

**APPROVED MEETING MINUTES**

<b>Date</b>	27/07/2021
<b>Location</b>	Mayfield Medical Connection: 52 Hanbury St Mayfield
<b>Time meeting opened</b>	4:45 PM
<b>Person keeping minutes</b>	Georgia Hughes

**ATTENDEES**

<b>Name</b>	<b>Abbreviation</b>	<b>Business represented</b>
Warren Pullbrook	WP	Brook Motors
Kath Teagle	KT	Mayfield Medical Connection
Chris Arnold	CP	Arnold Property
<b>Apologies</b>		
Ashlea Dowden	AD	Mayfield Florist
Mark Dowling	MD	MDRE Real Estate
<b>Guests</b>		
Georgia Hughes	GH (PCC)	Purser Corporate Communication
Thomas Michel	TM (CN)	City of Newcastle

**MINUTES:**

<b>Item</b>	<b>Details</b>	<b>Actions</b>
<b>City of Newcastle matters</b>	TM: Discussion about Mayfield Deliverables Plan	
<b>Governance</b>		
Conflict of interest	nil	
Previous minutes	28/06/2021 Accepted by all. Approved: WP Seconded by: KT	
Matters arising	nil	
Correspondence	Martin Price from Mayfield Mosque	
Budget	nil	
<b>Subcommittee reports</b>		
Live Spots	nil	
Business Support: New businesses in precinct	nil	
Social Media	nil	

<p><b>General business</b></p>	<p>KT Joined: 4:55PM</p> <p>Discussion about artists for Mayfeild Art project potentially engage Georgetown Artists</p> <p>WP: Met with Deputy Lord Mayor and council representatives in July, for potential ideas in Mayfield.</p> <p>Look at making footpath Universal throughout Mayfield</p> <p>Lighting Project:</p> <p>Light up carpark, improve safety in the area, improve foot traffic and community for businesses.</p> <p>Project will have to go to tender.</p> <p>Decorative lighting, various different lighting spots throughout Mayfield Precinct</p> <p>TM: Follow up meeting</p> <p>Deputy Lord Mayor keen to get project rolling.</p> <p>Look into getting a third party provide to complete a safety audit.</p> <p>Safety Audit: \$6,000 - \$7,000</p> <p>Consultation regarding safety.</p> <p>BIA will receive report.</p> <p>Victoria Street Carpark:</p> <p>Look at turning carpark into a community space. Can hold events and activations in space.</p> <p>Look at awnings in future &amp; Facade Improvement Scheme</p> <p>Board approved for Rebecca Murray to complete 5 mural project in Mayfield.</p>	<p>TM: Invite Sarah to August meeting</p>
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<b>Review: how did we go?</b>	Productive.	
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**NEXT MEETING:**

<b>Date:</b>	Tuesday 24 August 2021
<b>Time:</b>	4:30PM
<b>Location:</b>	Mayfield Medical Connection

**MEETING CLOSE:**

<b>Time meeting closed:</b>	5:22 PM
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