	Crebert Street, Mayfield East 2304	Mayfield East	2304		4942 6093	4968 1495	4968 3236	mayfield-p@det.nsw.edu.au	Map 133 B8	20	250	Plan Held	27-Sep-05	

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Public Schools	Belair Public School	Primary School Education	Carolyn Street	Adamstown	2289		4942 6854	4952 1735	4956 2450		Map 144 F13	25	425	Plan Held	26-Sep-05	
Child Care Centres	Adamstown Heights Pre-school	Pre School Education	Cnr Northcott Drive and Ellerslie Road	Adamstown Heights	2289	Jim Cox	4943 1618	4943 6544	4943 6555	ahpre-school@bigpond.com	Map 144 F15	10	30	Plan Held	14-Sep-05	
Public Schools	Waratah Public School	Primary School Education	Lambton Road	Waratah	2298		4943 4352	4960 1836	4968 1986	waratah-p.school@det.nsw.edu.au	Map 132 J11	45	548	Plan Held	27-Sep-05	
Public Schools	Merewether High School	Secondary School Education	Chatham Street, Broadmeadow 2292			Ed Kelly	4945 8941	4969 3855	4961 2246	merewether-h.school@det.nsw.edu.au	Map 144 P6	101	1193	Plan Held	14-Sep-05	
Public Schools	Merewether Heights Public School	Primary School Education	Cedar Crescent	Merewether Heights	2291	Mrs Kym Ross	4946 6120	4963 3192	4963 3714	school@det.nsw.edu.au	Map 144 Q14	20	240	Plan Held	26-Sep-05	
Child Care Centres	ABC Learning Centre	Child Care Centre	199 Lambton Road	New Lambton	2305	Deborah Douglas	4947 1035	4952 9863	4952 9873	nelouchildcare.com.au	Map 144 H3	12	44	Plan Held	26-Sep-05	
Public Schools	Maryland Public School	Primary School Education	John T Bell Drive	Maryland	2287		4947 2079	4955 9430	4955 8945	maryland-pschool@det.nsw.edu.au	Map 130 Q1	30	500	Plan Held	14-Sep-05	
Kindergartens	Cambridge Hills Pre-school	Child Care Centre	2 Elbrook Drive	Rankin Park	2287		4952 6619	4952 6719	4952 6720		Map 143 J6	4	39	Plan Held	14-Sep-05	
Child Care Centres	Maryland OOSH Inc.	Before and After School Care	John T Bell Drive PO Box 183	Maryland	2287		4955 8038	4955 6273	4955 6273	www.marylandoosh@hotmail.com	Map 114 M14	6	75	Plan Held	4-Oct-05	
Senior Citizens/Community Centres	Adamstown Senior Citizens Centre	Residential Care, Nursing Home	153a Bruncker Road	Adamstown	2289		4956 1004	4952 7000			Map 144 L7	7	50	No Plan	14-Sep-05	
Child Care Centres	Blinky Bill Child Care Centre	Child Care Centre	5 Hawkins St, New Lambton 2305	Lambton	2305		4957 0641	4952 6269	4952 6020	blinkylbill@hunterlink.net.au	Map 144 C1	13	63	Plan Held	28-Sep-05	
Public Schools	Beresfield Primary School	Primary School Education	Lawson Avenue	Beresfield	2322	Lynette McSweeney	4957 0754	4966 1146	4966 2492	beresfield-p.school@det.nsw.edu.au	Map 74 N15	25	360	Plan Held	27-Sep-05	
