

MEETING MINUTES

Date	Wednesday 21 April 2021
Location	OOTS: 7/77 Hunter street, Newcastle
Time meeting opened	3.39pm
Person keeping minutes	Georgia Hughes

ATTENDEES

Name	Abbreviation	Business represented
Cornelia Schulze (Via Phone)	CS	Hunter and Coastal Lifestyle Magazine
Damien O'Brien	DO	O'Brien Winter Partners Law
Marty Adnum	MA	Out of The Square
Karl Mallon	KM	Climate Risk
Apologies		
Mike Chapman	MC	Colliers International
Guests		
Georgia Hughes	GH(PCC)	Purser Corporate Communication
Thomas Michel	TM (CN)	City of Newcastle

MINUTES:

Item	Details	Actions
City of Newcastle matters	<p>Businesses targeted digital upscale Digital Solutions: Evening workshops for free</p> <p>Sending out info to people via email. 2000</p> <p>Group discussion about sending out a Newcastle City BIA email from City of Newcastle.</p> <p>SBR Contestable Funding for July.</p> <p>Deliverables Plan for 2021/22</p> <p>Community Strategy for City of Newcastle 2040. Discussion regarding the Community Strategy and how to support businesses</p>	<p>TM: Send out old E- News format to board.</p> <p>Board: To look into response to the community strategy</p>
Governance		
Conflict of interest	nil	
Previous minutes	Accepted by all. Approved by DO Seconded by KM	
Matters arising	nil	

Correspondence	nil	
Budget	nil	
Election of Board members	CS: Treasurer/Secretary MA: Vice Chair MC: Chair DO: Public Officer Accepted and approved by all.	
Subcommittee reports		
Business Support (CS)	East End Project \$10,000 to help assist businesses in the East End precinct through upcoming construction Before spend money The Business Centre and Rep from BIA to gauge interest from relevant businesses for this project. CS: to have further discussion with Steve Wait (The Business Centre)	
Live Spots (JR)	nil	
Foreshore planning (JR)	nil	
Social Media	nil	
Partnerships (DO)	nil	
NTIG (DO)	Newcastle Tourism Industry Group spoke with DO regarding NCBA funding upcoming project. NCBA would provide \$10,000 for the project. Board discussion about project.	
General business	Board discussion about potential new board members specifically a rep from <ul style="list-style-type: none"> • Darby Street • East End MA: Newcastle City BIA T – Shirts to be made Chat about success of Newcastle Food Month Discussion about potential ideas for 2021/22 deliverables plan	MA: Reach out to potential new members

	- Innovative Initiative Fund Chat about SBR Funding and deliverables plan Workshop	
Review: how did we go?	Well and Informative.	

NEXT MEETING:

Date:	19 May 2021
Time:	3:30 pm
Location:	OOTS

MEETING CLOSE:

Time meeting closed:	4:44 pm
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