



Business Events at Fort Scratchley



City of
Newcastle



Welcome to Fort Scratchley

Fort Scratchley Historical Site is a unique and spectacular venue situated on the headland at the entrance to Newcastle Harbour. Built in the late 1800's to protect Newcastle, the Fort is rich in military history and has amazing views of the city, harbour and beaches.

The Fort Scratchley Function Centre is a contemporary centre which boasts a light filled space with spectacular views over the ocean ideal for business presentations, workshops, cocktail parties and corporate events.

To add interest to your event the refurbished Barracks built circa 1886 are made up of 2 adjoining rooms, Barracks North and South, which open onto a balcony allowing delegates and guests to take in the magnificent views and the fresh sea air.

Located right in the heart of the city, Fort Scratchley offers event organisers a range of fully equipped function rooms to cater for your every need.

NEWCASTLE VENUES

02 4974 2166

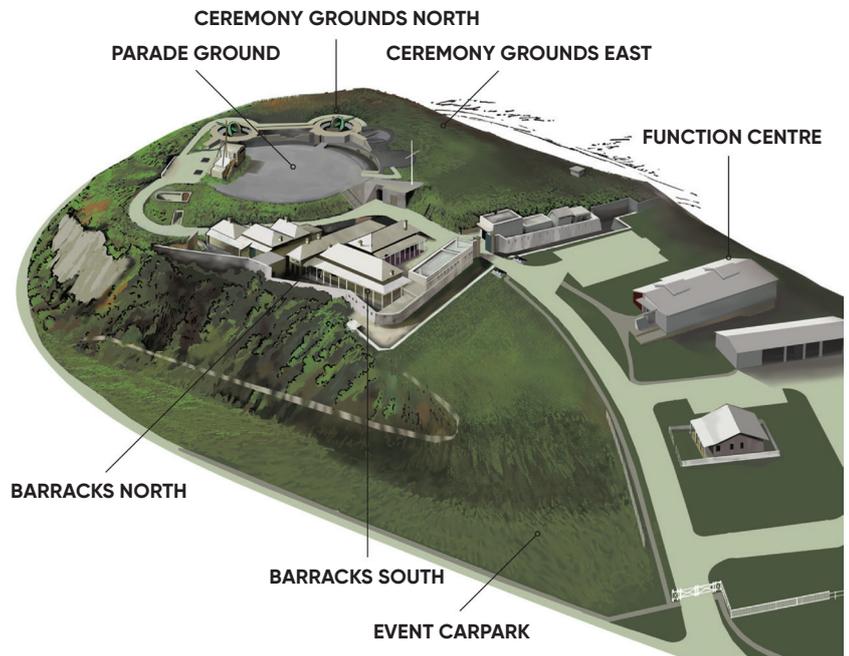
newcastlevenues@ncc.nsw.gov.au

newcastlevenues.com.au

FORT SCRATCHLEY

Nobbys Rd,

Newcastle East, NSW, 2300



Venue Options



Function Centre

Located just outside the fort walls, the Function Centre at Fort Scratchley Historic Site is a contemporary, light filled function centre with a seating capacity of up to 150 guests.

Its location on a far eastern point of the hill means that you and your guests can enjoy an unmatched view over Newcastle Ocean Baths, the Cowrie Hole and out to sea, either from the bay window inside, or from the adjoining timber deck. Running along the Northern side of the function centre, the deck provides an ideal alfresco option for morning and afternoon breaks or enjoy pre – dinner drinks and canapés with a salty breeze and the sound of the ocean in the background.

Barracks North or South

The Barracks are located just within the Fort Grounds, and originally served the purpose of accommodation quarters for the permanent military forces personnel. They are two rooms, the North and South Barracks, which are connected by a small corridor, and offer an intimate space with loads of atmosphere. The barracks offers a stunning and unique option for smaller meeting more intimate meetings or can comfortably cater for a cocktail party of up to 60 people.

