

Preparing a Site Waste Minimisation and Management Plan (SWMMP)



Office Use - No.....

This form

This form can be used as a Site Waste Minimisation and Management Plan (SWMMP) and must accompany your development application for:

- erection or alteration of a building or structure
- major demolition works
- carrying out subdivision earthworks, clearing of land or similar

Completing this form will:

1. Assist you in identifying the type of waste that will be generated and in advise Council how you intend to reuse, recycle or dispose of the waste.
2. Facilitate waste management and reduction by identifying onsite sorting and storage of waste products pending reuse or collection.

The information provided on this form, together with your development plans, is designed to enable your development to be assessed against the relevant objectives and controls within [Section 7.08 Waste Management of Newcastle DCP 2012](#) and the [Waste Management Technical Manual](#).

Part A: Waste Minimisation and Management Plan details

1. Development for which this SWMMP has been prepared:

Describe the proposed development this SWMMP is for.

- A Erection or alteration of a building or structure
 B Demolition
 C Subdivision works
 D Site clearing, etc
 E Other

If a building, what will it be used for?

.....

2. Location of development

Describe the property which the development application relates.

Unit No..... House No..... Street

Locality

Lot(s) Section

Deposited Plan(s)..... Strata Plan

Other.....

These details should represent the DA property description.

Part C: Ongoing waste management details (after construction)

4. Will your development generate any waste as a result of its proposed use?

Will your development generate any ongoing waste as a result of its proposed use such as food waste, glass, paper, metal off-cuts etc?
 No proceed to 9 in Part E.
 Yes please provide details in accordance with 6 below:

Expected waste		Proposed onsite storage and treatment facilities: (refer to DCP Section 7.08)	Destination:
Detail the types of operating waste expected to be generated by the development eg. food waste, glass, paper, metal off-cuts etc.	Vol./ week L or m ³	Eg. Waste cupboard waste storage & recycling area, garbage chute, onsite composting compaction equipment.	Eg. Recycling, disposal or contractor.

Please attach additional sheets if more space is required.

5. Ongoing management commitments (multi-unit, commercial & industrial buildings only)

Provide details of ongoing waste management commitments onsite (eg. lease conditions, caretaker/site manager).

Management Commitments

Please attach additional sheets if more space is required.

Part D: Estimates (if you answered yes at either 3 or 5 above)	
6. Estimated quantities	Please indicate the method used for predicting your development's anticipated levels of waste: <input type="checkbox"/> Best guess <input type="checkbox"/> Calculated assessment <input type="checkbox"/> Industry data <input type="checkbox"/> Waste Planning Guide for Development Applications Other
If you answered yes to either 3 or 5 above please provide details of how you arrived at your estimated quantities.	

Part E: Checklist	
7. Have you indicated the location of Waste Management facilities on your development plans?	Yes <input type="checkbox"/>
8. Where necessary, have you provided acceptable administrative arrangements for ongoing waste management?	Yes <input type="checkbox"/> Not relevant <input type="checkbox"/>
9. Is easy access to the recycling area, room or facilities for occupants and collection services provided?	Yes <input type="checkbox"/> Not relevant <input type="checkbox"/>
10. Is a sufficiently sized waste collection area provided?	Yes <input type="checkbox"/> Not relevant <input type="checkbox"/>
11. Is an unobstructed vehicular access and manoeuvring area provided for waste collection for commercial/ industrial and multi-unit development?	Yes <input type="checkbox"/> Not relevant <input type="checkbox"/>
12. Do the development plans for construction/demolition show details of onsite storage space or waste container for the recycling and disposal of construction waste?	Yes <input type="checkbox"/>

Part F: Signatures

13. Applicants declaration

I declare this development achieves the waste objectives set out in the DCP. The details on this form are the provisions and intentions for minimising and managing waste related to this project. All records demonstrating lawful disposal of waste will be retained and kept readily accessible for inspection by regulatory authorities such as council, DECC or WorkCover NSW.

I declare that all the information given is true and correct. I also understand that:

- if incomplete, the application may be delayed or rejected.
- further information may be requested within 14 days of lodgement.

Name:

Signature:

Date:

How to lodge your SWMMP

Include this plan with the documents required for the submission of your Development Application and address to:

The General Manager
City of Newcastle

Mail: PO Box 489,
Newcastle 2300

Courier or personal delivery:

Ground Floor,
282 King Street, Newcastle

How to contact us:

Phone: (02) 4974 2000

Fax: (02) 4974 2222

E-mail: mail@ncc.nsw.gov.au

Web: www.newcastle.nsw.gov.au

Coming in to see us?

Our Customer Enquiry Centre is located on the ground floor of the City of Newcastle Administration Building, 282 King Street, Newcastle, opposite Civic Park.

We are open for business from 8.30am to 5.00pm, Monday to Friday.

If you wish to discuss your SWMMP with one of our professional officers, it is essential that you arrange an appointment.