Public Schools	Tighes Hill Public School	Primary School Education	Elizabeth Street	Tighes Hill	2297		4957 1459	4969 3720	4961 2334	annalisa.mcminn@deh.nsw.edu.au	Map 133 E12	15	160	No Plan	14-Sep-05	
Kindergartens	Adamstown Pre School	Pre School Education	13 Date Street	Adamstown	2289		4957 3445	4952 2118			Map 144 K8	5	24	Plan Held	14-Sep-05	
Child Care Centres	Hamilton South Out of School Hours Care	Before and After School Care	Kenrick Street PO Box 213	Merewether	2291		4961 2909	4961 2909	4961 2909		Map 145 F8	5	60	Plan Held	4-Oct-05	
Child Care Centres	Narnia Christian Pre-school	Pre School Education	30 Bridge Street	Waratah	2298	Heather Robinson	4963 3771	4968 3693	4967 5242		Map 132 J10	4	20	Plan Held	14-Sep-05	
Catholic Schools	San Clemente High School	Catholic Education	Havelock Street	Mayfield	2304	Anthony Kelly	4963 4405	4967 1100	4960 2782	admin@sanclemente.mn.catholic.edu.au	Map 133 B7	50	635	Plan Held	14-Sep-05	
Senior Citizens/Community Centres	Beresfield and District Meals on Wheels	Service for Disabled and aged care	19 Irving Street	Beresfield	2322		4964 1131	4964 1131	4964 2040	beromau@idf.net.au	Map 74 N13	4	8	No Plan	26-Sep-05	
Public Schools	Carrington Public School	Primary School Education	Young Street	Carrington	2294		4965 8222	4969 3707	4961 6860	carrington-p.school@det.nsw.edu.au	Map 133 K14	10	55	Plan Held	4-Oct-05	
Nursing Homes, Aged Care & Retirement	Mayfield Nursing Home	Residential High Care Nursing	115 Crebert Street	Mayfield	2304		4967 1060	4967 1060	4960 1167	mayfield@mnh.com.au	Map 133 A7	55	45	Plan Held	28-Sep-05	
Child Care Centres	Mayfield West Out of School Hours Care	Before and After School Care	Gregson Avenue	Mayfield	2304		4967 4462	4968 3337	4968 3537		Map 132 M4	8	100	Plan Held	14-Sep-05	
Nursing Homes, Aged Care & Retirement	Tinonee Gardens Multicultural Village	Residential Care, Nursing Home	15 Tinonee Road	Waratah	2298		4967 6366	4967 6366	4968 4518	tgtmv@tgtmv.org.au	Map 132 K13	100	170	Plan Held	14-Sep-05	
Public Schools	Callaghan College Wallsend Campus	Secondary School Education	Macquarie St	Wallsend	2287	Peter McBeth	4968 9594	4951 1811	4950 1047	wallsend-h.school@det.nsw.edu.au	Map 131 D6	84		Plan Held	26-Sep-05	
Public Schools	Merewether Public School	Primary School Education	6 Henry Street	Merewether	2291		4969 5841	4963 1318	4963 3490	merewether-p.school@det.nsw.edu.au	Map 145 B10	20	220	Plan Held	14-Sep-05	