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Venue Capacity

FORT SCRATCHLEY	 AREA	 THEATRE	 BANQUET	 CABARET	 COCKTAIL	 BOARDROOM	 U-SHAPE	 CLASSROOM
Function Centre	246	150	150	96	200	N/A	40	48
Barracks North or South	124/61*	20*	N/A	N/A	60*	16*	16*	N/A

*Per room

Please contact us for capacities based on current Public Health Order restrictions.



2020/2021 Fees and Charges

FORT SCRATCHLEY	MON - FRI		SATURDAY		SUNDAY/PUBLIC HOLIDAYS	
COMMERCIAL VENUE HIRE RATES	Half Day < 5hrs	Full Day 5 - 8hrs	Half Day < 5hrs	Full Day 5 - 8hrs	Half Day < 5hrs	Full Day 5 - 8hrs
Parade Grounds	\$592	N/A	\$664	N/A	\$744	N/A
Function Centre	\$481	\$805	\$817	\$1,269	\$928	\$1,417
Barracks	\$443	\$608	\$637	\$929	\$748	\$1,077
NOT FOR PROFIT VENUE HIRE RATES	Half Day < 5hrs	Full Day 5 - 8hrs	Half Day < 5hrs	Full Day 5 - 8hrs	Half Day < 5hrs	Full Day 5 - 8hrs
Parade Grounds	\$468	N/A	\$540	N/A	\$620	N/A
Function Centre	\$337	\$563	\$572	\$888	\$650	\$992
Barracks	\$310	\$425	\$446	\$650	\$523	\$754

Audio Visual Options

STANDARD AV EQUIPMENT HIRE RATES	PER DAY HIRE	3 - 7 DAY HIRE	COMPLIMENTARY INCLUSIONS
Lapel microphone	\$71	\$214	
Handheld microphone	\$51	\$153	
IN HOUSE AUDIO VISUAL SERVICE Let our professional staff deliver a seamless event. For a complete cost estimate, please call our Newcastle Venues Team on 02 4974 2166 or email newcastlevenues@ncc.nsw.gov.au			<ul style="list-style-type: none"> - Blackout facilities available - Wired microphone and lectern - Flipchart - Whiteboard - WiFi - Data projector and screen - Notepad and Pens

NOTES

1/2 Day Hire: Up to 5 event hours plus 1 hour of bump in.

Full Day Hire: More than 5 hours, less than 8 event hours, plus 1 hour of bump in.

Additional Hours: Are charged pro-rata.

Hire Includes: data projector, screen, flipchart, WiFi, whiteboard, lectern and wired microphone.

DA Restrictions: 10pm Sunday - Thursday and midnight Friday and Saturday apply.

Parade Grounds: Not available for hire during 10am - 4pm. Staffing is included in the above rate and is based on a 2hr hire/4hr staffing.

