

# On-Street (temporary) Parking Application Form



This permit allows the permit holder to park for longer than the signposted parking restriction on the roadway (ie. 15 Min, 1 hour, 2 hours, Loading Zone, etc), in accordance with the Local Government Act 1989 and the Roads Act 1993.

The permit cannot be used to park in a No Stopping or No Parking zone. The issue of a permit does not guarantee availability of on-street parking spaces for the required day. The applicant may need to reserve the parking spaces by the placement of traffic cones or by arranging with businesses/clients on the day.

**Applications should be submitted at least 4 business days before the required date.**

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Email: \_\_\_\_\_

Contact number: \_\_\_\_\_

On-street (Temporary) Parking Permit is required for the following purpose

- Skip bin
- Extended loading/unloading (inc. removalist van, renovations, building/office maintenance work)
- Event (inc. reserve parking for charity event, wedding, filming, VIP)
- Other (please specify) \_\_\_\_\_

## SITE DETAILS

Street \_\_\_\_\_ Suburb \_\_\_\_\_

Between side streets \_\_\_\_\_ and \_\_\_\_\_

Proposed Day(s) \_\_\_\_\_ Date(s) \_\_\_\_\_

Time(s) \_\_\_\_\_ No. of parking spaces required \_\_\_\_\_

## ADDITIONAL DETAILS

I declare that the information I have provided is true and correct. I acknowledge that if the information provided is found to be false, my permit could be cancelled.

Name / Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Email this completed form and supporting documentation to [traffic@ncc.nsw.gov.au](mailto:traffic@ncc.nsw.gov.au)

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<b>Fees and charges</b>	<b>Year 22/23 Fee</b>	<b>Unit</b>	<b>GST</b>
Application Fee (all applications except skip bins, the fee for which will be charged by Building Waste)	\$27.00	per application	N
Parking Occupancy Permit - Unrestricted parking (CBD and Local Centre only areas)	\$11.00	per parking space per day	N
Parking Occupancy Permit – Time Restricted Parking	\$22.00	per parking space per day	N
Parking Occupancy Permit – Metered Parking / day	\$50.00	per parking space per day	N
Parking Occupancy Permit – Metered Parking / week	\$300.00	per parking space per week	N
<b>Late application fee</b> Charged on all permits where requested date is inside the required notification period.	\$50.00	per application	N

Full details of CN's Fees and Charges can be found on our website here:  
<https://newcastle.nsw.gov.au/about-us/our-responsibilities/integrated-planning-and-reporting/fees-and-charges>