

# Application for a NEW Kerbside Waste Service



## HOW TO USE THIS FORM

You can use this form to arrange a kerbside waste service where there is currently no existing waste service at the property, such as a brand new home.





To modify an existing waste service, such as upsizing bins or arranging for extra bins, please complete our *Application for an UPGRADED Kerbside Waste Service* form.

## STANDARD WASTE SERVICE OVERVIEW

All rateable **residential** properties in the Newcastle local government area are entitled to a weekly 140-litre general waste (garbage) bin service, a fortnightly 240-litre recycling bin service and a fortnightly 240-litre green waste bin service as part of their standard rateable entitlement.

Rateable **commercial** properties are entitled to a weekly 140-litre general waste bin service only.

The standard waste service entitlement for each property type is summarised below.

Bin type	Rateable Property Type		
	Residential	Commercial	Non-rated
General Waste (Garbage)	 1 x 140-litre bin serviced weekly	 1 x 140-litre bin serviced weekly	No entitlement
Recycling	 1 x 240-litre bin <sup>1</sup> serviced fortnightly	No entitlement	No entitlement
Green Waste	 1 x 240-litre bin serviced fortnightly	No entitlement	No entitlement

## ADDITIONAL WASTE SERVICES OVERVIEW

Optional waste services that are surplus to the standard rateable entitlement, such as larger or additional bins, are available to all properties in Newcastle on a fee-for-service basis. These fees are subject to annual change. Additional waste services must be renewed annually with an account issued at the start of each financial year. A pro-rata fee is charged during the first year of service.

Bin type	Annual fee per service (2022-23)	
	Bin size upgrades (to first bin provided under standard rateable entitlement)	Additional bins (all customers)
General Waste (Garbage)	140-litre upsized to 240-litre: \$305 p.a. (rateable residential and commercial properties only)	see <i>Additional Services - General Waste (Garbage)</i>
Recycling	240-litre upsized to 360-litre: no extra charge (rateable residential properties only <sup>1</sup> )	240-litre: \$113.55 p.a. <sup>2</sup> 360-litre: \$135.80 p.a. <sup>2</sup>
Green Waste	n/a	240-litre: \$115.90 p.a. <sup>2</sup>

<sup>1</sup>Rateable residential properties can upgrade their standard 240-litre recycling bin to a 360-litre bin, at no extra charge, at the time of application for a new waste service. Requests for upgrades after the recycling bin has been delivered to the property will incur a \$29.40 fee.

<sup>2</sup>Serviced fortnightly.

### Additional Services - General Waste (Garbage)

City of Newcastle offers an option to have more than one general waste bin and/or to have your general waste bin/s serviced more frequently than the regular once weekly schedule, at a cost. For example, this could be twice or more per week. Please see overleaf for pricing.

## Application for a New Kerbside Waste Service

### Additional Services - General Waste (Garbage) - continued

The annual fees stated below are for each additional bin serviced once per week. Multiple bins and/or collections are charged accordingly. For example, two 140-litre bins collected twice weekly equals four services (i.e. 2 bins x \$600 p.a./bin x 2 services/week = \$2,400 p.a.), as does a single 140-litre bin collected four times per week (i.e. 1 bin x \$600 p.a./bin x 4 services/week = \$2,400 p.a.).

Table 3		Annual fee per service (2022-23)	
Collection days	No. of services per week	140-litre bin	240-litre bin
Monday to Friday	1-4	\$600 p.a.	\$740 p.a.
	5-8	\$580 p.a.	\$715 p.a.
	9 and over	\$555 p.a.	\$695 p.a.
Saturday or Sunday	1 or more	\$675 p.a.	\$920 p.a.

City of Newcastle also offers 660-litre and 1100-litre wheeled container general waste services at competitive rates. Please call us on 4974 2000 for more information about these services.

### PROPERTY DETAILS (where bins are to be located)

Unit number..... Street number.....

Street name.....

Suburb..... Postcode.....

Rates Assessment Number (from rates notice) .....

### APPLICANT DETAILS

Title:  Mr  Mrs  Miss  Ms  Other.....

Given name ..... Surname.....

Business name (if applicable).....

ABN (if applicable).....

Telephone (business hours)..... Mobile phone.....

Email .....

Fax number .....

I am the:  Property Owner  Managing/Authorising Agent  Tenant

### POSTAL ADDRESS (required for invoicing if additional waste services requested)

Same as Property Details above

Unit number..... Street number.....

Street name.....

Suburb..... Postcode.....

## Application for a New Kerbside Waste Service

### SERVICE COMMENCEMENT DATE

Please indicate the date that you would like your new waste service to commence. Note: bin(s) will not be delivered until your application is processed and within 10 business days of full payment being received for any bin size upgrades/additional waste services requested.

Preferred service commencement date:.....

### PART A: REQUEST FOR STANDARD WASTE SERVICES (INCL. BIN SIZE UPGRADES)

Please complete this section if you are applying for a new waste service for a rateable residential or rateable commercial property. For waste service requests for non-rateable properties, please proceed directly to *Part B: Request for Additional Waste Services*.