APPENDIX C - VULNERABLE GROUPS (2005)

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Type	Building	Type of Service	Street/PO Box	Suburb	Postcode	Contact Name	Emergency Number	Phone	Fax	Email address	UBD Ref.	Number of Staff	Number of others	Emergency Plan	Updated	Mobile Phone
Public Schools	Adamstown Public School	Primary School Education	Bryant Street	Adamstown	2289		4975 2994	4957 1114	4956 2446	adamstown-p.school@det.nsw.edu.au	Map 144 M7	22	252	Plan Held	14-Sep	
Public Education	Callaghan College Waratah Technology Campus	Secondary School Education	Turton Road, Waratah 2298	Waratah	2298		4982 4511	4968 1939	4968 4401	waratah-h.school@det.nsw.edu.au		69	820	Plan Held	27-Sep-05	
Public Hospitals	Broadmeadow Day Surgery	Day Surgery	18 Lambton Road	Broadmeadow	2292			4962 4333	4962 4334	day.surgery@bsurge.com	Map 144 K3	10	5	Plan Held	14-Sep-05	
Public Hospitals	John Hunter Hospital	Health Care Provider	Lookout Rd	New Lambton Heights	2305						Map 143 N3		Staff - 1500, Occupants - 1500	Plan Held		
Public Hospitals	Rankin Park Hospital	Health Care Provider	Lookout Road	New Lambton Heights	2305						Map 143 P3		Staff - 180, Occupants - 60	Plan Held		
Public Hospitals	Royal Newcastle Hospital	Health Care Provider	Pacific Street	Newcastle	2300						Map 146 C6		Staff - 1000, Occupants - 120	Plan Held		
Private Hospitals	Christo Road Private Hospital	Health Care Provider	219 Christo Road	Waratah	2298						Map 132 F12		Staff - 171, Occupants - 68	Plan Held		
Private Hospitals	Hunter Valley Private Hospital	Health Care Provider	20 Mawson Street	Shortland	2307			4944 3777	4944 3788		Map 131 P2	149	48	Plan Held	27-Sep-05	
Private Hospitals	NIB Day Hospital Centre	Health Care Provider	182 Christo Road	Waratah	2298						Map 132 G13		Staff - , Occupants -	No Plan		
Nursing Homes, Aged Care & Retirement	Annesley Court	Residential High Care Nursing	17 Section Street	Mayfield	2304						Map 133 A8		Staff - , Occupants -	No Plan		
Nursing Homes, Aged Care & Retirement	Bryan House	Residential High Care Nursing	67 Victoria Street	Adamstown	2289						Map 144 M10		Staff - 1-2, Occupants - 25	No Plan		
Nursing Homes, Aged Care & Retirement	Cameron Cottage	Residential High Care Nursing	2 Reay Street	Hamilton	2303						Map 145 A3		Staff - , Occupants -	No Plan		
Nursing Homes, Aged Care & Retirement	Courtman Hall Hostel	Residential High Care Nursing	18 Brown Street	Newcastle	2300						Map 145 Q5		Staff - 29, Occupants - 76	Plan Held		
Nursing Homes, Aged Care & Retirement	Fernlea Hostel	Residential High Care Nursing	24 Elizabeth Street	Mayfield	2304						Map 132 P6		Staff - , Occupants -	No Plan		
Nursing Homes, Aged Care & Retirement	Gregson Cottage	Residential High Care Nursing	20 Samdon Street	Hamilton	2303						Map 145 B3		Staff - , Occupants -	No Plan		
Nursing Homes, Aged Care & Retirement	Hamilton Nursing Home	Residential High Care Nursing	24 Samdon Street	Hamilton	2303						Map 145 B3		Staff - , Occupants -	No Plan		
Nursing Homes, Aged Care & Retirement	HF de Rocquigny	Residential High Care Nursing	87 Crebert Street	Mayfield	2304						Map 133 B7		Staff - , Occupants -	No Plan		
Nursing Homes, Aged Care & Retirement	Hunter Hall Hostel	Residential High Care Nursing	13 Section St	Mayfield	2304						Map 133 A7		Staff - 30, Occupants - 38	Plan Held		
Nursing Homes, Aged Care & Retirement	Hunter Retirement Living Community Care	Residential High Care Nursing	30 Barber Street	Mayfield	2304						Map 133 A8		Staff - , Occupants -	No Plan		
Nursing Homes, Aged Care & Retirement	Irwin Hall Hostel	Residential High Care Nursing	13 Section Street	Mayfield	2304						Map 133 A7		Staff - , Occupants -	No Plan		
Nursing Homes, Aged Care & Retirement	Kara Aged Persons Home	Residential High Care Nursing	133 Hanbury Street	Mayfield	2304						Map 133 A7		Staff - 76, Occupants - 76	Plan Held		
Nursing Homes, Aged Care & Retirement	Lewis House Hostel	Residential High Care Nursing	Highfield Street, Mayfield 2304	Mayfield	2304						Map 132 Q7		Staff - , Occupants -	No Plan		

