On-Street (temporary) Parking Application Form

This permit allows the applicant to reserve or book parking bays on the roadway within the City of Newcastle area to park for longer than the signposted parking restriction (ie. 15 Min, 1 hour, 2 hour, Loading Zone, etc), in accordance with the Local Government Act 1989 and the Roads Act 1993. Applications must be submitted more than 4 days before the required date. **NOTE:** The permit issued cannot be used to park in No Stopping zones. The issue of a permit does not guarantee availability of on-street parking spaces for the required day. The applicant may need to reserve the parking spaces by the placement of witches hats or by arranging with businesses/clients on the day.

Name:  
Company:  
Postal Address  
Telephone:  Mobile:  
Email:  

On-street (Temporary) Parking Permit is required for the following purpose (please tick option)

- Building/office maintenance work
- Renovation works
- VIP visit (reserve parking)
- Wedding - (reserve parking)
- Removalist van
- Skip bin
- Other (specify)  

Site details

Street:  Suburb:  
Between side streets:  and  
Side of street (north, south, east, west):  Proposed Day:  
Date:  
Times:  

No. of parking spaces required:  

PERMIT NO:  

COMMENTS / CONDITIONS  

Application approved by:  Date:  

On-Street (temporary) Parking Application - 1 July 2019
On-Street (temporary) Parking Application Form

Fees:
$24.00 application fee
$35.00 per space per day for paid parking spaces.
$13.50 per parking space per day outside of the paid parking area and where time parking restrictions exist (ie. 15 Min, 1 hour, 2 hour Parking).

*The table below will assist you to calculate the fees payable for the permit:*

<table>
<thead>
<tr>
<th>Application Fee</th>
<th>$24.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>No. of parking spaces inside the metered parking area:</td>
<td>_____ @ $35/day X _______ days = ________</td>
</tr>
<tr>
<td>No. of spaces outside the metered parking area:</td>
<td>_____ @ $13.50/day X _______ days = ________</td>
</tr>
<tr>
<td><strong>TOTAL DUE</strong></td>
<td>$ _______</td>
</tr>
</tbody>
</table>

Complete this form, scan and send to traffic@ncc.nsw.gov.au and an officer will reply to your email providing the 4-digit permit reference number and confirmed total amount to pay via one of the following options:


Enter biller code 1424811, 4-digit reference number (TPP/xxxx), job address and amount payable. You should provide your email address to receive your receipt then forward to traffic@ncc.nsw.gov.au to confirm payment and an officer will reply with your permit attached to print and place on dashboard(s).

**Phone** by calling 1300 276 468 and following the prompts

Enter biller code 1424811, 4-digit reference number (TPP/xxxx), and amount payable. Once paid please send an email to traffic@ncc.nsw.gov.au and an officer will check for payment received and reply with your permit attached to print and place on dashboard(s).

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**CN OFFICE USE ONLY:** PAYMENT APPROVED BY: ____________________________ □ Yes □ No

Paid parking area Job No. 600907-8008-43559 - T30 - GST EXEMPT Amount __________________

Unpaid parking area Job No. 10-5120-1001-43514 - T30 - GST EXEMPT Amount __________________

Protecting your privacy
Purpose & supply: City of Newcastle (CN) collects this information for the sole purpose of processing payment for the application/permit you are applying for. While the supply of this information is voluntary, we will not be able to process your application if this information is not provided.

Intended recipients: The relevant CN Officer/s processing payments. The CN Officer will process the application and delete the financial details once payment has been received by us.

Storage and security: The financial information will be deleted following payment processing.

Access: You can contact City of Newcastle on 4974 2000 if you wish to access your information for accuracy.