

CONFIRMED MEETING MINUTES

Date	27/10/21
Location	61 Beaumont St Hamilton
Time meeting opened	4.30PM
Person keeping minutes	Janice Musumeci

ATTENDEES

Name	Abbreviation	Business represented
Evan Reid	ER	Commonwealth Bank
Sandra Malloy	SM	Qs Books
Rob Burton	RB	132 Newsagency
Reece Hignell	RH	CakeBoi
Amanda Hinds	AH	Community Member
Thomas Michel	TM	CoN
Janice Musumeci	JM	CoN

APOLOGIES

Kate Ellis	KM	Sportspower
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MINUTES:

Item	Details	Actions
CoN Matters	<p>TM – SBR Collaborative ZOOM CoN looking at a covid relief package for hospitality and tourism details to follow. James St Plaza Markets awaiting Homegrown call back but may need to look at other market stall holders.</p> <p>RH – Suggested approaching the markets at Lambton Park stall and will reach out to his contacts at Small Food Co Op.</p> <p>AH – Suggested Farmers Markets for Saturdays in the Plaza.</p>	<p>RH – Follow up his contacts for EOI JM – Provide details to RH for Plaza Markets</p>
Governance	<p>Conflict of Interest – Nil Correspondence – Nil Previous Minutes – Approved RB Seconded AH Matters Arising - Nil Budget \$103,332 \$6225 Outstanding Invoices to be paid;</p> <p>Invoice 0057 Lollipop Kids Giveaway \$100 Invoice 126 Meraki Event Hire FOTF \$100 Invoice 1705 Double Digits Book Day \$2175 Invoice 1704 Double Digits FOTF \$3850 ATO July – Sept BAS \$8239</p>	

<p>Sub Committee Reports</p>	<p>Live Spots – KM detailed discussion around ATWEA nonparticipation. Renewed approach with refreshed website and marketing approved for an emerging artist recruitment drive. Live Streams gaining traction on facebook.</p> <p>Beautification – RB EOI for either green walls or hanging pots at the following: Sanderson Meats (green wall), Sightsavers (Green Wall), IGA (awaiting confirmation) S Dessert Bar (awaiting confirmation) Elite Hairdressers (hanging pots), Clocktower (hanging pots) Limoo (no response yet). Biggs Coffee interested on green wall. Only \$3500 spent from \$20k beautification budget so far. JM – Advised seek EOI then Board can approve pending budget.</p> <p>Event – ER 12 Days of Xmas dates Dec 9 - 22, Hamilton 150 budget \$5800 + Curious Legends activation in Gregson park. One Day Sale A0 size posters approved for participating retailers.</p>	<p>RB – Follow up those awaiting confirmation, Board to confirm Sanderson Meats green wall and Sightsavers. All others for hanging pots.</p> <p>JM – Invite Double Digits to next meeting for xmas prop refresh. JM – Follow Up Police for another Business Beat</p>
<p>General Business</p>	<p>Newsletter – Bundles to be dropped at Qs, 132 Newsagency and Cakeboi for community.</p> <p>Posters leftover for FOTF need to look at how these are being distributed in future.</p> <p>Street Art – RH presented proposal from new mural artist and Board approved quote \$2500 3 installations on Lindsay Street.</p> <p>Business Videos – 2 quotes Darklight Creative & Straight-line Media.</p> <p>Straight- line approved for 20 1 min videos of business owners plus 10 sec social stories.</p>	<p>KM – Ensure instruction to volunteers</p> <p>KM – Source more volunteers</p> <p>RH – Advise Straight - Line</p>



Review	How did we go? ALL - very efficient	

NEXT MEETING: 24/11/21 at 4.30pm

MEETING CLOSE:

Time meeting closed:	5.45pm
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