	Eligible rateable <b>residential</b> properties	Eligible rateable <b>commercial</b> properties
Bin type	Bin size requested (please tick)	Bin size requested (please tick)
General Waste (Garbage)	<input type="checkbox"/> 1 x 140-litre <b>OR</b>	<input type="checkbox"/> 1 x 140-litre <b>OR</b>
	<input type="checkbox"/> 1 x 240-litre (extra \$305 p.a. <sup>3</sup> )	<input type="checkbox"/> 1 x 240-litre (extra \$305 p.a. <sup>3</sup> )
	Office Use Only 240UpgRed	Office Use Only 240UpgRed
Recycling	<input type="checkbox"/> 1 x 240-litre <b>OR</b> <input type="checkbox"/> 1 x 360-litre (no extra charge)	For recycling and green waste services for commercial properties, please complete <i>Part B: Request for Additional Waste Services</i> .
Green Waste	<input type="checkbox"/> 1 x 240-litre	

For additional bins and/or more frequent collections, please also complete Part B.

### PART B: REQUEST FOR ADDITIONAL WASTE SERVICES

General Waste	Annual fee <sup>3</sup>	No. of bins requested	No. of weekly services per bin	Office Use Only
Additional 140-litre general waste bin service	See Table 3			140Wk...
Additional 240-litre general waste bin service	See Table 3			240Wk...
Preferred collection day/s <sup>4</sup> : (higher rate on weekends)	<input type="checkbox"/> Mon <input type="checkbox"/> Tue <input type="checkbox"/> Wed <input type="checkbox"/> Thu <input type="checkbox"/> Fri <input type="checkbox"/> Sat <input type="checkbox"/> Sun			
Recycling	Annual fee per bin <sup>3</sup>	No. of bins requested	Office Use Only	
Additional 240-litre recycling bin, serviced fortnightly	\$113.55 p.a.		240AdRecY	
Additional 360-litre recycling bin, serviced fortnightly	\$135.80 p.a.		360AdRecY	
Green Waste	Annual fee per bin <sup>3</sup>	No. of bins requested	Office Use Only	
Additional 240-litre green waste bin, serviced fortnightly	\$115.90 p.a.		240AdGrn	

<sup>3</sup> Annual fee is for 2022-23 and is subject to change each financial year.

<sup>4</sup> General waste bins serviced once a week will generally be serviced on the standard collection day based on the property location. You can look up your waste collection day at [newcastle.nsw.gov.au](http://newcastle.nsw.gov.au) or by phoning 4974 2000.

# Application for a New Kerbside Waste Service

## DECLARATION AND SIGNATURE

I acknowledge and agree to abide by the following terms and conditions:

- All general waste and green waste bins remain the property of City of Newcastle; all recycling bins remain the property of our recycling contractor.
- The bin(s) will not be delivered until full payment has been received and shall occur within 10 business days of full payment receipt.
- Bin size upgrades/additional waste services have annual charges that are subject to change each financial year, and that must be paid for in advance in order for the service to continue.
- City of Newcastle will arrange for an account sticker to be attached to the front of general waste bins and green waste bins that have upgraded sizes/additional waste services associated with them following payment of the account each year. Upgraded/additional general waste and green waste bins not displaying the current account stickers will not be serviced.
- All bins are identifiable by a RFID chip and serial number and are not transferable to another property without obtaining prior permission, in writing, from City of Newcastle.
- Account customers are to notify us in writing of any changes to property ownership, cancellation or other changes in service. Fees apply to all account cancellations and amendments in accordance with City of Newcastle’s adopted [fees and charges](#) applicable at the time of the request. For further information please refer to our website ([newcastle.nsw.gov.au](http://newcastle.nsw.gov.au)) and search “Fees and Charges”.
- Should the contents of any bin be contaminated with items not deemed acceptable by City of Newcastle or its contractors, removal of the bin may occur at the owner/authorising agent’s cost and the service suspended.

Name.....

Signature.....

Date.....

## PRIVACY DISCLAIMER

City of Newcastle is committed to protecting your privacy. We take reasonable steps to comply with relevant legislation and our Privacy Management Plan.

Purpose: City of Newcastle will use the information to process your request. Intended recipients: authorised City of Newcastle Officers and its contractors or agents. Supply: voluntary. Consequence of non-provision: We may not be able to process your request. Storage and security: information will be stored in accordance with our Record Management Policy. Access: by contacting us by phone on (02) 4974 2000 or attending our Customer Contact Centre.

## OFFICE USE ONLY

Request number.....

Account number.....

Calculation of costs.....

Date processed.....

### To submit your application

Please forward your completed and signed application form to [wasteaccounts@ncc.nsw.gov.au](mailto:wasteaccounts@ncc.nsw.gov.au) or mail to Waste Services, City of Newcastle, PO Box 489 Newcastle NSW 2300. You can also hand in your application at our City Administration Centre, located at 12 Stewart Avenue, Newcastle West, from 8am–5pm Monday–Friday (excl. public holidays). If you have requested bin size upgrades/additional waste services as part of your application, we will issue an invoice. Delivery of bin(s) shall not occur until within 10 business days of payment receipt.