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Type	Building	Type of Service	Street/PO Box	Suburb	Postcode	Contact Name	Emergency Number	Phone	Fax	Email address	UBD Ref.	Number of Staff	Number of others	Emergency Plan	Updated	Mobile Phone
Nursing Homes, Aged Care & Retirement	Maroba Nursing Home	Residential High Care Nursing	58 Edith St	Waratah	2298						Map 132 H10		Staff - 150, Occupants - 150	Plan Held		
Nursing Homes, Aged Care & Retirement	Old Church Close	Residential High Care Nursing	18 Brown Street	Newcastle	2300						Map 145 Q5		Staff - 0, Occupants - 18	Plan Held		
Nursing Homes, Aged Care & Retirement	Presbyterian Homes for Aged Persons	Residential High Care Nursing	Fullerton Street	Stockton	2295						Map 134 A12		Staff - 142, Occupants - 126	Plan Held		
Nursing Homes, Aged Care & Retirement	Scenic Lodge	Residential High Care Nursing	Scenic Dr	Merewether Heights	2291						Map 144 M15		Staff - , Occupants - 42	Plan Held		
Nursing Homes, Aged Care & Retirement	St Joseph's Home	Residential High Care Nursing	240 Maitland Rd	Sandgate	2304						Map 116 B7		Staff - 160, Occupants - 166	Plan Held		
Nursing Homes, Aged Care & Retirement	St Martins de Porres Hostel	Residential High Care Nursing	26 Lorna Street	Waratah	2298						Map 132 J9		Staff - 20, Occupants - 40	Plan Held		
Nursing Homes, Aged Care & Retirement	St Vincent De Paul	Residential High Care Nursing	222 Kings Road	New Lambton	2305						Map 144 G9		Staff - 26, Occupants - 45	Plan Held		
Nursing Homes, Aged Care & Retirement	The Salvation Army	Residential High Care Nursing	46 John Pde	Merewether	2291						Map 145 G14		Staff - 23, Occupants - 42	Plan Held		
Nursing Homes, Aged Care & Retirement	YWCA Memorial Hostel	Residential High Care Nursing	82 Parkway Ave	Bar Beach	2300						Map 145 J9		Staff - , Occupants -	No Plan		
Catholic Schools	Christ the King School	Catholic Education	Fitzroy Street	Mayfield	2304						Map 132 M8		Staff - , Occupants -	No Plan		
Catholic Schools	Christan Community High School	Catholic Education	Industrial Drive & Bull Streets	Mayfield	2304						Map 132 Q5		Staff - , Occupants -	No Plan		
General Schools	Hunter School of the Performing Arts	Primary School Education	Lambton Road	Broadmeadow	2292		4952 3355	4956 2428		hunterfor-h.school@det.nsw.edu.au	Map 144 L4	100	1150	Plan Held	26-Sep-05	
Catholic Schools	St Phillip's Christian College	Catholic Education	57 High Street	Waratah	2298						Map 132 J11		Staff - 97, Occupants - 903	Plan Held		
Catholic Schools	Corpus Christie Primary School	Primary Education	Platt Street PO Box 63	Waratah	2298		4968 3220	4968 3833		admin@wrtah.mn.catholic.edu.au	Map 132 J9	17	207	Plan Held	4-Oct-05	
Catholic Schools	St Columbans School	Catholic Education	Church Street	Mayfield	2304						Map 133 A7		Staff - 20, Occupants - 200	Plan Held		
Catholic Schools	St Columbas School	Primary Education	Cnr Lockyer Street & Brunker Road	Adamstown	2289		4952 1642	4952 2225		admin@mn.catholic.edu.au	Map 144 L9	15	210	Plan Held	14-Sep-05	
Catholic Schools	St Francis Xavier's College	Secondary Education	282 Parkway Avenue	Hamilton	2303		4961 2863	4961 2384			Map 145 F5	120	1100	Plan Held	26-Sep-05	
Catholic Schools	St Laurence Centre	Catholic Education	137 Broadmeadow Road	Broadmeadow	2292						Map 144 P2		Staff - 24, Occupants - 24	Plan Held		
Catholic Schools	St Plus X High School	Secondary Education	Park Avenue	Adamstown	2289		4957 1032	4957 5088		admin@admstnsp.mn.catholic.edu.au	Map 144 G9	88	996	Plan Held	27-Sep-05	
Public Schools	Elernmore Vale Public School	Primary School Education	Jubilee Road	Elernmore Vale	2287		4955 9016	4950 2195		elernmoreva-p.school@det.nsw.edu.au	Map 131 C16	23	405	Plan Held	4-Oct-05	
Public Schools	Hamilton Public School	Primary School Education	Tudor Street	Hamilton	2303						Map 145 B4		Staff - 22, Occupants - 250	No Plan		
Public Schools	Hamilton South Public School	Primary School Education	Kenrick Street	Merewether	2291						Map 145 F8		Staff - 31, Occupants - 354	Plan Held		
Public Schools	Heaton Public School	Primary School Education	Janet Street	Jesmond	2299		4952 6022	4952 6718		heaton-p.school@det.nsw.edu.au	Map 131 Q9	12	Staff - 12, Occupants - 200	Plan Held	27-Sep-05	