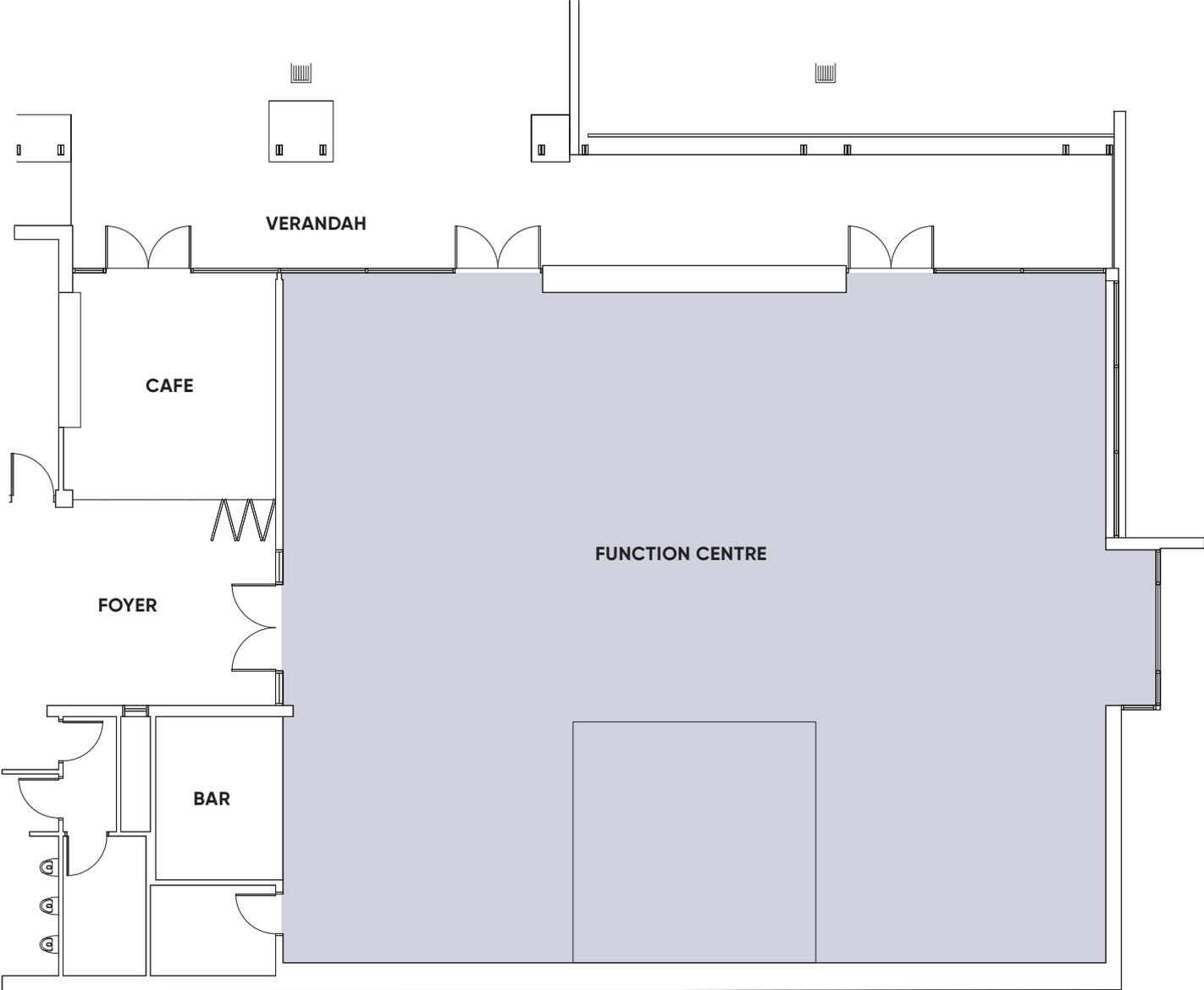
DISCOUNTS

Not For Profit (NFP) rate applies to registered incorporated not-for-profit/charities, presenting non-commercial events based in the LGA or can clearly demonstrate a reinvestment back into the LGA community. Does not apply to any other organisation or commercial purpose.

