

MAYFIELD BIA INC.

INC ID NUMBER: 1901583

MEETING MINUTES OF MEETING

Date	24 March 2020
Location	Via Zoom
Time meeting opened	5.30 pm
Person keeping minutes	Meg Purser/Clare Wilkinson

ATTENDEES

Name	Abbreviation	Business represented
Warren Pullbrook	WP	Brook Motors
Kath Teagle	KT	Mayfield Medical Connection
Meg Purser	MP (PCC)	Purser Corporate Communication
Clare Wilkinson	CW (PCC)	Purser Corporate Communication

MINUTES:

Item	Details	Actions
Apologies	Chris Fowler Jill Donovan	
Matters arising from previous minutes	<p>Board members:</p> <p>PCC contacting persons suggested by board members at previous meetings to join Mayfield BIA Interest received from Jill Donovan from Mason Lawyers and Anita Spehar from Mayfield Early Learning Centre.</p> <ul style="list-style-type: none">• Chair: Warren Pullbrook• Vice Chair:• Public Officer: Mark Dowling• Treasurer:• Member: Kath Teague, Chris Fowler, <p>These roles are required for the organisation to gain an ABN and maintain its association status. Roles responsibilities are supported by the resources of Purser Corporate Communication.</p>	<p>Confirm board executive positions.</p> <p>All committee members must provide the following details: Date of Birth and Tax File Number</p>
Planning 2020	<p>Businesses are struggling with Covid-19 and identified the importance of the BIA as part of the Mayfield precinct's recovery process and want to include the following key areas within the yet to be drafted Deliverables Plan.</p> <ul style="list-style-type: none">• Connectivity – utilizing existing networks• Inform – Providing regular information in ways that members can access – webinars etc• Partnering – understanding City of Newcastle's economic packages to be announced at Council meeting 24 March.	<p>PCC to contact Rita Dixon regarding the This is Mayfield platforms.</p> <p>PCC to provide CN information ASAP</p>

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	<ul style="list-style-type: none">• Knowledge – understand what has been done and what worked.• Question – With recent land valuations increasing, will the CN package consider expected increase to rates and SBR rates.• Prepared - We need to be organised for when crisis is over so we can hit the ground running.	PCC to talk to Hill Donovan about Rotary links.
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NEXT MEETING:

Time Date Location	Via Zoom 20 April – time to be determined
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MEETING CLOSE:

Time meeting closed:	6.05 pm
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