APPENDIX C - VULNERABLE GROUPS (2005)

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Type	Building	Type of Service	Street/PO Box	Suburb	Postcode	Contact Name	Emergency Number	Phone	Fax	Email address	UBD Ref.	Number of Staff	Number of others	Emergency Plan	Updated	Mobile Phone
Public Schools	Jesmond Public School	Primary School Education	Ralph Street	Jesmond	2299			4957 2605	4956 2451	jesmond-p.school@det.nsw.edu.au	Map 131 P11	18	Staff - 12, Occupants - 188	No Plan		
Public Schools	Kotara Public School (SSP)	Primary School Education	Cnr Park and Seaview Avenues	Kotara	2289					kotara-s.school@det.nsw.edu.au	Map 144 A12	12	21	Plan Held	26-Sep-05	
Public Schools	Kotara South Public School	Primary School Education	Rae Crescent	Kotara South	2289			4957 5319	4956 2203	kotars-h.schools.nsw.edu.au	Map 143 P13	22	230	Plan Held	27-Sep-05	
Public Schools	Lambton High School	Secondary Education	Young Road	Lambton	2299			4952 3977	4956 2429	lambton-h.admin@det.nsw.edu.au	Map 144 J1	90	1200	Plan Held	14-Sep-05	
Public Schools	Mayfield West Demonstration School	Primary Education	Gregson Avenue	Mayfield West	2304			4968 2189	4960 2367	mayfield-pschool@det.nsw.edu.au	Map 132 M4	26	370	Plan Held	14-Sep-05	
Public Schools	Minmi Public School	Primary School Education	56 Woodford Street	Minmi	2287			4953 2768	4953 3104	minmi-p.school@det.nsw.edu.au	Map 113 Q15	8	110	Plan Held	27-Sep-05	
Public Schools	New Lambton Public School	Primary School Education	Regent Street	New Lambton	2305			4957 1673	4956 1695		Map 144 F3	35	365	Plan Held	28-Sep-05	
Public Schools	Newcastle Public (SSP) School	Primary School Education	Cnr Union & Laman Streets	Cooks Hill	2300						Map 145 L6		Staff - 10 ft 5 pt, Occupants - 29	Plan Held		
Vocational Education & Training	Newcastle University Campus	Adult Education	University Drive	Callaghan	2308						Map 132 C8		Staff - , Occupants -	No Plan		
Public Schools	Stockton Public School	Primary School Education	10 Clyde Street	Stockton	2295			4928 1101	4920 1224	stockton-p.school@det.nsw.edu.au	Map 134 A14	30	300	Plan Held	14-Sep-05	
Public Schools	Tarro Public School	Primary School Education	Eastern Avenue	Tarro	2322			4966 1255	4964 1154	chms.parkinson@det.nsw.edu.au	Map 97 B1	13	151	Plan Held	14-Sep-05	