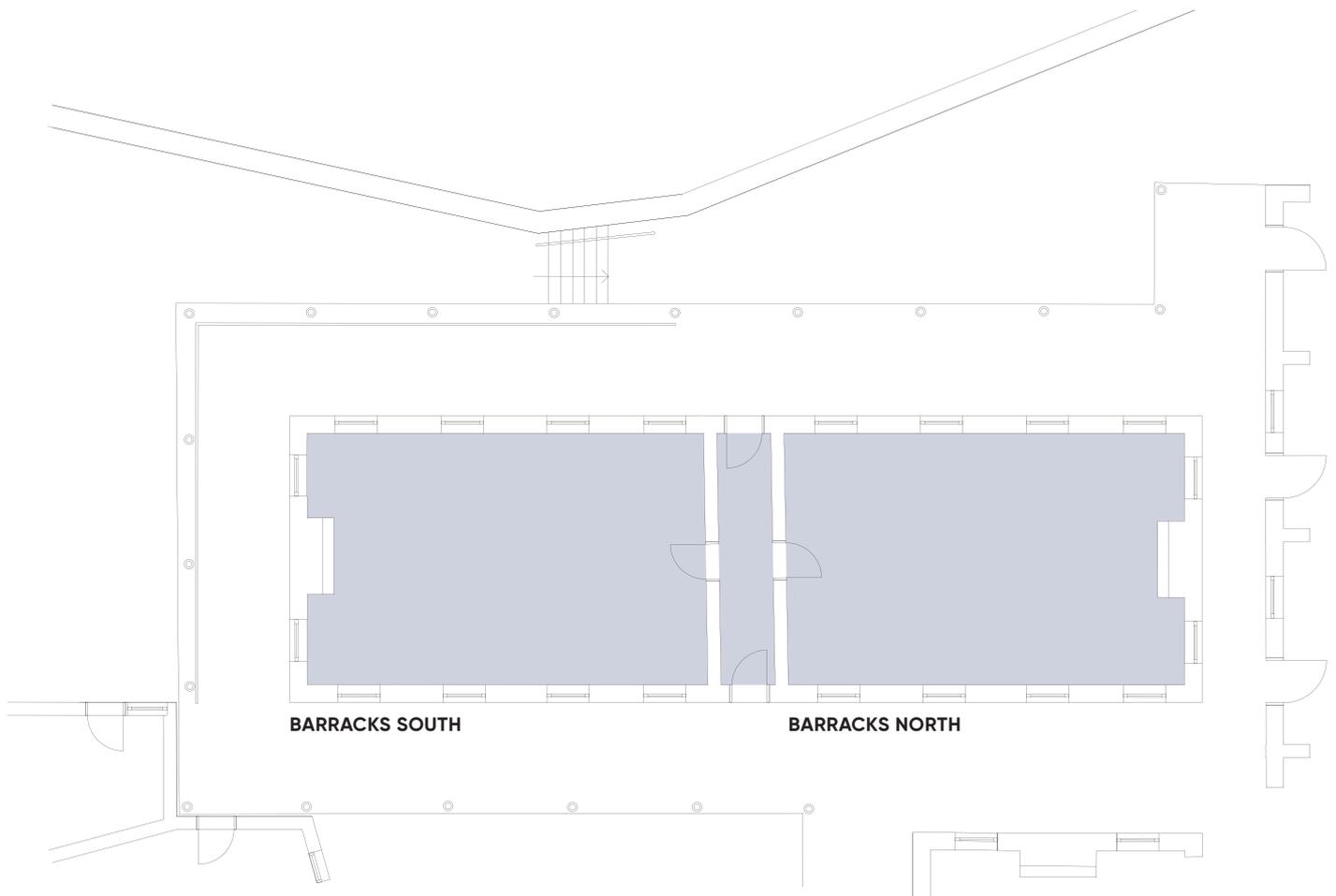
All fees are inclusive of GST.

Fort Scratchley Floor Plans

Function Centre



Barracks North and South





At Fort Scratchley you have a choice between caterers for your event.

FENNEL & CO.

Fennel & Co. is a Newcastle catering company also servicing The Hunter Valley, Central Coast and Port Stephens. We are passionate about pairing simple, delicious, fresh, seasonal food with friendly and attentive customer service.

Fennel & Co. Catering is headed by James and Tess Borg. James is a qualified Chef who has been cooking throughout Newcastle and Sydney for the past 15 years. Tess is a hospitality professional who has been working and managing cafes, restaurants and hotels throughout Newcastle for the past 8 years.

James and Tess are dedicated to providing the highest quality food and service to make your next event unique and memorable.

SPROUT CATERING

At Sprout Catering our aim is simple, to make your event one to remember with deliciously wholesome and exceptional service. We strive to exceed your expectations.

We are driven by our creative vision of deliciously different and distinctively imaginative food presented with our unique sense of creative style and flair.

Hospitality is our business. It's what we love. It's what we do and it's what everyone at Sprout Catering is passionate about.

CIVIC DIGEST

Civic Digest is conveniently located in the Civic Theatre and are experienced for events large and small. Newcastle Venues would be delighted to assist with selection and quoting.



For more details

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