

**Contract number** 2016/525Q  
**Contract Title** Management of Five Community Halls  
**Project Officer** Phil Moore  
**Officer Phone** 4974 2688

**Contractor Details**

**Contractor Name** The Canopy Incorporated  
**Contractor ABN** 46054593885  
**Contractor Address** 107 Northlakes Drive, Cameron Park NSW 2285  
**Contractor Phone** 0249081140

**Contract Information**

**Contract Description** Appoint a person or persons or organisation(s) Management Services to manage eight community halls/community centres. The management services include promoting use of the facilities within the community taking bookings for hire.

**Maintenance Provisions** n/a

**Contract Value** \$235,860  
**Contract Duration** 1+1+1  
**Date Commenced** 31/10/2016  
**Tender Document** A copy of the tender document is not available at this stage

**Process**

**Tender Method** Open tender  
**Submissions Received** 3

<b><u>Assessment Criteria</u></b>	<b><u>Weighting</u></b>
Proven ability to manage facilities	30%
Proposed use and strategic intent	\$25
Proven financial management experience	20%
Tendered amount for cleaning and grounds	10%
Referees	10%
WHS	5%