Public Schools	Wallsend Infants School	Primary School Education	Raglan Street	Wallsend	2287						Map 131 G11		Staff - , Occupants -	No Plan		
Public Schools	Wallsend Public School	Primary School Education	Martindale Street	Wallsend	2287						Map 131 E13		Staff - 19, Occupants - 289	Plan Held		
Vocational Education & Training	Waratah Callaghan College Technology Campus	Adult Education	Turton Road	Waratah	2298						Map 132 M11		Staff - 85, Occupants - 960	Plan Held		
Child Care Centres	Awabakal Child Care Centre	Child Care Centre	5 Grey Street	Wickham	2293	Linda Pont		4961 6429	4940 0543		Map 145 H3	12	45	Plan Held	14-Sep-05	
Child Care Centres	K.U. Bel-Air Preschool	Pre School Education	38 Corrison Crescent	Adamstown Heights	2289			4943 1616	4942 4178	ku.belair@bigpond.com	Map 144 D15	5	30	Plan Held	26-Sep-05	
Child Care Centres	Beresfield Community Children's Education Centre	Day Care Centre	6 Milton Street, Beresfield	Beresfield	2322			4966 3150	4964 1459	beresfield@ncc.nsw.gov.au	Map 74 P13	14	59	Plan Held	14-Sep-05	
Child Care Centres	Elermore Vale Child Care Centre	Day Care Centre	129 Croudace Road	Elermore Vale	2287						Map 131 C16		Staff - 13, Occupants - 39	Plan Held		
Child Care Centres	Hamilton Baptist Community Preschool	Day Care Centre	108 Lindsay Street	Hamilton	2303						Map 145 B2		Staff - 5, Occupants - 26 per day	Plan Held		
Child Care Centres	House at Pooh Corner	Day Care Centre	2 Platt Street	Waratah	2298		0412 283129	4960 2802	4960 2802		Map 132 M10	10	59	Plan Held	27-Sep-05	
Child Care Centres	Kintaiba Child Care Centre	Day Care Centre	University Drive	Callaghan	2308						Map 132 B7		Staff - , Occupants -	No Plan		
Child Care Centres	Kotara South Out of Hours Care (OOSHC)	Day Care Centre	Rae Crescent	Kotara South	2289						Map 143 P13		Staff - 1-2, Occupants - 2 staff, 25 children	Plan Held		
Child Care Centres	Larissa Giles	Day Care Centre	Cedar Crescent	Merewether Heights	2291						Map 144 P14		Staff - , Occupants -	No Plan		
Child Care Centres	Little Unicorn Day Care Centre	Day Care Centre	78-82 Bruncker Road	Broadmeadow	2292						Map 144 P5		Staff - 16, Occupants - 78	Plan Held		

