

BOARD MEMBERS

Name	Abbreviation	Business represented
Reece Hignell	RH	Cakeboi
Amanda Hinds	АН	Origin Architecture
Kate Ellis	KE	Sportspower
Sandra Molloy	SM	Q's Books
Rob Burton	RB	132 Newsagency
Amy Cook	AC	Neighbourhood Barber
Chelsea Willis	CW	YPT
Nick Van Baal	NB	Greater Bank
Mara Draper Lang	ML	Son of a Gun

CN REPRESENTATIVES

Thomas Michel	TM	CN
Cr Jenny Barrie	JB	CN

GUESTS

Janice Musumeci	JM	JM Consultancy Services
Rhonda Campbell	RC	PWP Events
Ryan Trantor	RT	CN
Matthew McMullen	MM	CN



MEETING MINUTES

Date	Thursday 25 March 2023
Location	The Blind Monk – Private Room
Minute Taker	Janice Musumeci

ATTENDEES

Name	Abbreviation	Business represented
Reece Hignell	RH	Cakeboi
Amanda Hinds	AH	Origin Architecture
Sandra Molloy	SM	Q's Books
Rob Burton	RB	132 Newsagency
Mara Draper Lang	ML	Son of a Gun
Amy Cook	AC	Neighbourhood Barber
Nick Van Baal	NB	Greater Bank
Rhonda Campbell	RC	PWP Events
Cr Jenny Barrie	JB	CN
Rhonda Campbell	RC	PWP Events

APOLOGIES

Chelsea Willis	CW	YPT
Kate Ellis	KE	Sportspower
Cr Duncan	CD	CN
Cr McCabe	CM	CN
Thomas Michel	TM	CN

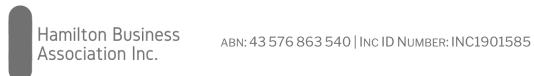
Meeting Open: 5:40pm **Meeting Close:** 6:50pm



MINUTES

Item No	Agenda Item	Details	Actions
1. Welcom	ne and Administration	n	
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1.1	Welcome	RH opened the meeting and introduced	Nil
		Guests as noted above.	
1.1	Confirmation of	Moved: Amy Cook	Nil
	Previous Minutes	Seconded: Amanda Hinds	
1.2	Conflicts of	Nil	Nil
	Interest		
1.3	Treasurer's	Budget at Bank: \$41,245.52	Nil
	Report	Invoice for mosaic installation at Library	
		approved unanimously \$697.20	
1.4	CN Address	Special Guests -	
		Matthew McMullan and Ryan Trantor of CN	
		RT spoke to the Board about a parking	
		sensor trial in Beaumont Street to gather	
		data in various parking areas in the City. The	
		outcomes are to provide data for council re	
		level of compliance / usage patterns. The	
		aim is to inform parking restrictions and	
		provide a better drive for parking inspectors.	
		RT expressed the need to seek feedback	
		from BIA Hamilton database / local	
		businesses about parking restriction	
		implementations in the area from our	
		database / flyers dropped by CN door to	
		door to gather as much information /	
		_	
		feedback as possible.	
		CN will share data with the Board once it is	
		collated. Unfortunately, old redundant	
		driveways are a 'no parking zone'. The BIA	
		would need to approach CN and discuss with	
		business / property owners to alter the	
		standard curb to enable parking for these	
		areas.	
		RT advised that Beaumont Street is in line	
		for resheeting, will be done block by block at	
		night.	
1.5	Correspondence	Social Media EOI sent to SocialHaus, Th	Nil
		Society Creative, PepperIt, Soqual, JT	
		Creative and Gabrielle Cavalieri.	
		3 responses so far.	
2. Outstan	iding Actions		
	Nil	-	-
3. Items fo	 or Discussion and Dec	 cision	

3.1	Guest - Rhonda Campbell	Response to EOI Events in Hamilton Running events PWP Events RC ran through her practical management of events over the last 20 years stating that she has a solid understanding of events and marketing. Board were sent PWP Event EOI to review before the second EOI is presented at meeting in April. RH and NB discussed their participation at	Nil
	Exchange	the BIA Ideas Exchange at 12 Stewart Ave, and general discussion around the event.	
3.3	Pavement Art – Rainbow Crossing	RH advised delayed installation date for rainbow crossing. As CN have plans for to repair / resheet Beaumont Street, the Board will hold off pursing rainbow crossing until the road has been duly repaired.	Nil
3.4	Mosaic Project – Hamilton Library	The Board unanimously approved via vote to pay the cost of \$500 for the tiler. The Board unanimously approved via vote to pay the cost of \$690.20 for the Mens Shed labour and instal.	Nil
3.5	Business Beat	RH reported that Business Beat was successful. RH expressed concern to the Board that the Police rely on numbers of reporting, so business owners and locals cannot become complacent in reporting. The database has been sent the handout that was given out by the Local Police Area Command, including instructions on how to report via the Portal.	Nil
3.6	Fringe Festival	General feedback about Fringe Festival from Board members who have attended events, and review of the street entertainment has been well received. RH discussed his meetings with the Fringe Management Board, he believes this is a good event for HBA to sponsor in the future as it is a good fit for the precinct. Board to discuss at the Deliverables Planning Workshop. All Board agreed that The Fringe Festival brings a good vibe to the street. In James	



	Nil		
4. Strategi	ic Discussion and Rev	view	
		MD advised Board that Newcastle Art Gallery are eager to take over the running and coordination of the projector in James Street Plaza. RH sent ArtThinking, Wesley Missions EOI for the projector project and for a potential display.	
		WIP Project: MD and AC advised that the content is ready to go in April yet the Board is working on the content to ensure it is viable to be seen by the projector. RH noted that one instalment has been paid to date to ArtThinking, at around \$3500. RH suggested that AC and MD compose KPI's and present them to ArtThinking.	
	James Street Plaza Activation	AC and MD have had several meetings about the James Street Plaza Activation and they noted that ArtThinking responds well to targets, needs and in suitable timeframes.	Nil
	Small Walls Project	AH and NB reported that there have been six small walls chosen with work commencing in May 2023. RH asked AH and NB to confirm the date of commencement /the locations so we can promote on the day via social media.	Nil
	Replacement Trees	landscaper to remove lemon myrtles. Cost is \$440 + GST including delivery and instalment of two lemon myrtle replacement trees. SM commented that the Board will need to have a good contact moving forward for maintenance. Board unanimously approved quote. RB suggested that hanging baskets need action and removal may be an option. RH noted that the Board should engage with local business owners first, asking them if they would like to own the asset; advising that maintenance would be the responsibility of the owner.	quote from the Mens Shed to remove and then businesses can be approached individually to decide if they wish to care take.
	Lemon Myrtle	Street Plaza, the recent activations drew 150 people including families to the precinct. RB received a quote from an independent	RB to obtain a