

## APPROVED MEETING MINUTES

<b>Date</b>	19/10/21
<b>Location</b>	ZOOM
<b>Time meeting opened</b>	4:30PM
<b>Person keeping minutes</b>	Janice Musumeci

## ATTENDEES

<b>Name</b>	<b>Abbreviation</b>	<b>Business represented</b>
Warren Pullbrook	WP	Brook Motors
Kath Teagle	KT	Mayfield Medical Connection
Chris Arnold	CP	Arnold Property
Ash Dowden	AD	
Reece Hignell	RH	Community Member
<b>Apologies</b>		
Ashlea Dowden	AD	Mayfield Florist
<b>Guests</b>		
Janice Musumeci	JM	JM Consultancy Services
Thomas Michel	TM (CN)	City of Newcastle
Sarah Horan	SH	City of Newcastle
Cl Gerard Lawson	GL	Newcastle Police

## MINUTES:

<b>Item</b>	<b>Details</b>	<b>Actions</b>
<b>City of Newcastle matters</b>	CoN Covid Recovery Promotion update	
<b>Governance</b>		
Conflict of interest	nil	
Previous minutes	Accepted by all. Approved: WP Seconded by: CA	
Matters arising	JM - Dept of Fair Trading have been advised of new Public Officer – Warren Pullbrook	
Correspondence	nil	
Budget	\$88,251.59 CR GST Refund \$337 Outstanding Gener8 Printing \$150 CoN \$1975	

<b>Subcommittee reports</b>		
Live Spots	<p>JM – Live Streams on FB every Thursday night indefinitely improving following. Live Spots to kick off on the precinct from Saturday 30/10</p> <p>PA and banner storage at Stag &amp; Hunter</p>	
Business Support: New businesses in precinct	nil	
Social Media	<p>Kerrie Dowling appointed and needed to confirm new name. Kerrie to start collecting information for database as he visits businesses.</p> <p>RH – Should be business related name. Not another community page. Specific to what BIA is doing for the precinct.</p> <p>Approved WP Seconded CA</p> <p>Able to merge with This is Mayfield 2304 gaining 2600 followers.</p>	JM – Send proposed names to board via email to vote
<b>General business</b>	<p>New Board Member Nomination – Amy from Side Pocket Espresso. Jm – Discussion with Amy and forwarded Board her email EOI.</p> <p>Nominated by KT Approved WP</p> <p>CA – Safety Audit Date TBA</p> <p>GL – Business Beat Date TBA Discussed emergency management phases. Currently in recovery phase and important he understands what businesses are needing as they emerge from lockdown. Concerns raised about businesses used to be compliance checkers and discussion about best way to handle the friction.</p> <p>Feedback from WP – CA – RH</p> <p>Quote from Jessica Kirkett approved by ALL to do BAS &amp; EOFY statements.</p> <p>Hunter Hunter Advertorials – Agreed not ready yet. Agreed need brand new content from HH when commenced.</p> <p>EVENTS – Movies in Dangar Park quote from Double Digits APPROVED by ALL.</p> <p>SH – Cycleway Strategy – CoN Consultation now closed. Will pull together information and provide feedback.</p>	JM – Advise HH

	<p>Local Centres Project – Cycle strategy will support the project. 48 different centres across Newcastle.</p> <p>Lighting – CoN carpark strategy discussed. Stag &amp; Hunter will be part of that strategy. Site will be reviewed in Safety Audit also.</p> <p>WP – Proposed another carpark light o existing telegraph pole until review corner of Victoria &amp; Dora St.</p> <p>WP – Plans to rebuild Tighes Hill bridge query</p> <p>SH - Local Façade Upgrade Scheme outlined. Not open for Mayfield at the moment.</p>	<p>SH – provide feedback</p>
<p><b>Review: how did we go?</b></p>	<p>Productive</p>	

**NEXT MEETING:**

<p><b>Date:</b></p>	<p>Tuesday 16/11/21</p>
<p><b>Time:</b></p>	<p>4:30PM</p>
<p><b>Location:</b></p>	<p>55 Hanbury St Mayfield</p>

**MEETING CLOSE:**

<p><b>Time meeting closed:</b></p>	<p>5.31pm</p>
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