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Child Care Centres	Macquarie College Pre-School	Day Care Centre	182-222 Lake Road	Wallsend	2287						Map 142 N3		Staff - 6, Occupants - 40	Plan Held		
Child Care Centres	Merewether Beach Community After Hours Centre	Day Care Centre	Ridge Street	Merewether	2291						Map 145 F14		Staff - 2, Occupants - 30 per day	Plan Held		
Catholic Schools	St Columbas Primary School	Primary School Education	Cedar Crescent	Merewether	2291						Map 144 P14		Staff - 2-4, Occupants - up to 45	Plan Held		
Child Care Centres	Montessori Pre-school	Day Care Centre	90 Springfield Avenue	Kotara South	2289						Map 143 Q14		Staff - , Occupants -	No Plan	Mail returned 24 August 2005	
Child Care Centres	Out of School Hours Care Newcastle	Day Care Centre	Cnr Tyrrell and Brown St	Newcastle	2300						Map 145 Q6		Staff - 3, Occupants - 30-45	Plan Held		
Child Care Centres	Samaritans Community Child Care Centre	Day Care Centre	41 Darby St	Newcastle	2300						Map 145 P5		Staff - 12, Occupants - 53 per day	Plan Held		
Child Care Centres	Stockton Child Care Centre	Day Care Centre	2 Barrie Crescent	Stockton	2295						Map 134 D9		Staff - 8, Occupants - 50	Plan Held		
Child Care Centres	The Junction Out of School Hours Care	Before and After School Care	Union Street PO Box 122	The Junction	2291			4963 5440			Map 145 H9	8	60	Plan Held	14-Sep-05	
Child Care Centres	Waratah After School Service	Before and After School Care	30 Bridge Street	Waratah	2298			4967 2966			Map 132 J8	3	40	Plan Held	26-Sep-05	
Child Care Centres	Wonnayba Child Care Centre	Day Care Centre	University of Newcastle University	Callaghan	2308			4967 0488	4921 6297	ku.wonnayba@bigpond.com.au	Map 132 A6	8	46	Plan Held	14-Sep-05	
Child Care Centres	Working Women's Centre	Day Care Centre	Avon & Industrial Drive	Mayfield	2304						Map 133 A5		Staff - 10, Occupants - 0	Plan Held		
Kindergartens	Christian Family Pre-school	Pre School Education	Church Street	Mayfield	2304						Map 133 A7		Staff - , Occupants -	No Plan		
Kindergartens	Community Child Care Centre	Pre School Education	University of Newcastle University	Callaghan	2308						Map 132 A6		Staff - , Occupants -	No Plan		
Kindergartens	Cooks Hill Pre-school	Pre School Education	24 Dawson Street	Cooks Hill	2300						Map 145 M6		Staff - 4, Occupants - 20	Plan Held		
Kindergartens	Mayfield Central Community pre-school Kindergarten	Pre School Education	Hanbury & Highfield Street	Mayfield	2304						Map 132 Q7		Staff - , Occupants -	No Plan		
Kindergartens	Newcastle Baptist Pre-school	Pre School Education	Cnr Dawson and Laman Streets	Cooks Hill	2300						Map 145 N6		Staff - 3, Occupants - 20	Plan Held		
Kindergartens	Hamilton South Community Playgroup	Pre School Education	Thomas Street	Hamilton South	2303						Map 145 D9		Staff - 0, Occupants - 15 carers, 20 children	No Plan		
Kindergartens	Wallsend Community Pre-school Kindergarten	Pre School Education	Cnr Douglas and Abbott Streets	Wallsend	2287			4955 8477	4955 8422	wpcs@idl.net.au	Map 131 J10	12	39	Plan Held	26-Sep-05	
Senior Citizens/Community Centres	Mayfield Senior Citizens Centre	Community Centre	Hanbury Street	Mayfield	2304			4967 5371			Map 132 P8	0	200	Plan Held	4-Oct-05	
Senior Citizens/Community Centres	Merewether Community Centre	Community Centre	30 Caldwell Street	Merewether	2291						Map 145 E12		Staff - 17, Occupants - 40-150 (200 max)	Plan Held		
Sheltered Workshops	Hunter Special Industries Ltd	Support Employment for people with disabilities	1A Corona St	Mayfield	2304						Map 133 B10		Staff - 15, Occupants - 34	No Plan	Mail returned 24 August 2005	
Sheltered Workshops	Newcastle Training Centre	Support Employment for people with disabilities	45 Wyong Road	Lambton	2299						Map 132 H15		Staff - 32, Occupants - 32	Plan Held		

APPENDIX D – POTENTIAL EVACUATION CENTRES

Evacuation Centres may be required for one day, short-term (4-5 days) or long term (5-6 weeks) use.

The listed centres require assessment on an annual basis as to their suitability. The attached assessment form is to be utilised by the assessing personnel for maintaining current all centres details, including other centres, which are added to this list. Department of Community Services provides advice as to the most appropriate evacuation centres in the event of an emergency situation.

Centre	Address	Phone
Beresfield Bowling Club	Anderson Drive, Beresfield	(02) 4966 3361
Hexham Bowling Club	Maitland Road, Hexham	(02) 4964 8079
Wallsend Bowling Club	Fogo Street, Wallsend	(02) 4950 1222
Wallsend RSL (Diggers Club)	Tyrrell Street, Wallsend	(02) 4951 7000
Western Suburb Leagues Clubs (West)	Hobart Street, New Lambton	(02) 4935 1200
Lambton RSL	Lambton Road, New Lambton	(02) 4957 2931
Mayfield RSL	Hanbury Street, Mayfield	(02) 4968 4411
Club Phoenix	Industrial Drive, Mayfield	(02) 4903 6100
Mayfield Sport and Rec Club	Crebert Street, Mayfield	(02) 4968 2144
Hamilton Bowling Club	Gregson Park, Samdon Street, Hamilton	(02) 4961 2729
Hamilton North Bowling Club	Boreas Road, Broadmeadow	(02) 4961 4574
Kotara Bowling Club	Howell Street, Kotara	(02) 4957 3385
Newcastle Leagues Club	National Park Street, Newcastle West	(02) 4929 3257
Newcastle Jockey Club	Darling Street, Broadmeadow	(02) 4961 1573
Newcastle Panthers	King Street, Newcastle	(02) 4926 2700
Newcastle Golf Club	Vardon Street, Fern Bay	(02) 4928 1365
Stockton Bowling Club	Mitchell Street, Stockton	(02) 4920 1999
Adamstown Rosebuds Sport and Rec Club	Glebe Road, Adamstown	(02) 4957 3447
Adamstown RSL	Brunker Road, Adamstown	(02) 4952 3888
Tomago Bowling and Sports Club	Tomago Road, Tomago	(02) 4964 8007
Newcastle RSL	Scott Street, Newcastle	(02) 4929 3473
Hamilton RSL	Tudor Street, Hamilton	(02) 4961 2948
Birmingham Gardens Bowling Club	Mordue Parade, Jesmond	(02) 4955 8725
Lambton Bowling Club	Karoola Road, Lambton	(02) 4957 3272
Bar Beach Bowling and Sporting Club	Kilgour Avenue, Merewether	(02) 4929 3428
West Wallsend Bowling Club	Gregory Park, West Wallsend	(02) 4953 2971
West Wallsend Workers Club	Carrington Street, West Wallsend	(02) 4953 2920
Croatian Wickham Sports Club	Albert Street, Wickham	(02) 4961 3177
Morrow Park Bowling Club	Station Street, Wickham	(02) 4969 3217

EVACUATION CENTRE SURVEY CHECK LIST

Part 1

Name of Centre:

Location of Centre:

Owner/Manager:.....

Contact Address:.....

Telephone number:

Facsimile number:

Email address:.....

Part 2

Access/Parking.....

Open Space:

Size/Bed Capacity:

Kitchen:

Sanitary Accommodation:

- Male
- Female

Water Supply:.....

Bathing Facilities:

Other

Part 3

Please Tick Appropriate box

Suitable for: Day Use Short Term Long Term

CONTACT PERSONS:



Location	Capacity	WC	UR	SH	HW	Comments
Hall						
Library						
Classrooms						
Administration						
Accommodation						
Canteen						
Change						
Staff						
D & T Centre						

ADDITIONAL INFORMATION/COMMENTS:

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APPENDIX E – CONTACTS – LIST 1

(Approved for Public Display)

Emergency Management Title	Job Title & Agency	Business Hours Contact Number
LEOCON	Local Area Commander, Newcastle Police LAC	4929 0999
LEMO	Project Development Manager, Newcastle City Council	4974 2411
Ambulance Service	Sector Manager, Hunter, Ambulance Service of NSW	4921 7502
Police	Duty Officer, Newcastle Police LAC	4929 0999
NSW Fire Brigade		4927 2508
State Emergency Service	Local Controller, Newcastle State Emergency Service	132 500 4904 5200
Welfare Services	Department of Community Services	4944 4100
Agriculture & Animal Services	Department of Primary Industries	4939 8941
Medical Services	Hunter New England Health	4923 6036
Public Health Services	Hunter New England Health	4924 6481
Environmental Services	Dept of Environment & Climate Change	131 555
Defence Forces – RAAF	Dept of Defence, RAAF Base, Williamtown	4964 7123
Hunter District Emergency Management	Hunter District DEMO Lake Macquarie Police Command Boolaroo	4965 8529
Dept. Of Education And Training	Department of Education	4904 3948
Office of Public Works & Services	Public Works & Services	4908 4999
Newcastle Port Corp	Port Services Manager Newcastle Port Corp	4985 8229
Engineering Services	Manager, City Works Newcastle City Council	4974 6006
Ministry of Transport	Ministry of Transport	4929 7006
RailCorp	RailCorp Broadmeadow	4962 9122